



**COLORADO SPRINGS FIRE DEPARTMENT  
PIKES PEAK REGIONAL BUILDING DEPARTMENT**



**MEDICAL MARIJUANA OIL EXTRACTION  
CONSTRUCTION PLAN SUBMISSION  
CERTIFICATION OF REQUIRED INFORMATION**

**\*\*THIS FORM MUST BE ATTACHED TO AND REMAIN WITH SUBMITTED PLANS\*\***

Project/Business Name						PPRBD PLAN #
Project/Business Address						
Project Contact Name, Phone and Email			( )			
Type of Extraction Process	(Check all applicable) <input type="checkbox"/> Water Based <input type="checkbox"/> Food Based <input type="checkbox"/> Solvent Based <input type="checkbox"/> Other:					
Hazardous Material(s) Used in Extraction	(List all applicable)					
Number of Extraction Units (EU) in Operation/Max Quantity Allowed in Each	EU#1 Lbs.	EU#2 Lbs.	EU#3 Lbs.	EU#4 Lbs.	EU#5 Lbs.	EU#6 Lbs.

**CONSTRUCTION REVIEW** – Plans shall be submitted to Regional Building Department, 2880 International Circle, Colorado Springs, CO 80910

<b>RBD</b>	<b>X</b>	<b>REQUIRED INFORMATION</b>
		Types and quantities of all solvents/gases used
		Engineer designating classification or non-classification of area in question (Signed/stamped by Engineer of Record)
		Rationale/Calculation from Engineer of Record for classification determination (Signed/stamped by Engineer of Record, but not reviewed)
		If ventilation is present, interlocks provided between all electrical devices/equipment and ventilation system (Signed/stamped by Engineer of Record)

**EQUIPMENT REVIEW** – Plans shall be submitted to Fire Construction Services, 2880 International Circle, Suite 200-7 Colorado Springs, CO 80910

<b>CSFD</b>	<b>X</b>	<b>REQUIRED INFORMATION</b>
		CSFD Accepted Extraction Equipment Master Report <b>ON FILE</b> . (Contact Equipment Manufacturer or CSFD Approved 3 <sup>rd</sup> Party Agency)
		CSFD Hazardous Material Triage form completely filled out and attached (Prepared by Engineer of Record)
		Extraction Equipment Cut Sheet/ Intent Letter (Prepared by Engineer of Record <b>OR</b> Original Equipment Manufacturer)
		Occupancy Evaluation Report (Prepared by CSFD Approved 3 <sup>rd</sup> Party Agency)
	<b>!!! IF SITE WILL STORE OR TRANS FILL LPG OR RELATED HAZARDOUS MATERIALS, A SEPARATE CSFD PERMIT IS REQUIRED!!!</b>	

**FINAL FIRE INSPECTION**

<b>CSFD</b>	<b>X</b>	<b>ALL REQUIRED BEFORE CALLING FOR FINAL CO INSPECTION</b>
		Extraction Equipment Installation Letter (Prepared by CSFD Approved 3 <sup>rd</sup> Party Agency)
		Extraction Equipment Inspection Report (Prepared by CSFD Approved 3 <sup>rd</sup> Party Agency)

Colorado Springs Fire Department construction reviews are based upon information provided on the drawings and/or the attached reference material. Issues or features that are not presented within the construction documents are assumed to be compliant with applicable codes/standards. It is the responsibility of the building-business owner to ensure that minimum code requirements are met as established by the Authority Having Jurisdiction, whether or not the requirements are specifically indicated on the submitted construction documents.

**OWNER CERTIFICATION**

I, \_\_\_\_\_ (Print Name), future/current owner of the above project, located at above address, certify that I am aware of the plan submission requirements for this Medical Marijuana Oil Extraction process; have been adequately informed of all applicable codes, standards and established requirements pertaining therein to, by the contractor indicated below; and provided the contractor with all information regarding the extraction process to allow the Colorado Springs Fire and Regional Building Departments to perform a full review. I understand that should not all information be provided or fully and adequately described, delay and/or disapproval of the submitted plans may occur. I understand that such delays may not allow the business to open within my desired timeframe.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**ENGINEER OF RECORD CERTIFICATION**

I, \_\_\_\_\_ (Print Name), Engineer or Record for the above project, located at the above address, certify that all required information has been completely filled out and provided within this construction plan set. I understand that CSFD Division of the Fire Marshal personnel and Regional Building Inspection personnel will conduct inspections of the building, equipment and/or processes respectively. I also understand that the building, equipment and/or processes must be in full compliance with all applicable fire/building codes, standards and established requirements prior to obtaining a Certificate of Occupancy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## DEFINITIONS

**Original Equipment Manufacturer (OEM)** The original manufacturer of extraction equipment being used within the facility.

**Engineer of Record** State of Colorado registered professional engineer responsible for the overall design of the project and who stamps and signs the construction documents.

**Extraction Equipment Master Report** A detailed report examining and evaluating a given piece of extraction equipment for compliance with any fire codes and standards or best practices. This report is prepared by a CSFD approved 3<sup>rd</sup> party agency. The Original Equipment Manufacturer ultimately owns this report and is responsible for submitting the report to CSFD for review and acceptance. The report must be accepted by CSFD PRIOR to submission of plans which utilize this piece of equipment. Accepted Extraction Equipment Master Reports remain on file with CSFD.

**Extraction Equipment Cut Sheet/Intent Letter** A letter or product specification sheet for the proposed extrication equipment, prepared by the EOR or OEM that contains specific information.

**Occupancy Evaluation Report** A narrative evaluation of the existing occupancy and its proposed use, including change of occupancy evaluation, related to marijuana concentrate extraction. Report shall cite all applicable building and fire codes/standards and identify compliance and/or noncompliance facility issues with corrections or recommendations listed for final inspection. Report shall be the basis for Final Inspection conducted and prepared by CSFD approved 3rd party.

**Extraction Equipment Installation Letter** A letter prepared, signed and stamped by a CSFD approved 3<sup>rd</sup> party agency that verifies equipment on site matches the Extraction Equipment Cut Sheet/ Intent Letter. Letter must include all required information pertaining to the equipment linking it to the Extrication Equipment Master Report.

**Extraction Equipment Installation Inspection Report** A narrative prepared, signed and stamped by a CSFD approved 3<sup>rd</sup> party agency that confirms installation of equipment and processes is in compliance with applicable codes and standards. Compliance with any/all findings within this report is required prior to final fire inspection for certificate of occupancy.

**CSFD Hazardous Materials Triage Form** A form used to identify processes, operations and/or hazardous materials within a given facility.