



**COLORADO SPRINGS  
AIRPORT**

Colorado's small airport

**MINUTES**

**Airport Advisory Commission**

**Wednesday, November 15, 2023**

**3:00 PM – 5:00 PM**

**Colorado Springs Airport Conference Room B**

**(Public Via Teleconference)**

**Teams Meeting**

**VOTING**

**COMMISSIONERS PRESENT:**

John Buckley – Chairman  
Michelle Ruehl – Vice Chairman  
Danny Mientka – Commissioner  
Mark Volcheff – Commissioner  
Al Peterson – Commissioner  
George Mentz – Commissioner  
John Eastman – Commissioner (via TEAMS)

**VOTING**

**COMMISSIONERS ABSENT:**

**NON-VOTING**

**MEMBERS PRESENT:**

Dan Roehrs – Alternate Commissioner  
Dave Elliot – Meadow Lake Airport Liaison  
Randy Helms – City Council Representative (via TEAMS)  
Brian Risley – City Council Representative (via TEAMS)  
County Commissioner Stan VanderWerf – Liaison  
Commissioner

**NON-VOTING**

**MEMBERS ABSENT:**

County Commissioner Longinos Gonzalez, Jr. – Liaison  
Commissioner

**CITY STAFF PRESENT:**

Brett Miller – Assistant Director  
Michael Gendill – Senior Attorney  
Jennifer Cook – Executive Assistant  
Troy Stover – Business Park Development Director  
Deanna Stoddard – Design and Construction Manager  
Chris Padilla – Senior Airport Planner  
Aidan Ryan – Marketing and Communications Manager  
Josh MacCammon – Air Service Development Analyst II  
Ryan Trujillo – Deputy Chief of Staff  
David Andrews – Senior Attorney (via TEAMS)

**GUESTS PRESENT:**

Jeff Bohn, US Space Force  
Bob Sedlacek, Hudson  
Other attendees via phone were unknown

**I. MEETING CALLED TO ORDER at 3:00 PM NOVEMBER 15, 2023, by CHAIRMAN BUCKLEY**

**II. APPROVAL OF THE OCTOBER 24, 2023 MEETING MINUTES**

Commissioner Peterson made a motion to approve the October 24, 2023 meeting minutes. Commissioner Volcheff seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

**III. COMMUNICATIONS**

- None

**IV. PUBLIC COMMENT**

- None

**V. NEW BUSINESS AND REPORT ITEMS**

**A. Land Use Review – Chris Padilla**

Chris Padilla presented two (2) Land Use Items.

Commissioner Volcheff made a motion to recommend approval of Land Use Items #1 and #2 as presented by airport staff. Commissioner Mientka seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

**B. Director’s Airport Business Report**

- **Project Status Report**
  - Airport/Airfield construction report presented by Deanna Stoddard.
  - Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, fire alarm, next Concourse phases, etc.). Ongoing coordination with stakeholders.
  - Inline Baggage System Preliminary Design – Preferred alternative was selected; ROM cost received. Scope and Fee for full Design OTA being reviewed. Final report and Design Fee to be sent to TSA.

- Taxiway Bravo – Pond work remaining (some weather and rain delays). Permanent markings week of 11/12. Ongoing SWENT inspections through Spring 2024.
- TSA Queuing Area Remodel – Checkpoint improvements are nearly finished. Manual shades are several weeks out.
- Oversize Babbage Handling System – Masonry work for screening room in progress. Coordination with the design team to resolve discrepancies and unanticipated conditions. West-end demo ongoing. Conveyance system installation mid-December.
- Concourse Modernization (construction) – Concourse Package A work continues with emphasis on finishing south restrooms ahead of Christmas. Scheduling, procurement, and coordination ongoing. SpringsTV on site for media footage 11/20. [www.elevatecosairport.com](http://www.elevatecosairport.com)
- RAC Rehab and Fiber Install Construction – Final Walk completed on 11/1. Finished on time and within budget.

- **Traffic Trend Report**

- The airline data analysis was presented by Josh MacCammon.
- Colorado Springs Airport (COS) is pleased to announce that Southwest Airlines will introduce daily service to Baltimore/Washington International Thurgood Marshall Airport (BWI), starting June 4, 2024.
- COS saw a 12.2 percent rise in passenger traffic for October, showcasing a significant increase compared to the same period last year.
- COS recorded a total of 113,846 enplanements and served 226,047 passengers, reinforcing a consistent growth trend throughout 2023.
- With a 15.2 percent increase in available seats, totaling 138,907, COS continues to see a rising demand for air travel.

- **COS Financial Report**

- COS financial report presented by Chris Padilla.

- **Airport Business Development Report**

- Airport business development report presented by Troy Stover.

**C. General Business – Assistant Director Brett Miller**

- Aidan Ryan spoke to the Colorado Springs Airport's (COS) marketing program earning the prestigious award for the 'Best Overall Marketing Program' within the 'small airport' category at the Airports Council International-North America's (ACI-NA) annual Marketing and Communications conference (MARCOM) in Atlanta.

**D. Chairman's Report – Chairman Buckley**

- None

**VI. OTHER BUSINESS**

- Part 77 discussion and Code of Ethics update will occur at the December commission meeting.

**VII. COMMISSION MEMBERS' COMMENTS**

- None

**VIII. CHAIRMAN'S COMMENTS**

- None

**IX. ADJOURNMENT**

- Chairman Buckley adjourned the meeting at 3:59 PM.

**The next meeting date is Wednesday, December 13, 2023**