

# 2C ADVISORY COMMITTEE

## MINUTES

April 13, 2016

10:30 a.m.

City Hall

107 N. Nevada Ave.

Pikes Peak Room

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Members Present: City Council President, Merv Bennett; City Councilmember, Don Knight; Executive Vice President, ENT Credit Union, Barb Winter; Manager Local Governmental Services HR Green, Dave Zelenok

Member Barry Falkenstine was excused

City/Utilities Staff Present: Mayor, John Suthers; Chief of Staff, Jeff Greene; Director of Public Works, Travis Easton; Ops and Maintenance Manager, Corey Farkas; CFO, Kara Skinner; City Auditor, Denny Nester; Vickie Classen, Auditor's Office; Darlene Garcia, CSU; Dan Higgins, CSU; David Scalfri, Ops and Maintenance; Michael Hensley, Ops and Maintenance, Cole Platt, Ops and Maintenance; Tim Geitner, Office of City Council; Jamie Fabos, City Communications; Kelli Patrick, Public Works

Others Present: Joseph Kneib, citizen; Angela Dougan, AFP

- Call to order/Introductions
  - Meeting was called to order by Travis Easton at 10:33 a.m.*
  - Introductions were made.*
- Road Tax Fund
  - Update to financials

*Kara Skinner addressed the Committee regarding anticipated revenue stream. The first three months have been accumulating revenue and it is not expected that any invoices will be paid until April or May. It is anticipated a positive cash balance will be kept throughout the year. There is only one month of revenue received in yet, and anticipate releasing the data for the next month soon. Everything seems to be on track.*

*Mayor mentioned the first month's revenue was \$3M, however January is always the lowest of the year. There was discussion regarding the flow of revenue.*

*Corey Farkas pointed out that due to concrete work being done year round that in 2017, the first quarter expenditures will look very similar to the last quarter of 2016. In the summer months, expenditures will spike.*

*Discussion ensued regarding spikes in expenditures throughout the year, particularly in July when weather permits more paving.*

➤ **Contracts**

- Pre-Overlay Concrete RFP
  - 7 Contracts Awarded
  - 2 Contractors / 5 projects Started
    - Trax Construction:
      - ✓ Naegle Rd. – 21<sup>st</sup> Street to Concrete Bridge
      - ✓ Bijou Street West – Chestnut Street to I-25
      - ✓ Chelton Rd. – Fountain Blvd East to Academy Blvd.
    - Blue Ridge Construction:
      - ✓ Murray Blvd. – Platte Ave. to Galley Rd.
      - ✓ Woodmen Rd. – Lexington Blvd. to Powers Blvd.

*Corey Farkas advised a third Contractor, AA is now finishing work on Flintridge, and when done, will be moved to another street. He further stated due to utilities work, Flintridge will not be paved in 2016, however AA had already started doing pre-overlay concrete on that street and will complete it.*

*There was a question regarding Centennial, and he advised that is a PPRTA project and is a full reconstruction.*

- Outsourced Inspection/Administrative Services
  - The City is continuing to work through this process. Decisions could be made in the near future.

*The City is still working through this process and decisions should be made in the near future.*

- Overlay RFP
  - Update
    - In Negotiations with Two Contractors
    - Proposed Start: First Week of May

*There are two Overlay contractors. Martin Marietta will be working in the northwest section, and Schmidt will be working in the southeast section.*

*Awards have been handed out and expect to have pre-construction meetings in the next two weeks.*

*First week in May is the anticipated start.*

*There was discussion regarding public outreach. Corey Farkas stated Schmidt has a media group that will go onto social media to communicate with citizens. There are also weekly media reports that also go to HOA's etc., and the Cone Zone Map as well.*

*Further discussion ensued regarding ADA accessibility. Corey Farkas advised that a comprehensive inspection is done prior to the contractor beginning on the job. One of the main focuses of that is ADA Ped Ramps. If an alteration is done on a road, it must be brought up to ADA standards.*

*There was a question regarding missing sidewalks. Corey Farkas described how coordination is done with City Engineering and the Missing Sidewalk Program, however the only concrete done with 2C money are on roads that are being paved with 2C funds. There are other funds that may complete concrete work in other areas.*

- 2016 Work Schedule
  - List of Planned 2016 Roads (See Handout)
  - Concrete (See Handout)
  - Project Binders (See Binder)
  - Project Map Books (See Map Book)

*Corey Farkas briefed the Committee on the handouts showing the list of planned roads and concrete work schedules.*

*The 2016 list of all streets has been a massive effort of coordination between City Engineering, Traffic Engineering, City Streets, CSU, etc.*

*Barb Winter asked for zip codes to be included on the list.*

*With further coordination, 2017 is 95% complete and the goal is to have the remainder of 2C work schedules planned out by the end of 2016.*

*The overall list has not changed, however the order has been changed due to coordination with CSU.*

*The Concrete handout shows the list of streets that the concrete contractors will be working on.*

*The media release shows the exact time and locations of work. Eventually the media release will be 4-5 pages long. This is the report that will go to news media, etc. An estimated time to show how long work will be taking place will be added. This information feeds into the Cone Zone Map.*

*Discussion ensued regarding traffic congestion and detours. Corey explained they are only closing a minimum number of traffic lanes at a time, and trying to make it as convenient as possible. Dave Zelenok suggested possibly using WAZE app.*

*Corey Farkas explained what is included in the Project Binders and Project Map Books to the Committee. Each project will have its own Project Book.*

*There was discussion regarding equitable distribution of the streets. Initially everything was distributed about 50/50, north and south, but things were shifted during coordination with CSU. It was commented on that the map shows that it is still pretty well distributed.*

➤ Public Outreach/Reporting

○ Marketing 2C work

▪ Website

- Cone Zone Map –  
<http://coloradosprings.maps.arcgis.com/apps/PublicInformation/index.html?appid=a8b81b446d5c483e8776f816e7df9ace>
- 2C URL - <https://coloradosprings.gov/public-works/page/streets-infrastructure-maintenance-funding>

*Corey demonstrated the Cone Zone Map to the Committee. Drainage projects will be added to the map, and there will be more advertising for it.*

▪ Media

- Media Day (Concrete) – 04/08/2016
- Media Day (Paving) – TBD
- Interviews

*Concrete media day was on April 8<sup>th</sup>. A media day for paving will be determined and will include a train of massive equipment which will be much more visual. An invite will be sent to the Committee for the paving media day. There have also been numerous interviews with media.*

*It was noted that during the Concrete media day, a correction was made at the entrance of a private business by adding a swale while the pouring of the concrete was taking place.*

▪ 2C Signage

*The 2C signs are out at each project.*

*Corey thanked the media that were present at today's meeting.*

- Reporting
  - Weekly Media Report (See Handout)
  - Quarterly Report (See Handout)
  - Monthly Report (See Handout)

*The Quarterly Report includes some metrics.*

*There was discussion regarding the life cycle of roads. Funds from 2C will concentrate on roads that fall within the life cycle where 61% of our roads fall into. PPRTA funds will primarily go towards the Preventive Maintenance areas, such as chip seal and crack seal. A small amount of PPRTA CIP funds will go to full reconstructs.*

*Dave Zelenok stated this is probably the most important “barometer” for the public to watch.*

*The monthly report will be updated every month with a narrative about the work that has been done and some photos.*

*The reporting will show the public how all the pieces come together.*

➤ Salient Points

- Audit Report
  - See Handout

*Vickie Classen described the methodology utilized to determine the pre-2C spending average from the General Fund. The City must maintain this. The Auditor’s Office also is monitoring contracting and procurement. They further assisted in the language for the RFP and pre-proposal conferences. There will be a report for work to date shortly.*

- Coordination with Stakeholders
  - See Handout

*Coordination with stakeholders included Striping, Parks and Rec, Housing (HUD), Safety (job hazard analysis), Stormwater, and numerous others. There are bi-weekly planning meetings with CSU and bi-weekly Management meetings. Street degradation fees for CSU are being evaluated to ensure the Community’s resources go further. The City is asking that any money saved by CSU be put towards additional utility replacement to further minimize failure beneath newly paved roads.*

*Contracts for paving are single year contracts with option years. This will be reviewed in the Fall.*

- PPRTA Roadway Maintenance

- See Map

*Corey described the map and advised the additional paving noted are for a few residential neighborhoods for repaving.*

*There was discussion regarding the crack seal process.*

*Questions were asked regarding having a single inspector to a single contract. Discussion followed regarding the pros and cons of this practice, and the level of supervision, quality assurance, auditing, and accountability. The suggestion was that it may be as simple as developing staff rotation.*

*Meeting was adjourned at 11:52.*

**Attachments:**

Estimated Revenue – Expenditures Bar Graph  
2C Overlay Streets List 2016  
2016 Assigned Concrete List  
2C Media Release 4.11.16  
2C Quarterly Budget Report – 1<sup>st</sup> Qtr 2016  
2C Monthly Report-Narrative March 2016  
Life Cycle-Program Relationship Graph  
2C MOE Audit Report  
2C Coordination Document  
2016 Programs Map