



**COLORADO SPRINGS  
AIRPORT**

**MINUTES  
Airport Advisory Commission  
Wednesday, October 28, 2015  
3:00PM – 5:00PM  
Colorado Springs Airport, Conference Room B**

**COMMISSIONERS PRESENT:** Andi Biancur – Chairman  
Mark Baker  
Jason Harris  
Steve Janitell  
John Maier

**COMMISSIONERS ABSENT:** Randy Courduff – Vice Chairman  
Tom Hayden

**NON-VOTING MEMBERS PRESENT:** Hal Ellis – Alternate Commissioner  
Matthew Grunenwald – Alternate Commissioner

**NON-VOTING MEMBERS ABSENT:** County Commissioner Peggy Littleton – Liaison Commissioner  
Rob MacDonald – Liaison Commissioner

**CITY STAFF PRESENT:** Dan Gallagher – Aviation Director  
Kristine Andrews – Environmental Health & Project Specialist  
June Eveland – Accounting Manager  
Jennifer Harwig – Special Assistant to the Aviation Director &  
Corporate Outreach Specialist  
Sam Schneider – Interim Assistant Aviation Director

**GUESTS PRESENT:** Rick Hoover – CTAB  
Bob Sedlacek, GM – Paradies

**The next meeting date is Wednesday, November 18, 2015**

**I. APPROVAL OF THE SEPTEMBER 23, 2015 MINUTES & OCTOBER 19, 2015 SPECIAL MEETING MINUTES**

Chairman Biancur called the meeting to order. Commissioner Baker made a motion to accept minutes from the September 23, 2015 meeting and the October 19, 2015 Special Meeting, Commissioner Maier seconded followed by all ayes.

**II. INTRODUCTION OF GUESTS**

Rick Hoover – CTAB  
Bob Sedlacek, GM – Paradies

**III. PUBLIC COMMENT**

None

**IV. NEW BUSINESS**

**A. Land Use Review – Kristine Andrews**

Airport staff reviewed seven (7) new land use items in October 2015: three (3) items in the City and four (4) in the County.

Airport staff made a no objection recommendation for all seven (7) items.

Commissioner Maier made the motion to accept Airport staff's no objection recommendation for all seven (7) new land use items. The motion was seconded by Commissioner Harris, and all items were unanimously approved.

**V. STAFF REPORTS**

**A. Planning and Development – Sam Schneider**

**Design and Planning Phase Projects Briefing:**

- Terminal Apron Rehab project
  - FAA funding for the project granted too late in the season to begin this year
  - Contractor will hold prices and do the work next year
  - Project will begin in March 2016 and construction to begin in May 2016
- Cooling Tower project and other utility infrastructure
  - On hold
  - RFP for equipment selection forthcoming
  - Completion in June 2016
- FAA Taxiway Charlie Construction project
  - \$11M
  - Bid project in March 2016
- Family Restrooms
  - Evaluation and design process

**B. Finance and Administration**

**Traffic Report: August 2015 – June Eveland**

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of freight and mail, aircraft operations and landed weights. All monthly Traffic Reports are available at <https://flycos.coloradosprings.gov/transportation/colorado-springs-airport/about-cos/monthly-traffic-reports>.

**Finance Report: August 2015 – June Eveland**

Summaries of a Total Revenue Trend Analysis, Expense Trend Analysis and additional revenue and expense reports for the month of August were provided and reviewed for questions.

**C. Operations and Maintenance – Dan Gallagher**

No comments or discussions during this segment of the meeting.

**D. Director's Report – Dan Gallagher**

- Thanked the Commission and specifically Chairman Biancur for any attendance and all support given to COS in City meetings such as the RFP selection and City budget process
- 2016 Budget update on City Budget Process vs. Airport Budget Process
- AAC Orientation was on October 23<sup>rd</sup>
- Aeronautical Enhancement Fund presentation to City Council on November 9<sup>th</sup>
- Business Park RFP update
- Business Prospects / New Tenants
- Airline Use and Lease Agreement (AULA) not signed yet, awaiting Airlines
- Global SuperTanker - finalizing space with anticipated arrival in late November, early December 2015

**VI. OTHER BUSINESS**

- None

**VII. COMMISSIONERS' COMMENTS**

- Commissioner Maier inquired on CDOT Funding and the FAA/CDOT grant award and was briefed by Sam Schreiber

**VIII. CHAIRMAN'S COMMENTS**

- Chairman Biancur thanked Heather Lenard for including AAC on invitations and events
- Meeting schedule for 2016 will be the 4<sup>th</sup> Weds of the month except November & December (Holidays)

**IX. ADJOURNMENT**

Commissioner Baker made a motion to adjourn and was seconded by Commissioner Maier. There were no further comments or discussions and the meeting was adjourned at 4:10pm.