



MINUTES
Airport Advisory Commission
November 20, 2013

COMMISSIONERS PRESENT: Dr. Chris Thornton - Chairman
Andrew Biancur – Vice Chairman
Steven Janitell
Dave Elliott

COMMISSIONERS ABSENT: Tom Hayden
Randy Courduff

NON-VOTING MEMBERS PRESENT: Peggy Littleton - El Paso County Commissioner

NON-VOTING MEMBERS ABSENT: Rob MacDonald - Pikes Peak Area Council of Governments

CITY STAFF PRESENT: Dan Gallagher – Interim Director of Aviation
Neil Ralston - Interim Assistant Director of Aviation, P&D
Mike Wilbur – City Attorney
Troy Stover – Airport Operations Manager
Megan Meyer – Administrative Technician
Jerry Dimandja – Airport Intern

GUESTS PRESENT: Mike Epps – ABM Parking
Grant Langdon – Marksheffel Business Center, LLC

The next meeting is Wednesday December 18, 2013 (@ 3:30 not 3:00)

I. APPROVAL OF THE October 23, 2013 MINUTES

Chairman Thornton asked for approval of the October 23, 2013 Airport Advisory Commission minutes; no corrections/suggestions, Commissioner Elliott motions for approval, Vice-Chair Biancur 2nds, unanimously approved.

II. INTRODUCTION OF GUESTS

Mike Epps – ABM Parking
Jerry Dimandja – Airport Intern

III. PUBLIC COMMENT

Dan asked Mike Epps to come to this meeting today to specifically recognize him for receiving the ‘Gold’ Award from the Independent as being ‘The Best Place to have a dead battery’.

IV. NEW BUSINESS

A. Land Use Review (presented by Neil Ralston)

- **Item #1 – AR DP 13-00526, AR FP 13-00527**
- **Item #2 – CPC PUD 06-00108-A5MJ13, CPC ZC 13-00122**
- **Item #3 – PPR-08-040**
- **Item #4 – SF-13-017, SF-13-018**

Airport staff reviewed four land use items in November. Items 1 and 2 are in the City of Colorado Springs, Items 3 and 4 are in El Paso County.

Airport staff recommends no objection to Items 1 -3, and objecting #4. The reason for objection to #4 is that the request shows residential units being built within ADNL sub-district which is not allowed.

Brief discussion on what the objection will result in for the applicant, the Commission doesn’t want the applicant to have to pay again and re-apply for the approval – would like to look at tabling this item, and asking for definite clarification from applicant. Chairman Thornton suggests tabling this until the end of meeting, and having Neil draft verbiage regarding the ‘suspension’ of this item.

The Commissioners had no further input regarding Airport staff’s recommendations and supplemental comments for these land use items, and agreed with the Airport’s suggestion of no objection to items #1 -3.

Item #6 from June’s meeting is still tabled pending the results of an FAA airspace review.

V. STAFF REPORTS

A. Finance and Administration

Finance Report: September 2013- Dan Gallagher

Earned revenue for September is 31.2% under budget. For year-to-date, earned revenue is 15.9% under budget.

Expenditures for September are 12.9% under budget. For year-to-date, expenditures are 10.2% under budget.

- Terminal Concessions

- Smaller decrease in this area – due partly to parking validation program, and restaurants staying open later
- Airport is projecting \$11.78 per passenger, compared to current \$11.20 per passenger – this will result in \$300,000 in revenue that will drive down costs for airlines
- Car Rental Revenue
 - ‘Fare wars’ going on between companies – Airport is seeing less revenue due to this
 - 1 company will be leaving COS – not projecting a big loss due to this (very minimal counter space leased)
 - With one less company, the fares will increase and the airport should see more revenue
- Dan presented a briefing paper to AAC regarding the refinancing of 2002 bonds
 - This item will have one of the largest impacts on the Airport and Airlines this year
 - Successfully refinancing this debt will result in \$3 million savings to the airlines (\$3 per passenger)
 - Dan asked for a letter of support – voted for by the AAC and signed by the Chairman (must be submitted today)
 - Commissioner Elliott motions for AAC to support this action, and have Chairman Thornton sign the letter, Vice-Chairman Biancur 2nds motion, voted unanimously. Chairman Thornton signed the letter and gave it to Dan
 - Vice Chairman Biancur wanted to clarify that since City Council has suggested that AAC Members attend Council Meetings for Airport support – he wanted to be sure that Dan will communicate these dates/ times to members
 - Dan agreed and will communicate all topics and City Council meeting dates that he will be presenting at

Traffic Report: September 2013- Dan Gallagher

Year-to-date, enplanements are down 19.3% over 2012 levels; for the month of September 2013, enplanements are down 25.4% compared to September 2012.

A summary of passenger enplanements, seats and load factors for each airline was provided. *Note: all monthly Traffic Reports are available at www.flyCOS.com.*

B. Operations and Maintenance – Dan Gallagher/Troy Stover

- Art Program
 - Working with the Public Arts Commission, they will be moving all art exhibits to public areas in early 2014
 - Wider audience, easier for artists to view/show their work
- Working on website internally
 - City has executed contract for all departments to update websites, Airport is a part of that
 - Will reach out for ideas and suggestions
- Snowball Express – American Airlines - December 12th
 - Families of fallen soldiers flown to Dallas for a weekend of fun
- Fantasy Flight – SkyWest and the Junior League of Colorado Springs – December 14th
 - Underprivileged children from our community are flown to the “North Pole”
- Troy Stover - ‘Airstrip Attack’
 - Local organization contacted the Airport regarding hosting an event on our airfield. And getting the airport involved with the Pikes Peak Hill Climb ‘Speed Week’
 - Hundreds of privately owned, high-end racing cars (Lamborghinis, Porsches) will be flown and shipped to COS for a race event on our runway
 - Initial action for Airport is to submit a ‘Non-Aeronautical Event’ Application to FAA
 - This must include tenant support – Airport is meeting with West Side users tonight
 - Also working with TSA to gain security approval
 - Great exposure for Airport locally and internationally. Many positives could result from this event:
 - Airport would be involved and associated with a huge community/world-renowned event – Pikes Peak International Hill Climb

- Many owners of the race cars also own private aircraft, and this is a great way to connect our GA Community to a greater audience
 - This type of event has never been approved on a part 139 airport, but so far the Airport is confident that we will get it approved, and make sure that it is a great event for everyone involved

C. Planning and Development – Dan Gallagher

Design and Planning Phase Projects:

- Pond 700 Outfall Drainage Repair –
 - 80% done
 - Project should be complete by end of month
- Airport Master Plan –
 - Project is 100% complete
- Westside Reinvestment Project –
 - Phase I – Cargo Widening
 - Complete
 - Phase II – VSR/Fuel Farm and taxi lane by CO Jet Center –
 - 60% done
 - Project has gone very smoothly, tenants are pleased with project so far
- Rehabilitation of Taxiways E, G, H (Phase IV) –
 - Inspection of Runway is scheduled for Monday
 - Hoping to re-open Runway next week
- Premier Lounge/East Terminal Unit Rehabilitation
 - Appropriations for the Premier Lounge are there
 - Airport tried to bundle the work for the Premier Lounge with the ETU Project, but the Government shut-down caused significant delays on the ETU project
 - Premier Lounge will probably move on, ahead of the ETU
 - The design for the ETU is underway, the Airport is working with TSA Headquarters on all the details
- Rehab of Taxiways E, G, H (Phase V)
 - New Project – last phase of Echo
 - Working on scope
 - Appropriations are there

D. Director’s Report – Dan Gallagher

- None

VI. OTHER BUSINESS

- Air Show – Mike Wilbur
 - Picked up momentum – WWII themed air show
 - Hoping to have military equipment on display
 - Non-Profit, there will be a fund raising dinner 3months prior to event
- Legal Advice for the meeting – Mike Wilbur
 - If you can’t tell your friends and family what you’re about to do, Mike suggests you don’t do it
- Neil – Amended response to County Land Use Item #4
 - He was just e-mailed a piece of information that wasn’t included in the information originally presented
 - This piece of information does clarify that all residential structures will be built outside of the ADNL sub-district
 - This changes the Airport’s recommendation from ‘Object’ to “No-Objection”

- Vice-Chairman Biancur motions to accept and support the airport's suggestion on all 4 Land Use Items (No Objection to all) Commissioner Janitell 2nds – brief discussion – unanimously approved
- Dan – There are 3 Land Use Review Items that will be presented in December, therefore a meeting is necessary
 - o Chairman Thornton motions to re-schedule meeting from the original date (25th) to the 18th @3:30 to avoid conflict with another meeting that afternoon, Commissioner Janitell 2nds – brief discussion (limit info for meeting to only Land Use) – unanimously approved

VII. COMMISSIONERS' COMMENTS

- None

VIII. CHAIRMAN'S COMMENTS

- Last night, Chairman Thornton had the privilege to sit with Dan and other distinguished guests as a part of the Gazette's 'Community Conversation' forum - regarding the airport. It was nice to see the involvement from the community, and it was great to hear the positive feedback from the attendees.

IX. ADJOURNMENT