



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

**MINUTES
Airport Advisory Commission
Wednesday, September 27, 2023
3:00 PM – 5:00 PM
Colorado Springs Airport Conference Room B
(Public Via Teleconference)
Teams Meeting**

VOTING

COMMISSIONERS PRESENT:

John Buckley – Interim Chairman
Michelle Ruehl – Interim Vice Chairman
Danny Mientka – Commissioner
Mark Volcheff – Commissioner
Al Peterson – Commissioner

VOTING

COMMISSIONERS ABSENT:

NON-VOTING

MEMBERS PRESENT:

George Mentz – Alternate Commissioner
Dave Elliot – Meadow Lake Airport Liaison
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)
County Commissioner Stan VanderWerf – Liaison
Commissioner

NON-VOTING

MEMBERS ABSENT:

Randy Helms – City Council Representative
Brian Risley – City Council Representative

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
Jennifer Cook – Executive Assistant
Joe Nevill – Air Service Development Manager
Dana Jackson – Properties Manager (via TEAMS)
Deanna Stoddard – Design and Construction Manager
Chris Padilla – Senior Airport Planner
Don Bryant – Planning and Development Intern
Josh MacCammon – Air Service Development Analyst II
(via TEAMS)

GUESTS PRESENT:

Bob Sedlacek, Hudson
Susan O’Neil, SSP
Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:00 PM SEPTEMBER 27, 2023, by INTERIM CHAIRMAN BUCKLEY**

II. **APPROVAL OF THE AUGUST 23, 2023 MEETING MINUTES**

Commissioner Peterson made a motion to approve the August 23, 2023 meeting minutes. Commissioner Volcheff seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

III. **COMMUNICATIONS**

- None

IV. **PUBLIC COMMENT**

- None

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Land Use Review – Chris Padilla**

Chris Padilla presented twelve (12) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1 through #12 as presented by airport staff. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

B. **Director’s Airport Business Report**

- **Project Status Report**
 - Airport/Airfield construction report presented by Deanna Stoddard.
 - Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, fire alarm, next Concourse phases, etc.). Ongoing coordination with stakeholders.
 - Inline Baggage System Preliminary Design – COS was provided preliminary alternatives of possible In-Line Baggage System facility and conveyances. Stakeholder meeting to be scheduled in early October; selection of preferred alternative and ROM cost estimate by late October.

- Taxiway Bravo – Work continues on pond improvements; milling and paving; and related electrical work for signs and lighting. Upcoming phase change and 10-day runway closure for RW 13-31.
 - TSA Queuing Area Remodel – Work is nearly complete with punch list items remaining. Ceiling mechanical work to be completed at a later date. Checkpoint improvements being considered. Hudson temporary walls to be installed.
 - Oversize Babbage Handling System – Slow start with some unexpected conditions but back on track. Flooring, snow melt, and overhead door work in progress. Ongoing coordination regarding system controls. West-end demo in the next few weeks.
 - Concourse Modernization (construction) – Concourse Package A GMP received ~\$13M; FAA Grant for \$6M received and executed; NTP issued. Scheduling, procurement, and coordination ongoing. September 10, 2023 start.
 - RAC Rehab and Fiber Install Construction – Ongoing coordination with RAC partners for operations. Anticipated completion ahead of schedule.
- **Traffic Trend Report**
 - The airline data analysis was presented by Joe Nevill.
 - Colorado Springs Airport (COS) saw strong growth in passenger traffic during the month of August, with over 223,205 total passengers passing through the terminal and 111,688 enplanements, a substantial year-over-year increase of 14.3 percent and 14.1 percent, respectively.
 - Seat capacity surged 13.1 percent compared to August 2022, totaling 141,415 departing seats in the market.
 - The COS team will be attending the Southwest Culture Connection in Dallas, Texas in October.
 - **COS Financial Report**
 - COS financial report presented by Greg Phillips.
 - **Airport Business Development Report**
 - Airport business development report presented by Dana Jackson.

C. **General Business** – Director Greg Phillips

- Deanna Stoddard shared that the COS Engineering RFP was awarded to RS&H. All airports are required to go out for their on-call services, both engineering and planning, every five years.
- Office of Emergency Management (OEM) Full-Scale Mass Casualty Exercise will commence on Thursday, September 28th. This is a triennial requirement of the FAA.
- FAA reauthorization is currently curbed for the time being.
- COS has presented a petition for reconsideration to the TSA Director regarding TSA legislation and aviation worker screening amendment.

D. Chairman's Report – Interim Chairman Buckley

- Interim Vice Chairman Ruehl will run the October AAC meeting in the absence of Interim Chairman Buckley.
- October elections for Chairman and Vice Chairman.

VI. OTHER BUSINESS

- None

VII. COMMISSION MEMBERS' COMMENTS

- None

VIII. CHAIRMAN'S COMMENTS

- None

IX. ADJOURNMENT

- Interim Chairman Buckley adjourned the meeting at 4:26 PM.

The next meeting date is Tuesday, October 24, 2023