



October 24, 2020

Accessibility Prioritization Report October 2020

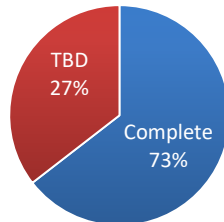
This report was created to document the Office of Accessibility’s efforts, in coordination with the Communications Department, Information and Technology Department, the Accessibility Prioritization Committee, and other City stakeholders, to ensure compliance with Administrative Order 2020-02.

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Training Schedule and Project Documents

To ensure compliance with Administrative Order 2020-02, the Office of Accessibility will release approximately thirty (30) policies, procedures, processes, technical support documents, and trainings.



Training plans were developed to address common documents as agendas, minutes, and promotional material created in Microsoft Office Suite.

Release Schedule

Name	Release	Type
Web Assessment	July - December 2019	Assessment
Social Media Policy	Jul-19	Manual
Creating Accessible Documents	Jul-19	Presentation
PAO Disabilities	Sep-19	Presentation
Content Manual for Accessibility	Sep-19	Manual
City Progress in Accessibility	Oct-19	Presentation
Improving the Public Process with Accessibility and Inclusion	Nov-19	Presentation
City Progress in Accessibility	Nov-19	Presentation
VPAT Procurement Guide	Nov-19	Manual
City Progress in Accessibility	Nov-19	Presentation
ADA Compliance Manual for Developers and Designers	Dec-19	Manual
City Progress in Accessibility	Feb-20	Presentation
Administrative Regulation 2020-02	Mar-20	Policy
Accessibility Changes made to Granicus	Spring 2020	Process
Accessible Word Documents	Apr-20	NeoGov
Accessibility Prioritization Committee	Jul-20	Teams
Accessible Excel Documents	Aug-20	Presentation
Accessible Bus Schedules	APC – TBD	Process
Accessible PDF Documents	Sept. 2020	NeoGov
Kiosk Standards	APC – Sept. 24 2020	Guidance
Accessible PowerPoint Documents	Fall - 2020	NeoGov
Accessible Outlook Messages	TBD	NeoGov
Accessible InDesign Files	TBD	NeoGov
Accessible Photoshop Files	TBD	NeoGov
Add. Granicus PDFs	TBD	TBD - Processs
Add. External apps that generate PDFs	TBD	TBD - Processs
Add. Financial Software	TBD	TBD - Processs
Add. Transition Plan Software	TBD	TBD - Processs
Map Gallery	TBD	TBD - Processs

Remediation Efforts (Documents)

The large volume of documents posted from January 2018-to December 2019 include documents posted prior to January 2018 (as needed). In July of 2019 the Office of Accessibility applied the draft project policy (Administrative Order 2020-02) to COS.gov’s posted documents and designated each document identified as follows:

1. Tagged document (general accessibility)
2. Excluded document (requires accommodation statement tag)
3. Remediated document
4. Accessible Template

Documents Posted (COS.gov)

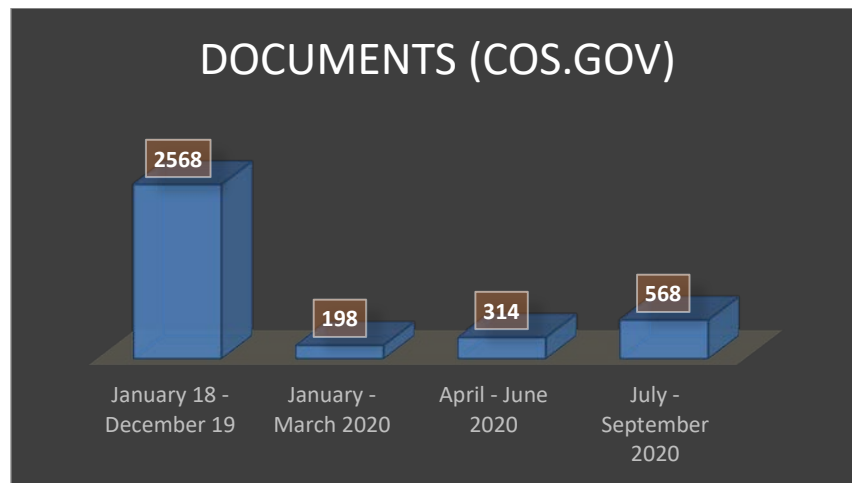


Figure 1 as of October 1 2020

Policy Cost Avoidance (COS.gov)

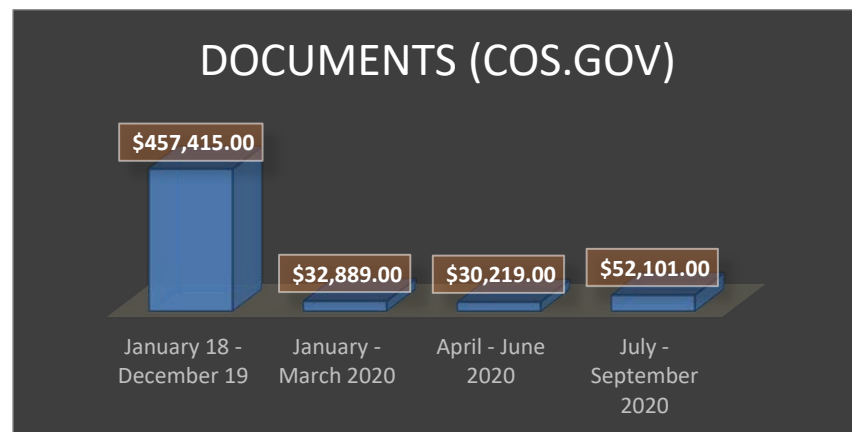


Figure 22 as of October 1 2020 – 569 documents posted for Q3

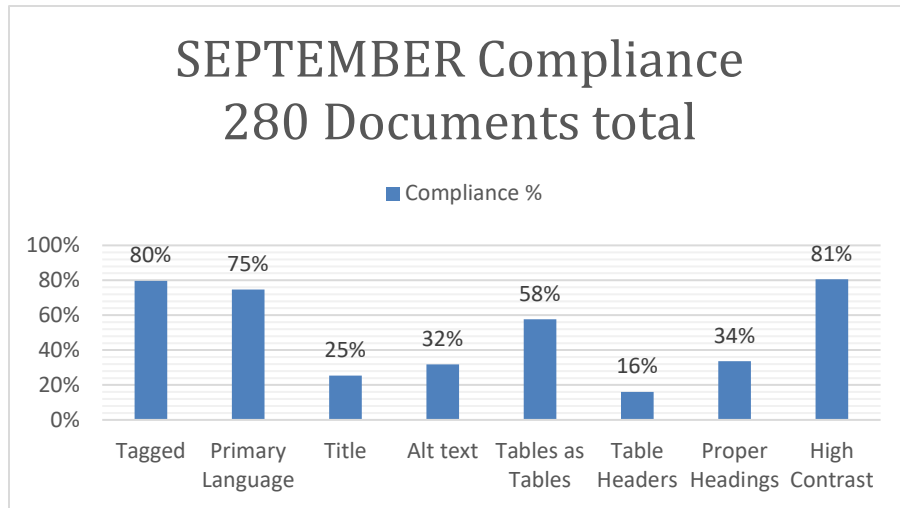


Figure 3 representation of other barrier types out of 195 tagged documents posted in September 2020

Approximately 80% of all documents were originally posted as “tagged” and readable documents. Of those documents posted with a tagging structure, other potential barriers noted were as listed above. These barriers continue to be addressed through training and education to department liaisons and other project stakeholders.

Compliance Update Quarter 3 (July 1, 2020 – September 30, 2020)

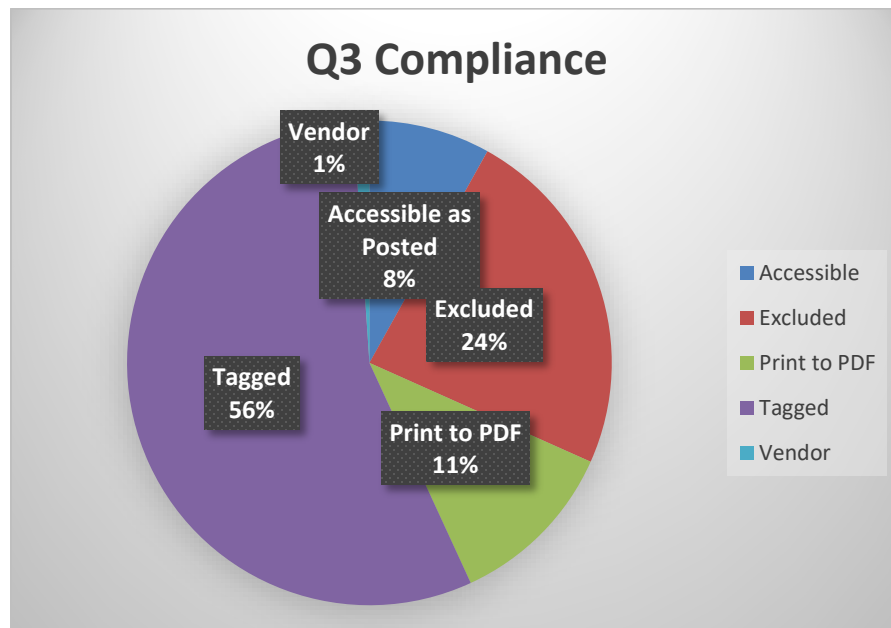


Figure 4 incoming compliance level of documents published in Q3

In Q3 of 2020, the City published 568 documents containing 4,172 pages. Of those 568 documents, 11% were posted as images or were not tagged PDF documents.

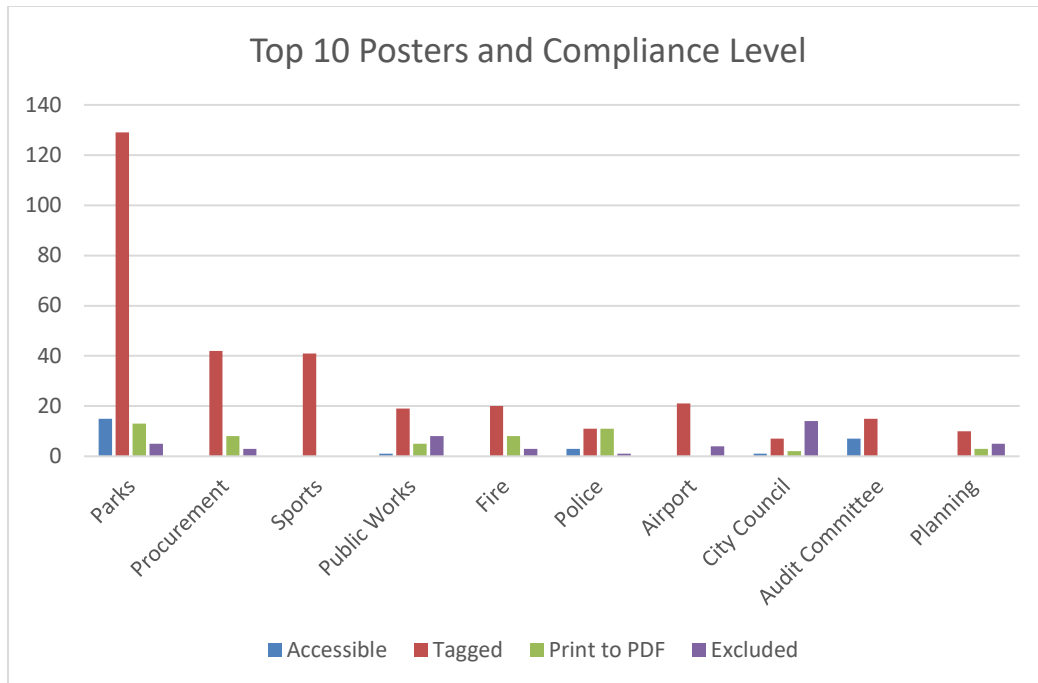


Figure 5 as of October 1, 2020

External Web Applications

The Office of Accessibility is working closely with the Information and Technology Department to ensure compliance with Administrative Order 2020-02.

Of thirty two (32) applications assessed, approximately half are in progress or complete at this time.

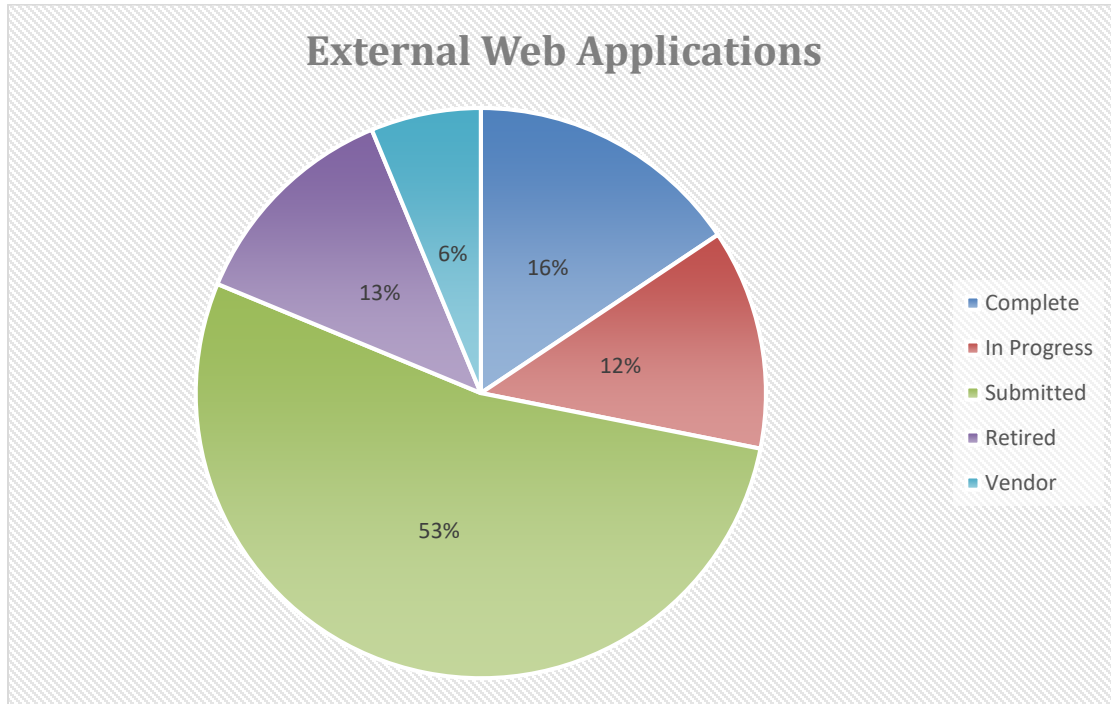


Figure 6 as of August 27 2020



Application Name

Apply for a Truck Permit (submitted)

Address

<https://aca.accela.com/COSPRINGS/Cap/CapApplyDisclaimer.aspx?module=PublicWorks&TabName=PublicWorks>

ArcGIS (complete)

<http://coloradosprings.maps.arcgis.com/apps/PublicGallery/index.html?appid=9e14737f09264d2e9dcd03fd56ec5784>

Book a Flight (in progress)

https://booking.travelservice.net/booking_flight_price_auto.aspx?client=flycos

Campaign Finance Application (submitted)

<https://campaignfinance.coloradosprings.gov/CampaignFinance/Query/Filings?mlid=45416>

Clerk Document Search (in progress – vendor)

<https://citydocs.coloradosprings.gov/WebClerk/Search.aspx>

Concrete and Excavation Permits (submitted)

<https://aca.accela.com/COSPRINGS/Cap/CapApplyDisclaimer.aspx?module=PublicWorks&TabName=PublicWorks>

CORA Request (retired)

<http://www.springsgov.com/units/communications/CORA%20RequestSubmission0.html>

Drainage Basin Studies (in progress)

<http://www.springsgov.com/dbps/>

Elections Campaign Finance Portal (submitted)

<https://campaignfinance.coloradosprings.gov/CampaignFinance/>

Engineering Design Plan Index (submitted)

<https://secure.springsgov.com/PlanIndex/>

Flight Status (in progress)

<https://www.infax.com/webfids/cos>

Hammers Hazardous Material (retired)

https://hammers.springsgov.com/submit/T2_Menu.asp

Hammers Updated (in progress)

hammers.coloradosprings.gov

Impound Vehicle Search (submitted)

<https://cspd.springsgov.com/Impound/VehicleFees.aspx>

Legistar Agendas and Minutes (complete)

<https://coloradosprings.legistar.com/Calendar.aspx>

Liquor Permitting Application (retired)

<http://www.springsgov.com/units/cityclerk/search/search.aspx?Type=LIQ>

Master Development Drainage Plans (in progress)

<http://www.springsgov.com/mddp/>

Municipal Court Online Payment (submitted)

<https://www.ncourt.com/x-press/x-onlinepayments.aspx?juris=936BE52E-C56E-460D-A461-3AF6C25A19FD>



Open Data Portal (complete)	https://data.coloradosprings.gov/
Parks and Rec Registration (submitted)	https://apm.activecommunities.com/cityofcoloradosprings
Pioneer's Museum (Complete)	https://www.cspm.org/?mliid=4781
Planning LRDS (submitted)	https://eoc.springsgov.com/ldrs/
Planning LUIS (submitted)	http://www.springsgov.com/Plan/luispublic/luispublic.asp
Police Record Request (submitted)	https://aca.accela.com/cosprings/
Public Works Map Gallery (submitted)	http://coloradosprings.maps.arcgis.com/apps/PublicGallery/index.html?appid=dabb76a8ba4d4ec885ef67bdc12edfca
Sales Tax Online Services (submitted)	https://salestax.springsgov.com/SalesTax
Springs Caps (complete)	https://springscaps.org/?mliid=5076
Sterling Codifiers (vendor)	https://www.sterlingcodifiers.com/codebook/index.php?book_id=855?mliid=41166&mliid=41166#
Subdivision Viewer(submitted)	http://www.springsgov.com/subdivview/
Trapeze (retired)	http://hiwire.springsgov.com/
Wildfire Mitigation (retired)	http://www.springsgov.com/wildfiremitigation/
Chipping Request (submitted)	https://secure.springsgov.com/MRcgi/MRTicketPage.pl?MAJOR_MODE=CREATE&LASTID=22687&USER=&MRP=0&CUSTM=kevin.mcdaniel@coloradosprings.gov&NEWSTATUS=REQUEST&PROJECTID=54

**Prioritization Needed*