



Minutes  
Accessibility Prioritization Committee  
Office of Accessibility  
City of Colorado Springs  
August 27, 2020  
1:30 p.m. – 3:00 p.m.

To join the video meeting, click this link: <https://meet.google.com/dgg-nvri-bjr>  
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Begin start: 1:31 p.m.

Introductions.

**Committee discussion (DR):** Kiosk standards include audible warning system to alert users that the kiosk is available.

Committee recommendation:

- 1) require user screen to reset after use
- 2) Welcome Notification screen (reset home screen after use) include audio so users who are blind or low vision are notified that the kiosk is available and ready for use
- 3) Suggestion that kiosk could remain/reset to a welcome loop so that users are reminded that the kiosk is available (audibly)
- 4) Welcome message loop was suggested to be something passive and polite as to not contribute to surrounding noise pollution; for example “Welcome to the Pioneer’s Museum virtual tour center, press start to begin”, this notifies all around that the kiosk is available to others and ready for use

**Committee discussion (DR):** Is it possible to incorporate safety and sanitation into kiosk design? For example, that a sterilization or cleaning method be provided for users who intend to access the kiosk.

The Office of Innovation and Sustainability to review request.

**Committee discussion (PG):** Incorporate captioning into any standard recommendation.



**Question (JH):** Does a person need to be physically present to meet the accommodation requirement?

**Daniel Ratcliff:** Provide an option to press a button for assistance or call or number.

**Rob Hernandez:** include helpline link to an email address or form so users are not frustrated if a number is provided but not answered.

Meeting concludes: 3:00 p.m.