



City of Colorado Springs

**ADDENDUM #1
Q24-004 NA
2/26/2024**

NAME OF PROJECT: On-Call Project Manager

PROPOSAL DUE DATE: REMAINS: WEDNESDAY, MARCH 13, 2024 - NO LATER THAN 5:00 PM

This document shall become as fully a part of the above named solicitation and Contract Documents as if included and shall take full and complete precedence over anything stated or shown to the contrary in them.

Acknowledgment: Each Offeror shall indicate in the place provided acknowledgment of receipt of this Addendum.

Each and every Offeror, subcontractor, and material supplier shall be responsible for reading each and every item in this Addendum to ascertain the extent and manner it affects the work in which he is interested.

*****CHANGES TO THE PUBLICATION NOTICE*****

The following items and information are corrections and additions to the above referenced project.

- 1. Pre-Proposal Conference Sign in Sheet**
- 2. Pre-Proposal Conference Presentation**
- 3. Response to questions received**

Offeror shall acknowledge receipt of this addendum by signing below, and this addendum must be returned as part of the proposal.

Signature

Date

Firm



Question 1: How much is the estimated budget for this project?

MMT estimates a budget of \$529,200 for the base year.

Question 2: Is this a new initiative?

This is a new initiative for Transit projects only.

Question 3: Can you share the name of the incumbent or historical data on spending?

N/A

Question 4: What is the estimated headcount of temporary staff active currently under existing contracts?

N/A

Question 5: Once awarded, how do you release your requirements? Is it through a portal or email?

All communications will be via email or in person.

Question 6: Please confirm if there is a requirement to submit resumes with this RFP, and if so, how many?

Please include resumes of key personnel.

Question 7: Could you please confirm the number of positions required for this?

Proposers are encouraged to make this determination based upon the scope of work.

Q24-004 NA On-call Project
Manager February 20, 2024
12:30 PM



FIRM	NAME	E-MAIL ADDRESS	DBE STATUS Y/N
Felsburg Holt & Ullevig	Graham Blaxton (Guest)	graham.blaxton@fhueng.com	N
Ridgeline Construction Management	Joe Peters	jpeters@ridgelinecm.onmicrosoft.com	N
STU Incorporated	Zach Stone	N/A	N
STE	Tracy Arvin	N/A	N





On-Call Project Manager

Q24-004 NA
February 20, 2024



Introductions



Sign In

A copy of the sign in sheet will be posted with the addendum.



Due Date

- The due date for your proposal is

Wednesday, March 13, 2024 5:00 PM MST

- Proposals are to be submitted electronically on the Bidnet Procurement Platform (www.bidnetdirect.com)
- Please review the submission requirements well in advance of submission date and time; and allow for ample time to upload each required document. It is recommended that Offerors begin the submission process at least one (1) day in advance of the proposal deadline

Late proposals will not be accepted

Addenda / Amendments

- The City reserves the right to amend the solicitation. If an amendment is issued, it will be posted on the www.bidnetdirect.com website. If you are not registered for automatic notification of changes, we recommend that you check the website for updates regularly.
- All amendments or addenda issued must be acknowledged in your proposal.



RFQ Process Overview

- Forms to be filled out:
 - Proposal Certification
 - Exceptions
 - Minimum Insurance Requirements
 - Qualifications Statement
 - Bidder/Proposers List
 - Federal Transit Administration (FTA) Certifications
 - Appendix A Price Sheet (In a separate envelope- not evaluated)
- Schedule: Questions due February 23, 2024 by 5:00 PM MST to TransitContracting@coloradosprings.gov
 - Proposals due March 13, 2024 at 5:00 PM MST



Project Specifics

Project Manager: Overview

- Act on behalf of MMT
- Overseen by City Engineering
- Full project oversight
- Various funding sources
- Transit related infrastructure projects and studies

Funding Sources

- Federal Transit Authority (FTA)
- Federal Highway Administration (FHWA)
- Colorado Department of Transportation (CDOT)
- Pikes Peak Rural Transportation Authority (PPRTA)

Project Oversight

- Represent MMT
- Contract management
- Design and Engineering
 - May include planning and studies
- Property acquisitions
- Permitting
- Construction management and inspection
- Project closeout

Current and planned projects

- Route 12 Improvements ~ \$500k
- ADA Bus Stop Improvements ~ \$2M
- Academy Blvd Enhanced Service Study
- PPRTA (2025 - 2034)
 - Transit Stop and Station Improvements Program ~ \$500k annually
 - Transit Service Enhancements Program (partial) ~ \$ 700k annually

Project Manager: Requirements

- 10+ years project management experience
- Experience delivering federally funded projects
- Experience coordinating with multiple stakeholders
- Exceptional communication skills
- Strong contract management skills
- Colorado PE required
- PMP certification preferred



Questions?

Conclusion

- Thank you for your participation today and we look forward to receiving your proposals.

