



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

MINUTES

Airport Advisory Commission

Wednesday, March 27, 2024

3:00 PM – 5:00 PM

Colorado Springs Airport Conference Room B

(Public Via Teleconference)

Teams Meeting

VOTING

COMMISSIONERS PRESENT:

John Buckley – Chairman
Danny Mientka – Commissioner
Mark Volcheff – Commissioner
Al Peterson – Commissioner
John Eastman – Commissioner

VOTING

COMMISSIONERS ABSENT:

Michelle Ruehl – Vice Chairman
George Mentz – Commissioner

NON-VOTING

MEMBERS PRESENT:

Dan Roehrs – Alternate Commissioner
Dave Elliot – Meadow Lake Airport Liaison
Randy Helms – City Council Representative
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)
County Commissioner Stan VanderWerf – Liaison
Commissioner

NON-VOTING

MEMBERS ABSENT:

Brian Risley – City Council Representative

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
Jennifer Cook – Executive Assistant
Brett Miller – Assistant Director of Aviation
Troy Stover – Business Park Development Director
Deanna Stoddard – Design and Construction Manager
Joe Nevill – Air Service Development Manager
Aidan Ryan – Airport Marketing & Communications
Manager
Steve Hedden – Finance & Properties Manager
Chris Padilla – Senior Airport Planner
Garrett Hintze – Air Service Development Analyst I
(via TEAMS)
Ivette Rentas – Airport Customer Relations Coordinator
(via TEAMS)

GUESTS PRESENT:

Bob Sedlacek, Hudson
Amy Kelley, US Air Force Academy (via TEAMS)
Jeff Craig, jetCenters of Colorado
Jeff Bohn, Peterson Space Force Base
Other attendees via phone were unknown

I. MEETING CALLED TO ORDER at 3:01 PM MARCH 27, 2024, by CHAIRMAN BUCKLEY

II. APPROVAL OF THE FEBRUARY 28, 2024 MEETING MINUTES

Commissioner Eastman made a motion to approve the February 28, 2024 meeting minutes. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

III. COMMUNICATIONS

- None

IV. PUBLIC COMMENT

- None

V. NEW BUSINESS AND REPORT ITEMS

A. Land Use Review – Chris Padilla

Chris Padilla presented eight (8) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #3, #4, #5, #6, #7, and #8 as presented by airport staff. Commissioner Volcheff seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

B. Director’s Airport Business Report

- **Project Status Report**
 - Airport/Airfield construction report presented by Deanna Stoddard.
 - Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, next Concourse phases, etc.). Ongoing coordination with stakeholders and tenant improvements such as SSP, Hudson, and GLN.
 - Inline Baggage System Preliminary Design – Executive Summary and Alternatives Analysis Report was submitted to TSA on 1/9/24. Follow up meeting with TSA was on 2/2/24; approval to move forward with full design. COS on hold before pursuing \$2.5M design efforts.

- Milton E. Proby Parkway Rehabilitation – Task Order executed; Project kickoff held 2/26/24. Site walk 3/20 and 3/21 with design and construction teams. Nunn will be brought in during design per CMGC delivery.
 - RAC Drainage Repair – Scope and Fee received; IFE being performed. Ongoing coordination with City and FEMA.
 - Oversize Babbage Handling System – Breezeway work nearly complete. Coordination with TSA regarding screening equipment install and controls integration; schedule very close. West Doghouse for new OSB injection point problematic.
 - Concourse Modernization (construction) – Work continues on Gates 2 and 4; new lounge location; family restroom and more. Gates 2 and 4 will be open and operational mid-April. Scheduling, procurement, and coordination ongoing.
 - TW Alpha Phase I – Three (3) bids were received on 2/20; low bid ~\$36M resulting in ~\$14M funding shortage overall. Due to funding constraints, pond work only in 2024 with remaining pavement schedules anticipated in 2025.
 - Terminal Roof Upgrade – Bid package being developed. Anticipate procurement in May or June with summer construction.
- **Traffic Trend Report**
 - Airline data analysis presented by Joe Nevill.
 - The Colorado Springs Airport (COS) welcomed a total of 172,463 passengers for the month of February, nearly 20 percent more passengers than February 2023.
 - COS had 86,968 enplanements for the month of February 2024, up 20 percent compared to February 2023.
 - There were 110,323 departing seats for the month of February, a 19.4 percent increase from the same period last year, with an average load factor of 78.8 percent for the month, slightly higher than February 2023
 - **COS Financial Report**
 - COS financial report presented by Steve Hedden.
 - **Airport Business Development Report**
 - Airport business development report presented by Troy Stover.

C. General Business – Director Greg Phillips

- The Colorado Springs Chorale Wall of Heroes plaque memorializing Colorado servicemen lost on D-Day has been hung on the concourse near the meet and greet. There will be an event on May 9th at 2:30 PM. More information will be forthcoming.
- The Southwest Airlines Business Team (SWABiz) event has been foreshortened. The group will now be 15 to 30 people coming at the end of April.
- The TSA budget was approved and signed into law on Saturday, February 24th. Two negative overcomes of the budget include the defunding of the TSA Law Enforcement Officer (LEO) reimbursement program and the K-9 reimbursement program.

- Director Phillips will present a Capital Improvement Program (CIP) briefing to the Commission in the coming months.
- COS has developed a Culture Committee to help build team culture across the airport, including Day One Welcome, staff photo wall, and cultural values.

D. Chairman's Report – Chairman Buckley

- Chairman Buckley spoke on the matter of meeting packet printing. It was decided that the process already in place would continue, with Commissioners providing their packets via electronic viewing or paper.

VI. OTHER BUSINESS

- None

VII. COMMISSION MEMBERS' COMMENTS

- County Commissioner Stan VanderWerf and Director Phillips spoke regarding the matter of House Bill 24-1235: Reduce Aviation Impacts on Communities.
- County Commissioner Stan VanderWerf spoke regarding the matter of House Bill 24-1313: Housing in Transit-Oriented Communities.

VIII. CHAIRMAN'S COMMENTS

- None

IX. ADJOURNMENT

- Chairman Buckley adjourned the meeting at 5:04 PM.

The next meeting date is Wednesday, April 24, 2024