MINUTES
Airport Advisory Commission
Wednesday, May 23, 2018
3:00PM – 5:00PM
Colorado Springs Airport, East Terminal Unit

COMMISSIONERS PRESENT:  
Andi Biancur – Chairman
Jason Harris
Hal Ellis
Bill Nichols
David L. Couch
Aaron Wood

COMMISSIONERS ABSENT:  
John Maier – Vice Chairman

NON-VOTING MEMBERS PRESENT:  
Councilor Yolanda Avila – City Council Representative
Councilor Andy Pico – City Council Representative
County Commissioner Peggy Littleton – Liaison Commissioner
Chic Myers – Alternate Commissioner

NON-VOTING MEMBERS ABSENT:  
County Commissioner Stan VanderWerf – Liaison Commissioner
Tamara Hunziker – Alternate Commissioner

CITY STAFF PRESENT:  
Greg Phillips – Director of Aviation
Michael Gendill – Legal Advisor
Jennifer Harwig – Corporate Outreach Specialist

GUESTS PRESENT:  
Bob Sedlacek – Paradies
Chris Touch – Design & Construction Manager, COS
Tom Roisum – Accounting Manager, COS
Arlando Gilbert – RS&H
Tabitha Albertson – Analyst, COS
Kevin Keith – Aviation Planner, COS
Aidan Ryan – Marketing & Communications Manager, COS
Kristine Andrews – Environmental Health & Project Specialist, COS
Stephen Hughes – Analyst, COS
Troy Stover – Assistant Director of Aviation, COS
Dave Williams – Colorado House of Representatives District 15
Jacqueline Armendariz – Legislative Aide to Councilor Avila

The next meeting date is Wednesday, June 27, 2018
I. APPROVAL OF THE MARCH 28, 2018 MINUTES

Commissioner Couch made a motion to accept minutes from the March 28, 2018 meeting and Commissioner Nichols seconded. Unanimous vote. (The April 25th Airport Advisory Commission Meeting was canceled due to the airport fire on April 16, 2018.)

II. INTRODUCTION OF GUESTS

III. PUBLIC COMMENT

- None.

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed nine (9) new land use items two (2) from April and seven (7) from May 2018: six (6) items in the City and three (3) in the County.

Commissioner Nichols made a motion to accept Airport staff’s no objection recommendation on all (9) land use items. The motion was seconded by Commissioner Harris. Unanimous vote.

V. STAFF REPORTS

A. Design and Construction – Chris Touch

- Terminal Construction Fire Recovery – Bryan Construction has been sole sourced with a design/build contract to include demolition of all fire related damaged areas in the facility, rebuilding the 3rd floor administrative offices, Bristol/Novo restaurants and the back offices for United/SkyWest. Design for the public areas of floors 1 and 2 is in progress. An RFP for a general contractor for the reconstruction of floors 1 and 2 is expected to advertise early/mid-June. Construction of the 2nd floor public areas is scheduled to begin July, 2018 and complete November 15, 2018.

Discussion on the April 16, 2018 fire ensued. The Airport staff was recognized for having the airport up and running within 24 hours of the fire. Damage by the fire destroyed Conference Room B and water/smoke damage impacted the 2nd and 1st floors of the terminal building.

COS is working with the insurance companies and tracking all financial impacts. Due to the extensive damage from the fire, the Terminal Modernization Program is moving forward sooner.

The investigation as to the cause is ongoing and the final report has not been released by the Colorado Springs Fire Department as of yet.

- Rehabilitate Taxiways G & Terminal Connectors Phase 2 (Design) – Bids were received March 28th with a 3Q, 2018 award. Flatiron Constructors is the lowest responsive bidder.
- Wind Damage | Terminal Roof Replacement – Construction is 80% complete. An alternate contractor will be selected to complete the project.
- West Side Lav Facility – Construction is approximately 30% complete.
- RAC Parking Lots and Valet Parking Lot Rehabilitation (Design) – In 90% design phase service for the pavement rehabilitation of the car rental service centers (CFC funded) and valet parking lot (airport funded).
- Reconstruct Taxiways N & P from TW G to Terminal Apron & rehabilitate Taxiway H from TW P to TW C. Construction is approximately 30% complete.
- Valet Solar Covered Parking Design/Construction – RFP is under internal review for 40 spaces of solar covered parking in the valet parking lot. Construction anticipated to begin August 2018.
- Chiller #1 Replacement – A partial notice to proceed has been approved to order the new chiller as well as complete pre installation work.
- IT Master Plan – Longview has been selected to develop the IT Master Plan.
B. Finance and Administration

Traffic Report(s): March and April 2018 – Stephen Hughes
A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at https://www.flycos.com/monthly-traffic-reports.

There was a robust discussion on air service development and collaborative marketing efforts.

Finance Report(s): April 2018 – Tom Roisum
Summaries of Total Revenues and Expenses for the month of April were provided and reviewed for questions.

The 2017 financial audit revealed no errors and the financial report will be finalized and available to the public in the next 3-4 weeks.


- Operations/Maintenance
  - Brett Miller is out on FMLA and Nick Condon was reclassified as Operations Manager and is covering for Brett until he returns.
- Director’s Updates
  - Greg Phillips and Mike Boyd with Boyd Group International met with Southwest Airlines (SWA) on May 15th in Dallas. No plans for SWA to come to COS in the near future although they indicated that COS is on their radar. For the near future, their focus is on Hawai’i service and Caribbean service.
  - Conference Room B will be redesigned as a part of the fire recovery remodel and any input from the commissioners is welcome.
- Marketing
  - Aidan Ryan, Mary Beth Burichin, Jennifer Harwig, Sydney Kozel, Vicki Doyle and Ivette Salcedo Rentas of the Marketing Department were awarded the Caught in the Act award by the Pikes Peak Chapter of Public Relations Society of America (PRSA) for the response to the airport fire.

VI. OTHER BUSINESS

- None.

VII. COMMISSIONERS’ COMMENTS

- Chairman Biancur inquired about any updates on the Business Park. Troy Stover stated there is movement but it’s slow paced at this time.
- HB1314 for UAS operators disrupting emergency services was passed. Commissioner Couch clarified the purpose of the bill which provides enforcement guidelines for local authorities.
- Commissioner Nichols reminded all that the Pikes Peak Airstrip Attack at COS is June 16th – 17th.
- Alternate Commissioner Myers shared the good news from a professional pilot magazine who rated the jetCenter as one of the top 3 FBO’s in the nation.
- Colorado House of Representatives Dave Williams was appreciative of the invitation to attend and offered assistance/support at the state level.

VIII. CHAIRMAN’S COMMENTS

- Chairman Biancur has attended numerous JLUS meetings and the final draft study report is due to release for public comment on May 28th.
- Chairman Biancur explained a position paper on residential encroachment has been drafted and a final report will be prepared. The intent of the paper is to share with city and county planning commissions a more comprehensive process of adjudicating zoning issues around the airport and the long term impacts of encroaching development.

Chairman Biancur made a motion for the AAC to approve the paper as currently written and move forward with production of the final copy and its subsequent distribution. Motion was seconded by Commissioner Nichols. Unanimous vote.
IX. ADJOURNMENT

Commissioner Harris made a motion to adjourn and was seconded by Commissioner Nichols. Unanimous vote. The meeting was adjourned at 4:56pm.