



QUALIFIED ENTITY CONTRACTOR'S CERTIFICATE AND ASSIGNMENT OF RIGHTS

Do not use this form for Affordable Housing, City, or Airport Projects.

- The purchaser of tangible personal property will file this form, not the supplier, vendor, or retail contractor.
A contractor performing work is responsible for paying sales tax or use tax for the project.
Fill out this form in its entirety. Unclear or improperly completed forms will be returned.
This form must accompany the ST-16 COS QE Contractor Summary Sheet.
Approved refunds are paid to the exempt organization, not the contractor.
Questions? 719-385-5903, Option 3 or construction_salestax@coloradosprings.gov

Contractor or Sub: _____ City Use Account or Tax License: # _____

General Contractor: _____ Contract Value with GC: \$ _____

Type of Contract: [] Subcontractor Agreement [] Labor Only Contract (attach Subcontractor Agreement Part 1)
[] Short Form Subcontractor Agreement [] Purchase Order/ Invoice (see the 1st bullet above for instructions)

Scope of Work (description of contracted work): _____

- 1 The construction and building materials purchased were incorporated into a permanent structure owned by:
Name of Property Owner: _____
Construction Project Name: _____
Construction Project Address: _____ Colorado Springs, CO _____
2. Pikes Peak Regional Building - Building Permit No.: _____
3. City of Colorado Springs sales and/or use tax was paid in the amount of (see contractor summary sheet for values):
A. Refundable Sales Tax (total City of Colorado Springs sales tax paid to the vendor): \$ _____
B. Refundable Use Tax (total use tax paid directly to the City of Colorado Springs): \$ _____
C. Refundable Combined city sales & use taxes paid (add sales & use tax together, A+B = C): \$ _____

The authorized representative declares that all schedules and statements related to this claim have been reviewed, are accurate, and are in compliance with the City Ordinance.

- The contractor confirms they have not claimed a city tax refund nor received a tax refund from the City of Colorado Springs or their vendors for tangible personal property consumed on this project.
The contractor confirms that they have not used the state-issued #89 certificate to claim city sales tax exemption.
The contractor confirms that city sales or use tax have been paid as listed on the attached summary sheet (ST 16 COS QE) or will pay any use tax due if discovered during the review process

The authorized representative/contractor hereby assigns any rights it may have to a refund for City taxes paid to the qualified entity.

Contact Name/Title (print): _____ Contact Phone: _____

Contact Email Address: _____

Company Mailing Address: _____
Post Office Box or Street Address City, State Zip Code

Authorized Representative/Title (print): _____

Authorized Representative Email Address: _____

Signature of Authorized Representative: _____ Todays Date: _____

Use tax due? Check payable to the City of Colorado Springs. Mailing Address: City of Colorado Springs, Attn: Sales Tax / Construction, PO Box 1575, Colorado Springs, CO 80901-1575. Include this form and the ST-16 COS QE Contractor Summary Sheet.