



PUBLIC WORKS

**JOINT MEETING AGENDA
CITIZENS' TRANSPORTATION ADVISORY BOARD (CTAB)
ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)**

Meeting Date: Tuesday April 4, 2017 at 4:00 PM

Location: Transit Administration, 1015 Transit Dr. Large Conference Room

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| I. Call to Order/Establish CTAB Quorum | Brian Risley |
| II. Establish ATAC Quorum | Jim Ramsey |
| III. Introductions | Brian Risley |
| IV. Citizen Comment | Audience |
| V. New Business | |
| A. ATAC History, Role, and Responsibilities | Brian Risley/Jim Ramsey |
| Action: Discussion | |
| VI. Old Business | |
| None | |
| VII. Communications | Brian Risley/Jim Ramsey |
| VIII. ATAC Adjournment | Jim Ramsey |
| IX. CTAB Adjournment | Brian Risley |

Definitions:

Presentation – the act of presenting information with Board discussion/clarification following, no formal decisions are to be made.

Briefing – a short summary of information with no discussion, but the Board may ask for clarifications on specific issues.

Recommendation – the formal action by the Board for recommendation/rejection/other action of a proposal.

Discussion – the act of discussing/considering a topic by the Board, but no formal decisions are to be made.



Regular Agenda Item

Council Meeting Date: December 10, 2013

To: President and Members of City Council

cc: Mayor Steve Bach

From: Dave Lethbridge, Interim Public Works Director

Subject Title: Resolution Establishing the Active Transportation Advisory Committee to the Citizens Transportation Advisory Board

Summary: The Citizens Transportation Advisory Board (CTAB) was established by Ordinance No. 02-101, passed by City Council on June 11, 2002. The CTAB is an advisory board to City staff, City management and the City Council. Section 2(F) of Ordinance No. 02-101 requires City Council appoint standing or special committees of the CTAB as needed. The CTAB requests one of its standing committees, the Bicycle Advisory Committee (BAC), expand their purview to meet the CTABs intermodal charter requirement by considering all "active" transportation modes.

Understanding bicycling is not the only human-powered transportation which connects people to places, the CTAB suggests that non-motorized transportation not only consider bicycling but also pedestrian and other active transportation modes. The CTAB recommends the BAC be restructured and renamed the Active Transportation Advisory Committee (ATAC).

The ATAC would continue to serve as an advisory committee to CTAB and would review all active transportation issues, provide input on proposed projects and plans, and provide advice to the CTAB as needed.

Previous Council Action: City Council previously established the Bicycle Advisory Committee and the Truck Route Committee for the CTAB. This item was presented at the November 26, 2013 City Council Work Session.

Background: The CTAB members recognized their intermodal charter was not being addressed in its entirety. They asked City staff to help establish a means to expand their purview to consider all non-motorized transportation modes. Staff recommended changing the BACs role to include all non-motorized transportation rather than add another recommending body to the CTAB. City staff identified stakeholders from Live Well, TOPS, the bicycling community and the CTAB to develop the structure and purview of the ATAC. The Resolution establishing the ATAC was vetted through these stakeholders and then brought forward to the CTAB for recommendation prior to forwarding on to the City Attorney's office for both general and City Council attorney review. The final resolution is attached.

Financial Implications: This committee will have the same financial implications as the current BAC. The new members' role and background will change but nothing else.

Board/Commission Recommendation: The Citizens Transportation Advisory Board recommends approval of the Resolution.

Stakeholder Process: City staff identified stakeholders from Live Well, TOPS, the bicycling community and the CTAB to develop the structure and purview of the ATAC. The Resolution establishing the ATAC was vetted through these stakeholders and then brought forward to the CTAB for recommendation prior to forwarding on to the City Attorney's office for both general and City Council attorney review. The final resolution is attached.

Alternatives: City Council either approve the resolution, approve the resolution with changes, recommend staff return to the CTAB with direction for a different approach, or deny the resolution.

Recommendation: Approve the resolution as written.

c: Kathleen Krager, Transportation Manager
Tim Roberts, Senior Transportation Planner

Attachments: Resolution

RESOLUTION NO. 132-13

**A RESOLUTION ESTABLISHING THE ACTIVE
TRANSPORTATION ADVISORY COMMITTEE OF THE
CITIZENS' TRANSPORTATION ADVISORY BOARD**

WHEREAS, the Citizens' Transportation Advisory Board (CTAB) was created by Ordinance No. 02-101, passed by City Council on June 11, 2002; and

WHEREAS, Section 2(F) of Ordinance No. 02-101 requires the consent of City Council to appoint standing or special committees as needed; and

WHEREAS, non-motorized transportation should be more broadly defined than bicycles only; and

WHEREAS, "Active transportation" is referred as sustainable, multimodal human powered transportation that connects people to where they want to go, such as work, school, and to access essential services using active modes. These modes include walking, bicycling, and taking public transit; and

WHEREAS, to meet the requirements of its intermodal charter, the CTAB recommends the Bicycle Advisory Committee (BAC) be restructured and renamed to include bicycle, pedestrians, and other active transportation modes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:

Section 1. The Bicycle Advisory Committee (BAC) of the Citizens Transportation Advisory Board (CTAB) is hereby renamed the Active Transportation Advisory Committee (ATAC).

Section 2. The purpose of the ATAC shall be to:

- A. Act as an advisory Committee to CTAB.
- B. Review any and all active transportation issues that are brought before CTAB and make recommendations to CTAB on the resolution of those issues.
- C. Provide input to CTAB on prioritizing bicycle, pedestrian, and other active transportation projects.
- D. Provide advice when requested by CTAB on active transportation matters regarding the City's Intermodal Transportation Plan.

Section 3. Composition of the ATAC:


A. Members of the ATAC shall be comprised of at least one (1) member of CTAB and eight (8) other members selected by CTAB from the community. All ATAC members must be residents of the City of Colorado Springs.

B. The ATAC Chairperson shall be appointed by CTAB.

C. The Board is hereby authorized to appoint additional Active Transportation Committee members and alternates.

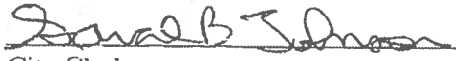
D. The ATAC and CTAB, and their members, shall be subject to the provisions of City Charter § 9-10 and City Code Chapter 1, Article 2, Part 9.

DATED at Colorado Springs this 10th day of December, 2013



Keith King, Council President

ATTEST:



City Clerk

Active Transportation Advisory Committee

Structure and Responsibilities

Mission

This committee will serve as an advisory body to the City's Transportation Advisory Board (CTAB) on matters relating to the City's active transportation system. Particular attention is to be given to the on-going development and implementation of the Intermodal Transportation Plan. The focus of the Active Transportation Advisory Committee (ATAC) will be toward the development of the pedestrian and bicycle infrastructure.

The ATAC acts in an advisory capacity only, and does not have authority to direct City staff.

Membership

The ATAC is composed of 9 members selected by City and CTAB staff. Collectively, the members will include 1 CTAB member along with 8 members selected from an interview process to total 9 members. A representative from each council district is desirable. Expertise and/or interest in transportation and transportation-related concerns, such as trails, bicycling and pedestrian issues, neighborhood issues, public transit issues, and business issues is desirable.

Selection of Committee Members

City Staff will advertise position openings.

Interested residents of the City of Colorado Springs may submit a Letter of Interest addressed to the mayor's Office for membership consideration.

City employees and non-City residents are not eligible for appointments but may attend monthly public meetings.

Terms of Service

Appointments to the Board will be made in such a manner as to achieve staggered three-year terms. At the expiration of a term, a member may apply to CTAB for reappointment, except that no member shall serve more than two full terms consecutively.

Mid-term vacancies: Replacements from mid-term vacancies will be approved by CTAB. City staff may re-advertise or choose a replacement from the most recent Letters of Interest received to fill vacant seats. Mid-term appointees complete the remainder of the vacated term and must reapply if interested in subsequent terms.

Removal of members: Upon petition of the strong majority (5 of the 9 members in support) a member may be recommended to CTAB for removal and replacement.

Responsibilities of the Active Transportation Advisory Committee

The ATAC is responsible for:

Reviewing and making recommendations to the Citizens Transportation Advisory Board on bike and pedestrian transportation matters, including but not limited to:

- Changes and updates to applicable sections of the City Intermodal Transportation Plan
- Subarea transportation plans
- Citywide roadway design standards
- Transportation capital improvement project prioritization

The ATAC is responsible to establish:

- Designate spokesperson(s) to facilitate meetings, coordinate formal correspondence, take meeting notes and publicly represent the Committee in the absence of the CTAB appointed Chairperson.
- Procedural guidelines for conducting monthly meetings
- A means by which citizens are given an opportunity to provide input and participate in its meetings
- Development of criteria for removal of a member

Staff is responsible for providing the committee with:

Support that allows the ATAC to carry out the responsibilities listed above. Specifically, staff support for the ATAC meetings and ensuring public notification is achieved in accordance with the City Code