



PUBLIC WORKS

MEETING AGENDA CITIZENS' TRANSPORTATION ADVISORY BOARD

Meeting Date: Tuesday April 4, 2017 at 2:30 PM

Location: Transit Administration, 1015 Transit Dr. Large Conference Room

- | | |
|--|-------------------------|
| I. Call to Order/Establish Quorum/Introductions | Brian Risley |
| II. Citizen Comment | Audience |
| III. Approval of Minutes – March 7, 2017 Meeting Minutes
Action: Recommendation 📄 | Brian Risley |
| IV. Consent Items (<u>review/discuss if called off consent</u>) | Brian Risley |
| A. Public Works Dashboard | |
| B. Transit Report | |
| C. PPRTA CAC Monthly Report | |
| D. ATAC Report | |
| E. Airport Advisory Commission Report (February) | |
| V. New Business | |
| A. Las Vegas Street Corridor Study
Action: Presentation | Tim Roberts/Andy Garton |
| B. 2017 Bike Priority Project List
Action: Recommendation | Kate Brady |
| C. 2017 Transit Service Changes
Action: Briefing | Brian Vitulli |
| VI. Old Business
None | |
| VII. Staff and Board Members Communications | Brian Risley |
| VIII. Next Meeting Schedule and Topics | Brian Risley |
| IX. Adjournment | Brian Risley |

Definitions:

Presentation – the act of presenting information with Board discussion/clarification following, no formal decisions are to be made.

Briefing – a short summary of information with no discussion, but the Board may ask for clarifications on specific issues.

Recommendation – the formal action by the Board for recommendation/rejection/other action of a proposal.

Discussion – the act of discussing/considering a topic by the Board, but no formal decisions are to be made.

DRAFT MEETING MINUTES
CITIZENS' TRANSPORTATION ADVISORY BOARD (CTAB)

March 7, 2017

Transit Administration Building located at 1015 Transit Drive, Large Conference Room

I. CALL TO ORDER/ESTABLISH QUORUM: Meeting was called to order at 2:36 p.m.

Members Present: Brian Risley, Horst Richardson, Scott Barnhart, Steve Murray, Tony Gioia, June Waller arrived at 2:49

Staff Present: Tim Roberts, Traffic Engineering; Brian Vitulli, Transit; Kelli Patrick, Public Works; Kate Brady, Traffic Engineering;

Others Present: Corey Watson, John Sanchez, Jennifer Valentine, Carlos Perez, Andrew VanDerWege

Introductions were made.

II. CITIZEN COMMENT:

- Andrew VanDerWege mentioned the availability of the meeting agenda and packet. That it is not available on the website.
- Tim Roberts advised the packet had been put on the website on Monday. He will check on the location of the packet on the website and report back.

III. APPROVAL OF MINUTES:

- **Mr. Barnhart motions to approve the minutes, Mr. Richardson seconds; motion passes unanimously.**

IV. CONSENT ITEMS

A. Public Works Dashboard

- Tim Roberts advised there is no Public Works Dashboard this month as staff is doing year end accounting and should have a report next month.

B. Transit Report

- Tony Gioia asked if anyone from CTAB is on the Downtown Station relocation task force. Brian Risley stated he is on it.

C. PPRTA CAC Monthly Report

D. ATAC Report

- Horst Richardson asked for confirmation if the summary he had written was sufficient.
- He advised ATAC wants to meet with CTAB.
- There was discussion regarding noting who motions and seconds action items for the ATAC summary.

E. Airport Advisory Commission Report (none)

V. NEW BUSINESS

A. Active Transportation Role & Responsibilities

- Tim Roberts gave a brief history of ATAC.
- Discussion ensued regarding term limits of ATAC Committee members, and how items are brought to ATAC and tracked when they return to CTAB.
- Further discussion ensued regarding a joint meeting between CTAB and ATAC.
- It was suggested a doodle poll be done to find the best time, as a quorum is needed from both groups.
- **Mr. Richardson motioned a joint meeting be held, subject to scheduling, either the April meeting or a special meeting, Mr. Barnhart seconds.**
- There was discussion regarding putting this on the agenda for ATAC's next meeting, with a joint meeting within a month time frame, scheduled between the next two ATAC meetings.
- **Motion passed unanimously.**
- Andrew VanDerWege stated he is concerned that this is an afterthought, and there is a lack of guidance. He stated there needs to be some vision and leadership from the Board. Further there are issues for bikes and a block or three at a time doesn't address the issues. He feels no CTAB representative on ATAC is unacceptable and ATAC should possibly be a stand-alone committee.
- Mr. Gioia and Mr. Risley both responded to Mr. VanDerWege's comments.

B. PPACG 2040 Long Range Transportation Goals/Survey

- Jennifer Valentine with PPACG gave a brief presentation on the PPACG 2040 Long Range Transportation Goals/Survey.
- She presented an overview of the long range plan, and the survey that ends March 9.
- Corey Watson asked who is taking these surveys and where do people find out about these surveys.
- Discussion ensued regarding how to get the word out regarding the survey.
- Jennifer Valentine asked if Corey Watson would be willing to help get the word out if the survey was kept open longer.
- It was suggested to use it as a high school social studies project for District 11.
- Jennifer Valentine described the survey and provided additional background.
- Carlos Perez asked if the workshop was open to the public and was advised that it wasn't.
- Tim Roberts advised that whatever is discussed at workshops will be brought to the PPACG TAC and CAC.

VI. OLD BUSINESS

- None

VII. STAFF AND BOARD MEMBERS COMMUNICATIONS:

- Tony Gioia asked for an update on Transit and northern hospitals.
- Brian Vitulli advised this is ongoing with Craig Blewitt handling the negotiations.
- Horst Richardson mentioned he had attended a meeting at Colorado College and had seen a presentation given by Steve Rothstein from the Greenway Fund regarding Legacy Loop. He further mentioned there is a Colorado College move to "take back the creek".
- There was discussion regarding Legacy Loop and Shooks Run.

VIII. NEXT MEETING SCHEDULE AND TOPICS

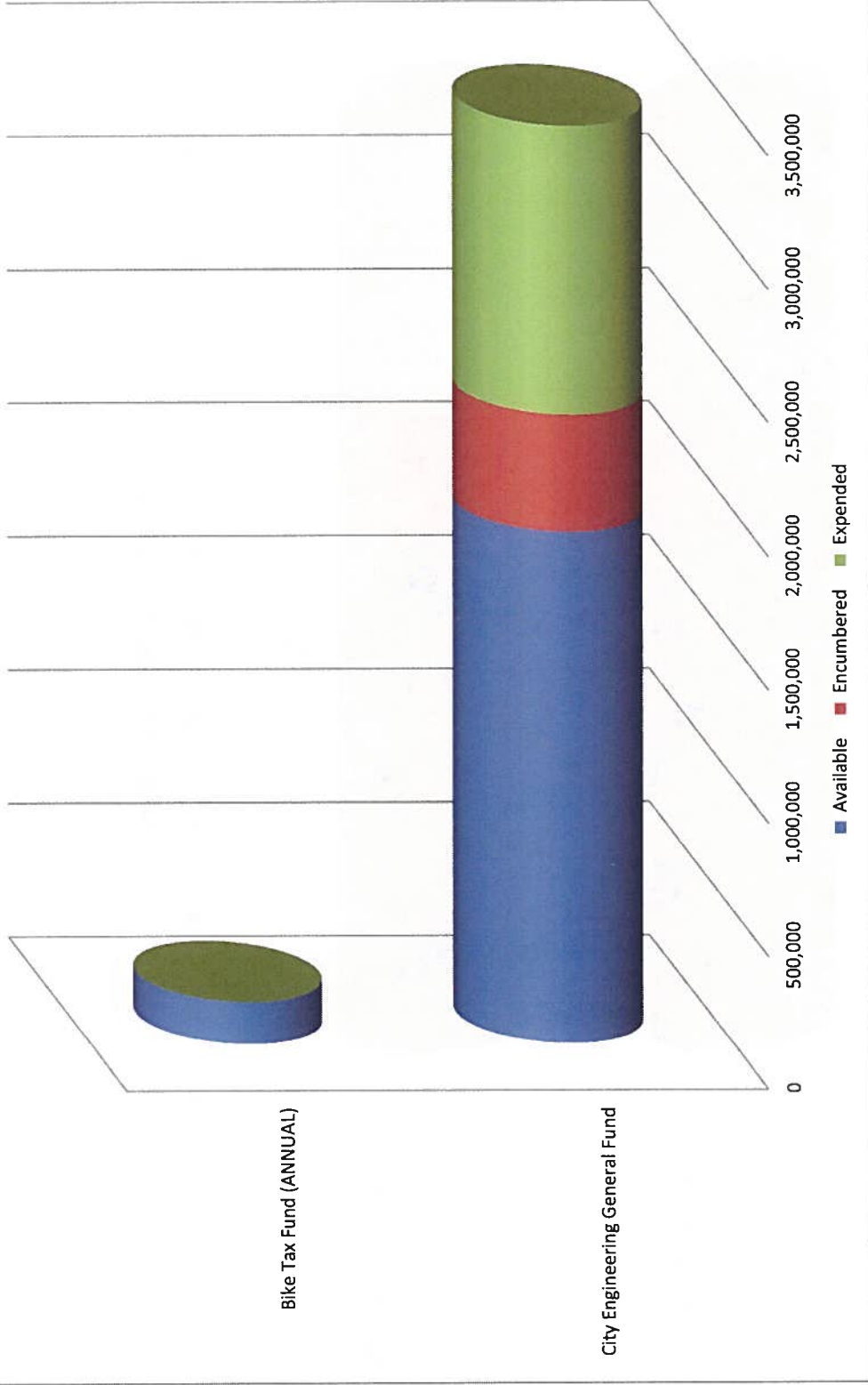
- The next meeting is scheduled for April 4, 2017.
- Topics to include:
 - Special joint meeting with ATAC.
 - Comprehensive Plan Update [May].
 - Las Vegas Street Study.
 - Bicycle Master Plan update.
 - Complete streets (with the joint meeting).

IX. ADJOURNMENT

- Meeting was adjourned at 3:57 p.m.

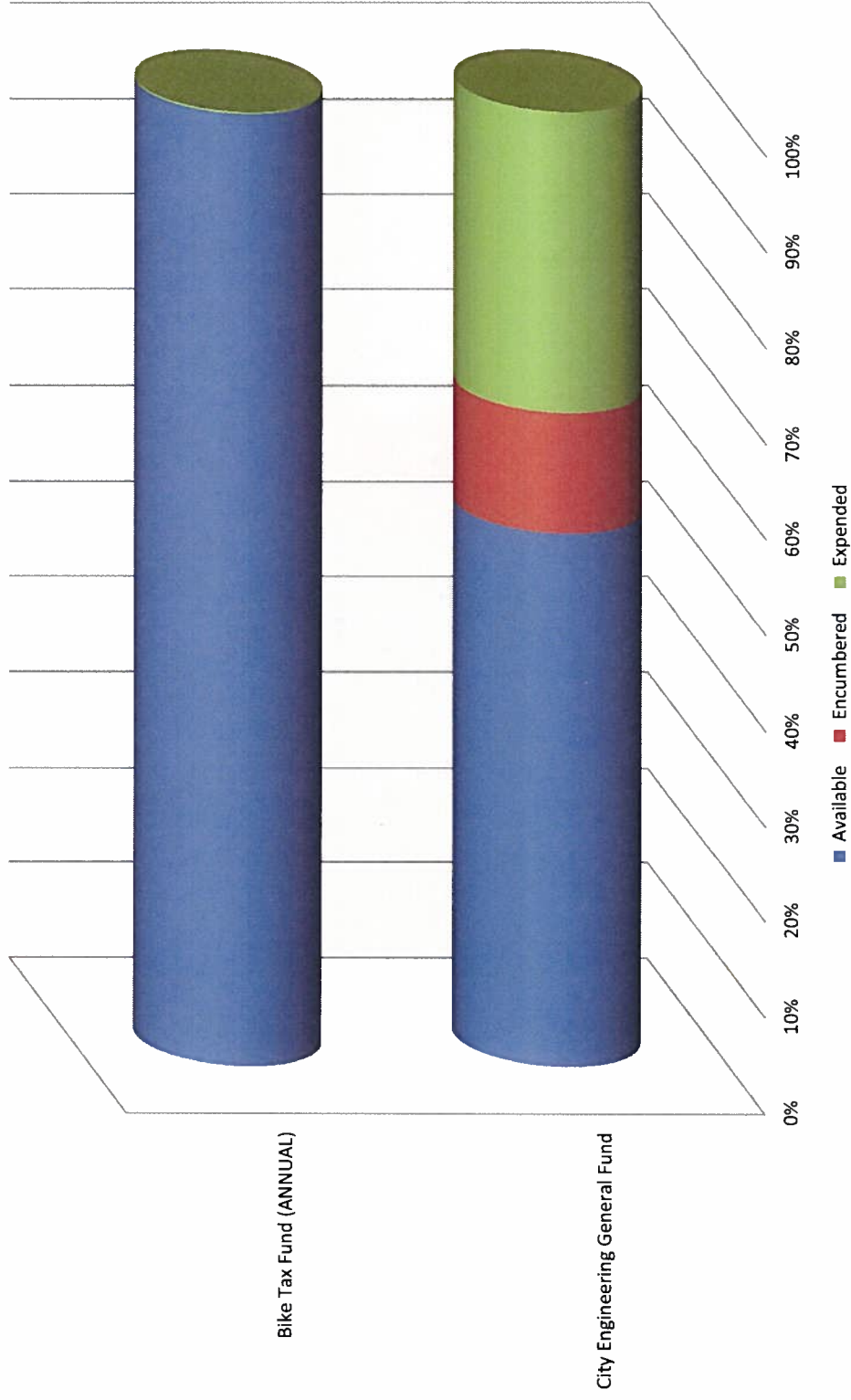
CONSENT ITEMS

Fund Status as of February 28, 2017



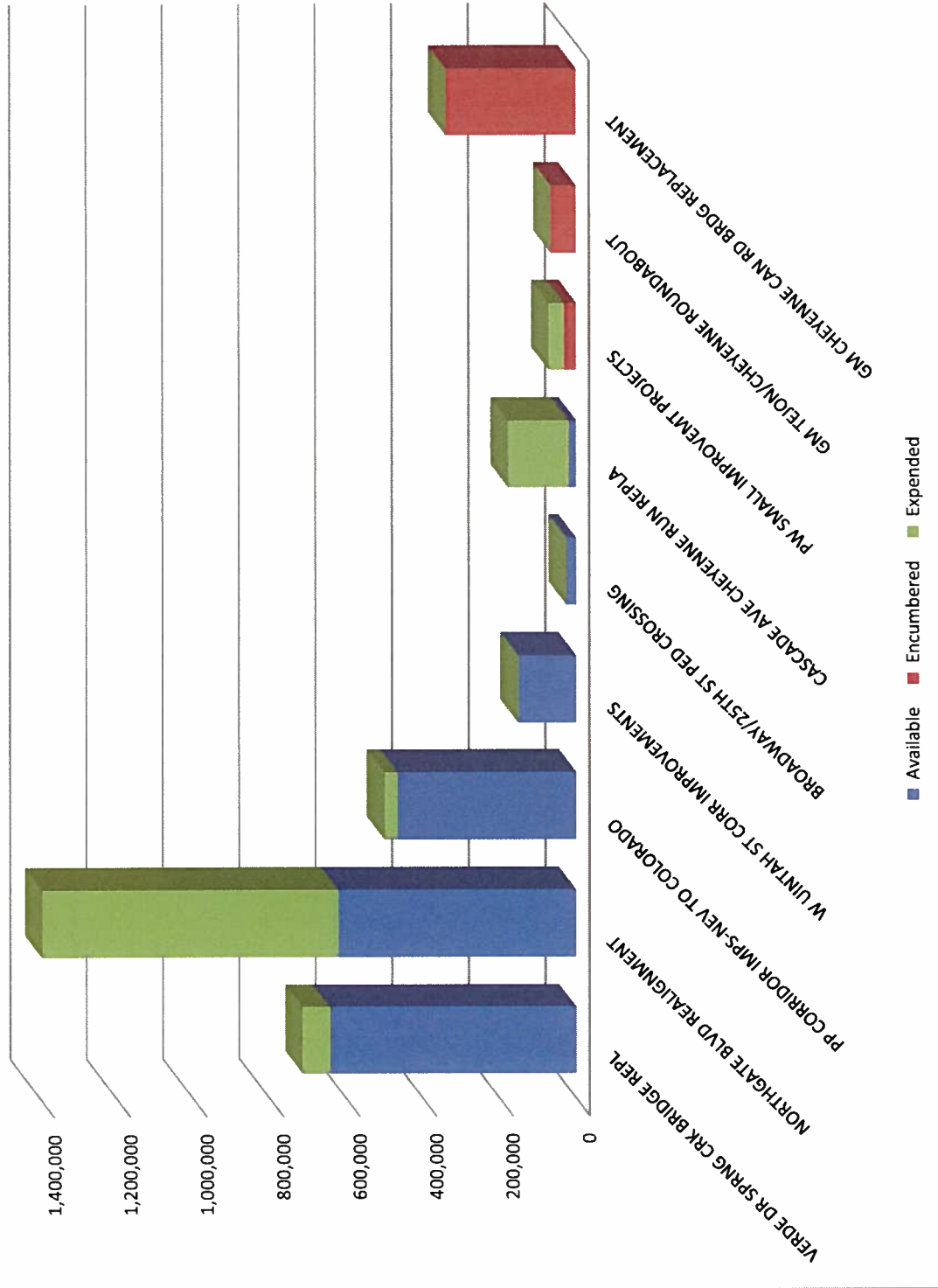
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.

Fund Status by Percent as of February 28, 2017



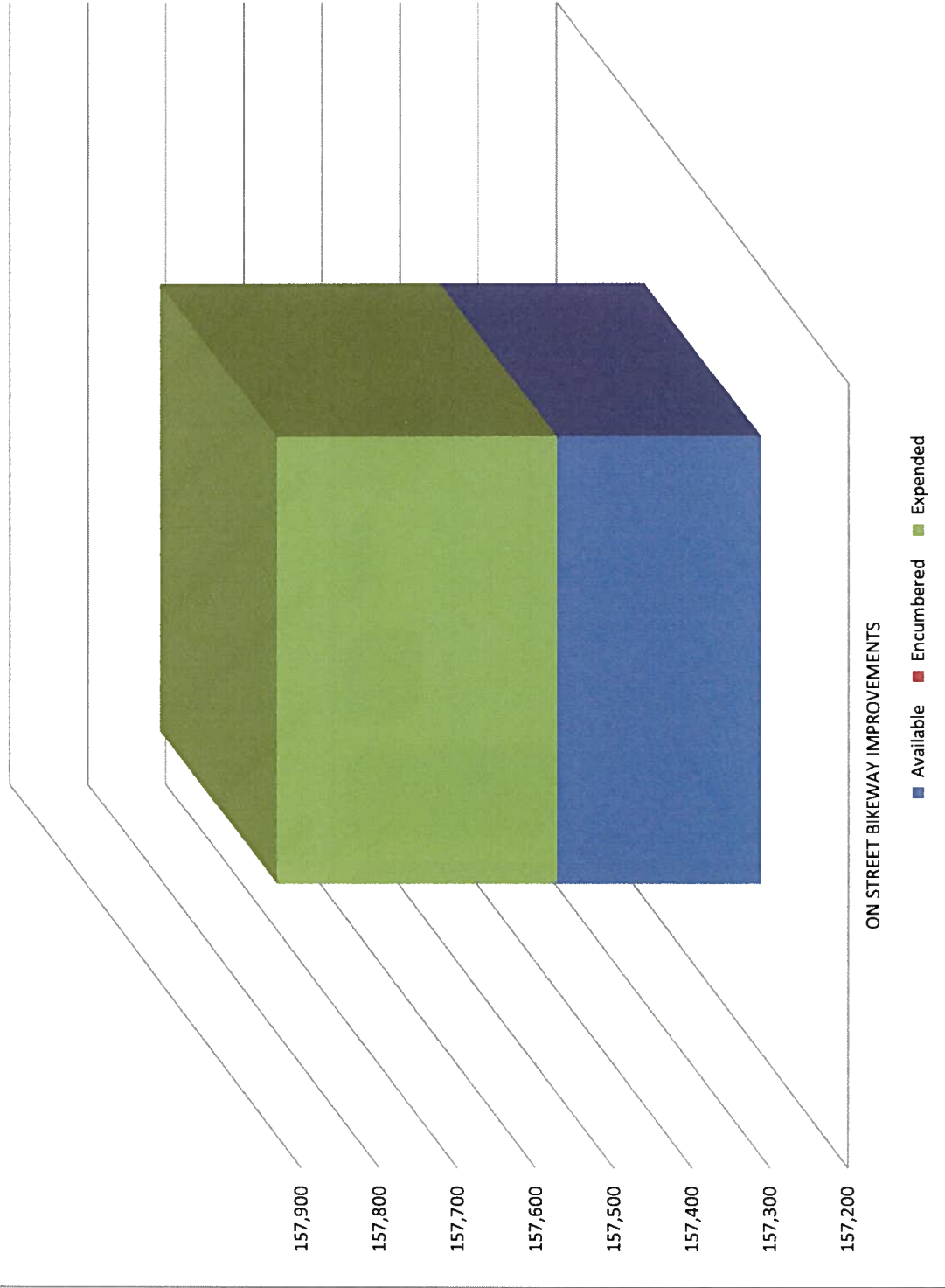
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
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City Engineering Projects as of February 28, 2017



*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.

Bike Tax Projects as of February 28, 2017



*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.



DATE: March 20, 2017

TO: City of Colorado Springs Citizens' Transportation Advisory Board
 Pikes Peak Rural Transportation Authority Citizens' Advisory Committee
 Pikes Peak Rural Transportation Authority Board
 City of Colorado Springs Transit Passenger Advisory Committee

FROM: Brian Vitulli, Transit Planning Supervisor

SUBJECT: Monthly Mountain Metropolitan Transit (MMT) Update

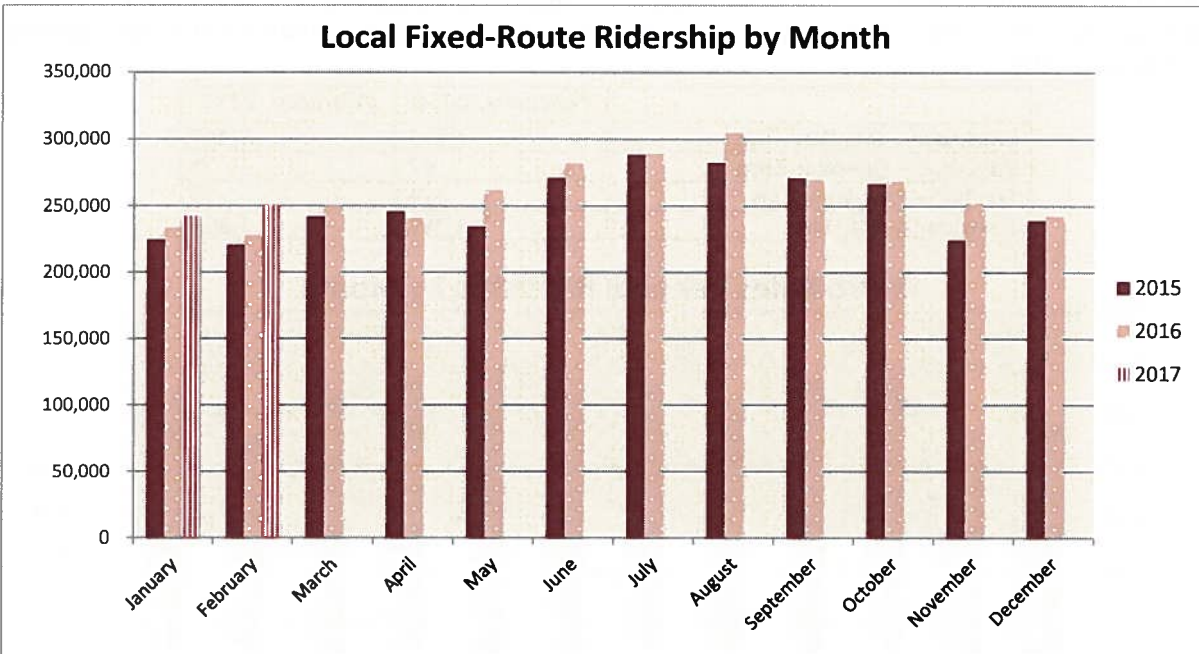
Ridership figures have not been FTA audited.

I. SERVICES

Local Routes

Mountain Metropolitan Transit (MMT) local routes provided 249,867 one-way trips during February of 2017. Service ran 28 out of the 28 days in February (20 weekdays, 4 Saturdays, and 4 Sundays). Ridership in 2017 shows an increase of 9.84% as compared to the same month in 2016, which had one additional weekday service day (21 weekdays, 4 Saturdays, and 4 Sundays). Total ridership for February, 2016 was 227,492. The boardings-per-revenue-service-hour rate for February, 2017 is lower than it was in 2016, due to an increase in revenue service hours.

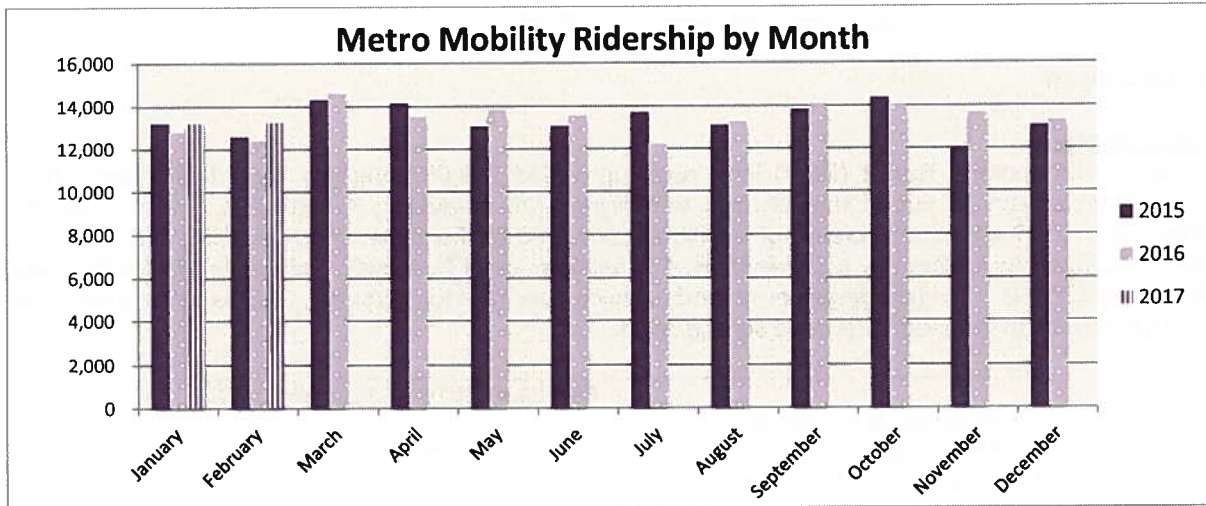
	February, 2016	February, 2017
Weekday Service – Ridership	202,125	218,175
Saturday Service – Ridership	18,148	22,153
Sunday Service – Ridership	7,219	9,539
Revenue Service Hours	10,761	12,210
Boardings per Revenue Service Hour	21.14	20.46



ADA Service

MMT’s “Metro Mobility” (A.D.A.) service transported 13,272 passengers in February, 2017 which was a 7.27% increase compared to ridership from the same month in 2016. As with fixed-route, there were 28 service days (20 weekdays, 4 Saturdays, and 4 Sundays) in the month. It is MMT’s policy to limit ADA-required service due to its high per-trip cost but to do so in compliance with ADA and FTA regulations.

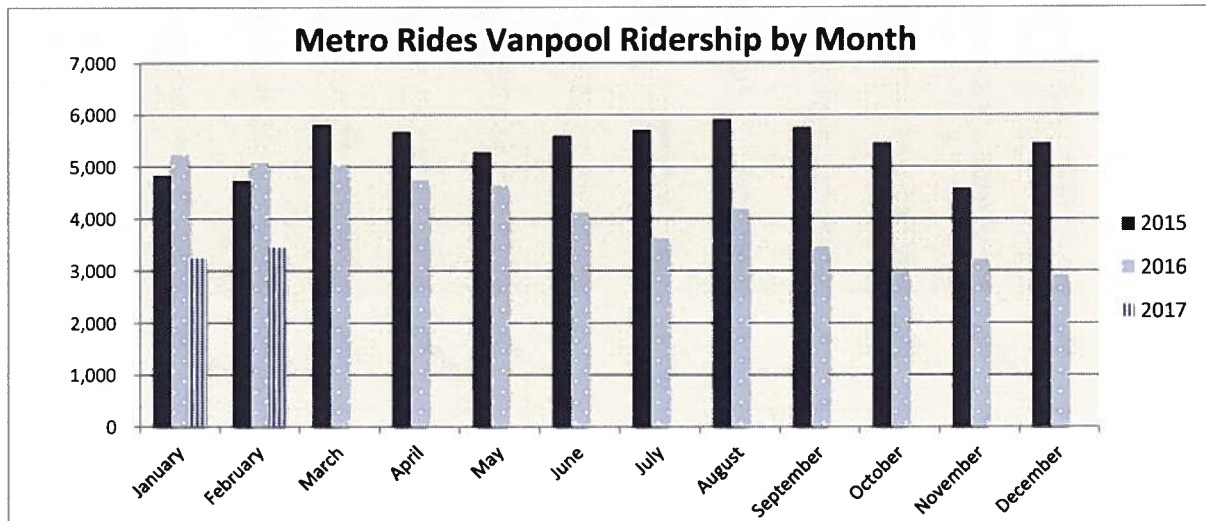
	February, 2016	February, 2017
Weekday Service – Ridership	11,779	12,575
Saturday Service – Ridership	450	547
Sunday Service – Ridership	144	150
Revenue Service Hours	5,892	5,648
Boardings per Revenue Service Hour	2.10	2.35



Vanpools

The Metro Rides Vanpool program had 24 vanpool vans operating during February and 147 total invoiced participants. There were 3,447 one-way trips reported, which was a 32.15% decrease from the ridership in February, 2016.

	February, 2016	February, 2017
Weekdays – One-Way Trips	4,854	3,447
Saturdays – One-Way Trips	97	0
Sundays – One-Way Trips	129	0
Revenue Service Hours	1,460	1,859



II. PROJECTS

Downtown Transit Station Relocation:

The Downtown Transit Station Relocation Study's preliminary report, as well as updated details and project information can be found on the project website: www.coloradosprings.gov/MetroStation.

The initial Mayor-appointed steering committee meeting was held on Wednesday, February 22, and the most recent meeting was held on Friday, March 24. The third meeting is scheduled for Monday, April 17. The group's deadline is identified for mid-June 2017. The Committee is being tasked with reviewing the final three (3) feasible sites identified in the Study and making a recommendation for a preferred site to move toward construction.

SUMMARY OF ATAC MEETING FOR CTAB

MARCH 21, 2017 - CITY ADMINISTRATION BUILDING, ROOM 401

Jim Ramsey called the meeting to order at 5:04 pm

Three citizens present; one comment about the need for a joint ATAC/CTAB meeting

Motion by Horst Richardson; second by Bonnie Johnson to approve February 21, 2017 Minutes. Motion passed unanimously.

NEW BUSINESS

Andy Garton, consultant and project manager for WSP, presented a design stage review of a four mile section of Las Vegas Street, from South Nevada Ave stretching south to Old Highway 85/87 Discussion on sidewalks and bike paths constituted much of this informational briefing.

Kate Brady gave power point presentation of the 2017 Priority Bicycle Program Project List. Ms. Brady showed an extensive list of streets which are to be overlaid and striped for bike lanes. The focus was on interconnectivity for safe and convenient biking. Modifications to the list were added which include but are not limited to American Drive from Van Teylingen Drive to Academy; and the South Rockrimmon traffic operations study. A motion was made by Bonnie Johnson; second by Aubrey Day to approve the priority list with recommended modifications which passed unanimously.

Agenda item "Bike to Work Day/ Bike Month 2017" was deferred to the next meeting.

Tim Roberts took on the task of coordinating a joint ATAC/CTAB meeting for April.

Meeting was adjourned at 7:36

Respectfully submitted - Horst Richardson



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, February 22, 2017
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: Andi Biancur – Chairman
Randy Courduff – Vice Chairman
Hal Ellis
Tom Hayden
Steve Janitell
John Maier
Bill Nichols

COMMISSIONERS ABSENT: None

NON-VOTING MEMBERS PRESENT: County Commissioner Stan VanderWerf – Liaison Commissioner
Steve Ducoff – Alternate Commissioner

NON-VOTING MEMBERS ABSENT: County Commissioner Peggy Littleton – Liaison Commissioner
Jason Harris – Alternate Commissioner
Rob MacDonald – Liaison Commissioner

CITY STAFF PRESENT: Greg Phillips – Director of Aviation
Troy Stover – Assistant Director of Aviation
Kristine Andrews – Environmental Health & Project Specialist
Britt Haley – Legal Advisor
Jennifer Harwig – Corporate Outreach Specialist
John Schulz – Senior Financial Analyst

GUESTS PRESENT: Chris Touch – Construction Project Manager, COS
Tom Roisum – Accounting Manager, COS
Robert Sedlarek – The Paradies Shops
Tony Buckley – jetCenter
Aaron Wood – jetCenter
Chic Myers – Executive Aviation Services
Alex McKean – RS&H
Patsy Buchwald – The Paradies Shops
Kenneth Maenpa – Jacobs Engineering

The next meeting date is Wednesday, March 22, 2017

I. APPROVAL OF THE FEBRUARY 22, 2017 MINUTES

Vice Chairman Courduff made a motion to accept minutes from the February 22, 2017 meeting and Commissioner Nichols seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Chris Touch – Construction Project Manager, COS

Tom Roisum – Accounting Manager, COS

Robert Sedlarek – The Paradies Shops

Tony Buckley – jetCenter

Aaron Wood – jetCenter

Chic Myers – Executive Aviation Services

Alex McKean – RS&H

Patsy Buchwald – The Paradies Shops

Kenneth Maenpa – Jacobs Engineering

III. PUBLIC COMMENT

- None

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed ten (10) new land use items in February 2017: eight (8) items in the City and two (2) in the County.

Commissioner Nichols made a motion to accept Airport staff's no objection recommendation on all items. The motion was seconded by Vice Chairman Courduff followed by all ayes.

V. STAFF REPORTS

A. Planning and Development – Chris Touch

Design and Planning Phase Projects Briefing:

- Cooling Tower project should be complete around March 20.
- Family Restrooms – Bids are due March 15.
- Twy G – Bids out February 23.
- Skylights – Planned for bids end of February.
- FIDS & BIDS – RFP will be issued in February for the Flight and Baggage Information Display Systems upgrade.
- Brief update on the insurance claims which are in process.

B. Finance and Administration – John Schulz

Traffic Report(s): December 2016 and January 2017

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://www.flycos.com/monthly-traffic-reports>.

Finance Report(s): December 2016 and January 2017

Summaries of Total Revenues and Expenses for the month(s) of December and January were provided and reviewed for questions.

C. Operations and Maintenance along with Planning and Development – Greg Phillips

- COS achieved an error free annual CERT inspection for the second year in a row.

D. Director's Report – Greg Phillips

- Routes Air Service conference included meetings with Delta, United, Frontier, SkyWest, Alaska, Sun Country and Southwest.
 - Allegiant Conference is in April.
 - COS anticipates new air service announcements soon.
- John Schulz is taking the lead on the leakage study to ideally conclude in June.
- Cutter FBO to open in June.
- PAFB lease back to Peterson for their review.
- Possible 40 acre agreement with City Streets for storage in discussions.
- Other business opportunities:
 - Aviation Camera Manufacturing
 - Marengo Swiss Helicopter
- Staffing
 - (2) Marketing interviews scheduled for Feb 23rd
 - IT Manager position should post soon
- Outreach priorities
 - Air Service
 - Business Development
 - Customer Service

VI. OTHER BUSINESS

- County Commissioner Stan VanderWerf shared El Paso County's discussions of possibly issuing an RFP for service contracts and use of UAS.

VII. COMMISSIONERS' COMMENTS

- Commissioner Ellis discussed promoting the Olympic City branding with the new Marketing Manager.
- Commissioner Nichols shared brief Air Show updates.

VIII. CHAIRMAN'S COMMENTS

- Westside Operators meeting this evening at the Radisson.
- JLUS meeting on Thursday if Commissioners wished to attend.

IX. ADJOURNMENT

Commissioner Hayden made a motion to adjourn and was seconded by Vice Chairman Courduff. The meeting was adjourned at 4:20pm.

**NEW
BUSINESS**



DATE: April 4, 2017

TO: City of Colorado Springs Citizens' Transportation Advisory Board

FROM: Craig Blewitt, Transit Services Manager
Brian Vitulli, Transit Planning Supervisor

SUBJECT: Fall 2017 Transit Service Changes

The Transit Services Division recently completed its series of public meetings throughout our service area to gather feedback on the Fall 2017 Service Change proposal, and made its decision. Three (3) public meetings were held throughout our service area to gather feedback. Meetings were held at the following venues:

- Tuesday, January 24th 2017 5pm to 6pm @ 21 C Library
1175 Chapel Hills Dr., Colorado Springs, CO 80920
- Wednesday, January 25th 2017 9am to 10am & 5pm to 6pm @ COS City Hall
107 N. Nevada Ave., Colorado Springs, CO 80903 - Room: Council Chambers

These transit enhancements continue Mountain Metropolitan Transit's (MMT) momentum toward improving system productivity and on-time performance, increasing frequency along high ridership corridors, adding off-peak service to enable better access to employment opportunities, improving customer service for our existing customers, and attracting new riders.

The Fall 2017 service improvements are grouped into three categories: 1) Service increases; 2) Scheduling modifications; and 3) Route modifications. While the public process for the Fall 2017 Service Changes occurred in January 2017, the enhancements will be implemented in phases. Highlights of the improvements and the timeline for implementation is shown below:

Service Increases - Increase weekday daytime frequency on Route 25 (N Academy Blvd-Voyager Pkwy) from 30 minutes to 15 minutes. New fixed-route vehicles are anticipated to arrive during the Summer of 2017, enabling us to add increased service during peak hours.

Implementation - Sunday, October 1, 2017

Scheduling Modifications - Timepoint adjustments will be made to Routes 23, 25, and 27. These modifications are designed to improve on-time performance and route reliability.

Implementation - Sunday, April 30, 2017

Route Modification - Modify Route 6 to operate on Fillmore Street between El Paso Street and Hancock Avenue instead of Fourth Street.

Implementation - Sunday, October 7, 2018 (at the earliest)

