



# CITY OF COLORADO SPRINGS

## 2013 Consolidated Annual Performance and Evaluation Report (CAPER)

### **Federal Block Grant Funds**

**HOME**

**CDBG**

**ESG**

**For the 2013-2014 Action Plan Program Year  
Covering the Reporting Period of April 1, 2013 to March 31, 2014**

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# DRAFT Fourth Program Year CAPER

The CPMP DRAFT Fourth Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### General Questions

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
  - a. Identify progress in obtaining "other" public and private resources to address needs.
  - b. How Federal resources from HUD leveraged other public and private resources.
  - c. How matching requirements were satisfied.

CAPER General Questions response:

### ASSESSMENT OF THE ONE YEAR GOALS AND OBJECTIVES:

Activities and programs supported by Consolidated Plan funds continue to provide vital services for homeless and low and moderate income residents in Colorado Springs. Some highlights from 2013 - 2014 include:

- Over \$1,000,000 invested in rehabilitation of 117 residential units that eliminated slum and blight conditions, preserved affordable housing stock, increased energy efficiency and improved the quality of life for residents. Investments in affordable housing rehabilitation also help retain contracting jobs in the City.
  - Barrier removal projects completed for 54 households, allowing disabled residents to enjoy and live safely in their homes. There is a significant shortage of affordable housing available for persons with disabilities. The barrier removal program helps to fill the gap. Further, HDD was selected by the State Division of Housing to work with local medical agencies to develop a pilot program for joint delivery of home modifications funded by Medicaid and barrier removal projects funded with Consolidated Plan funds.
  - An Affordable Housing needs assessment was launched, with support from El Paso County, to identify housing needs and strategies for increasing the supply of affordable housing. The study will also map the affordable housing stock in relation to job centers and transportation routes.
  - The *Initiative to End Homelessness*, prepared by HDD staff, was introduced in January and outlines the City's commitment to building an effective homeless service delivery system in Colorado Springs and identifies priority
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investments. The City acquired grant funds and provided matching dollars from General Funds to hire a consultant to develop a governance charter for the Continuum of Care and seat a governing body. This activity will be completed by August 2014.

- 5,800 shelter bed nights were added as part of a winter shelter program with Springs Rescue Mission between November 1, 2013 and April 15, 2014. The Program was managed by HDD staff and funded with General Fund dollars.
- Continued to support permanent shelter operations for 37,889 shelter bed nights for 2,045 persons.
- Provided rental assistance to 44 new families through the TBRA program managed by Colorado Springs Housing Authority.
- Served 98,268 meals to 6,259 individuals at meal sites within the City through the Golden Circle Nutrition Program, funded in part with a \$45,381 investment from CDBG (and \$102,000 General Fund).
- Capital investments were made in Neighborhood Strategy Areas to complete sidewalk, street and drainage improvements. Investments help retain construction jobs.
  - Mill Street \$246,441
  - Deerfield Hills \$131,735
  - Westside \$385,001
  - Ivywild \$200,344
  - Adams \$ 63,763Total Investments: **\$1,027,284**
- HUD's Region VIII conducted an on-site monitoring review of the City's Shelter Plus Care program on February 20, 2014. No deficiencies or concerns were identified. It was noted that the City of Colorado Springs demonstrated "exceptional attention to ensure it is meeting program requirements."

The City did not meet expected outcomes in a few areas and took actions to modify its programs to improve performance:

- Multi-family affordable housing development did not meet expected outcomes (50 units). HDD supported two applications for Low Income Housing Tax Credits that were not successful and encountered environmental issues with another anticipated multi-family project. The City continued to meet timeliness requirements, however, by working with a local CHDO and supporting the acquisition/rehabilitation of 54 units prior to April 30, 2014. To improve performance, staff developed detailed program guidelines and a new application and is meeting with private and non-profit developers to promote the program and more actively solicit projects. In addition, the affordable housing needs assessment that is scheduled for delivery by July 31, 2014 will include an action plan for developing needed housing units.
- Likewise, the Division did not have the capacity to develop the new economic development programs identified in the 2013 Action Plan. Staffing and location changes implemented in 2013 to improve performance and planning required more attention than initially expected. As a result, efforts were targeted at supporting core programs to continue to meet timeliness requirements and maintain programs in good standing. The City is currently adding economic development positions to assist with business climate programs, and economic opportunity priorities will be identified in the 2015-2019 Consolidated Plan. In 2014, HDD and business climate staff will build capacity to deliver new programs beginning in 2015.

Summary of Annual Goals, Objective and Outcomes for 2013 – Figure 2

City Obj#	Specific Objectives	Funding Sources/Resources	Expected Number	Actual Units	Expenditures	Outcome/Objective
<b>HOUSING</b>						
H-1	Housing Rehabilitation	CDBG, HOME	80 units	53	\$609,698	DH-1
H-2	Homeownership	CDBG, HOME, State, Private	20 households	10	\$193,380	DH-2
H-3	Affordable Housing Development	CDBG, HOME, State, Private, PAB	50 units	0	\$0	DH-1
H-4	Tenant Based Rental Assistance	HOME	47 households	44	\$184,261	DH-1
H-5	Emergency Repair Program	CDBG	50 units	54	\$127,852	DH-3
<b>COMMUNITY DEVELOPMENT</b>						
<b>Neighborhood Preservation/Revitalization</b>						
CD-1	Capital Improvements	CDBG	5 targeted neighborhoods and other qualifying areas.	Six projects serving 26,608 persons	\$888,543	SL-1 & 3
<b>Human Services</b>						
CD-2	Emergency Services	CDBG	40,880 persons	35,856 persons	\$135,311	SL-1
CD-3	Youth Services:	CDBG	1697 youth	1,492 youth	\$146,971	SL-1
CD-4	Homelessness: Shelter Operations	ESG	2005 persons assisted and referrals to appropriate housing options for clients	2,045 persons assisted and referrals to appropriate housing options for clients and 7,822 shelter nights	\$113,130	SL-1
CD-5	Homelessness: Rapid re-housing assistance	ESG	Did use ESG funds for HPRR activities	0	0.00	SL-1
<b>Economic Development</b>						
CD-6	Economic Development 108 Loan Pool	CDBG	Application complete by Q3-13 and first loan Q4-Q1-2013	0	\$0.00	EO-1,2,3
CD-7	Evaluate and provide appropriate funding for eligible historic preservation projects that meet national objective criteria	Look at historic preservation activities as a method to increase economic vitality and preservation for the community	TBD	0	\$0.00	EO-1
CD-8	Explore opportunities for CDBG Float loans eligible	CDBG Retained	Q4 2013	0	\$0.00	EO-1,2,3
<b>Planning and Administration</b>						
CD-9	Administration: Improve planning and administrative capacity.		3-5 years excellent program administration			SL-3
CD-10	CHDO Capacity	HOME	4 requalified CHDOs	3	\$48,512	DH-1

*CPD Formula Grant Funds Spent On Activities*

The table below outlines the Consolidated Plan funding received by the City of Colorado Springs between April 1, 2013 and March 31, 2014. This table only includes new funds received during the program year and does not account for either unspent prior year funds used for 2013-14 program year activities or funds from prior years spent during the 2013-14 program year.

<b>FY 2013 - PROGRAM FUNDS RECEIVED</b>				
	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>TOTAL</b>
Entitlement Grants	2,499,838.00	984,217.00	169,494.00	3,653,549.00
Program Income	155,281.00	403,945.63	0.00	559,226.63
<b>Total Funds Received</b>	<b>2,655,119.00</b>	<b>1,388,162.63</b>	<b>169,494.00</b>	<b>4,212,775.63</b>

Source: HUD IDIS Reports PR01, PR09 and PR26

*Funds Expended*

The activities and accomplishments outlined in this document are based on the expenditure of Federal funding between April 1, 2013 and March 31, 2014, as outlined below. Funds expended during the program year include reprogrammed prior year funds and funds awarded to activities in prior program years that were not spent until the 2013-14 program year. As a result, funds expended do not equal funds received.

<b>FY 2013 - PROGRAM FUNDS EXPENDED</b>				
	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>TOTAL</b>
<b>Total Funds Expended</b>	<b>2,581,819.93</b>	<b>998,618.84</b>	<b>113,130.00</b>	<b>3,693,568.77</b>

**REGULATORY CAPS AND SET-ASIDES**

Program administration expenses were within the regulatory caps as outlined below.

<b>Program Administration Expenses (FY2013)</b>			
	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
FY 2013 Entitlement	2,499,838	984,217	169,494
FY 2012 Program Income	393,485	467,266	0
Administrative Cap Allowance	20%	10%	7.5%
Maximum Allowable Expenditures	578,665	145,148	12,712
<b>Actual Program Administration Expenditures</b>	<b>TBD</b>	<b>TBD</b>	<b>TBD</b>

Source: IDIS Reports PR02 and PR09

The limit on CDBG expenditures for public service activities has been calculated as follows.

<b>CDBG Public Service Activity Cap FY2013</b>	
FY 2013 Entitlement	2,499,838
FY 2012 Program Income	444,384
Public Service Activity Cap Allowance	15%
Public Service Cap	441,633
Public Service Activity Expenditures	417,291
Percent of funds obligated for Public Service activities	14.17%
Source: IDIS Reports PR02, PR09 and PR26	

<b>HOME CHDO Set-Aside Calculation FY2013</b>	
FY 2013 Entitlement	984,217
Minimum CHDO Set-Aside Percentage	15%
Minimum Required CHDO Set-Aside	147,633
Total CHDO FY2013 Commitments	0
Source: IDIS Report PR25	

## **AFFIRMATIVELY FURTHERING FAIR HOUSING**

The City of Colorado Springs prepared an Analysis of Impediments to Fair Housing Choice (AI) in 2012 to satisfy the requirements of the Housing and Community Development Act of 1974, as amended. Listed is a summary of impediments to fair housing choice:

- Minority households in Colorado Springs, particularly Blacks and Hispanics, were less likely to be homeowners.
- The City's existing supply of both affordable and accessible housing is inadequate and does not meet current demand levels.
- HDD's process for allocating and reporting CDBG and HOME funds could be improved from a fair housing perspective.
- The majority of fair housing complaints filed with Colorado Civil Rights Division involved disability as the primary basis for alleged housing discrimination.
- Members of the protected classes could be more fully represented on local boards and commissions dealing with housing issues.
- It is unclear whether the City adequately meets the language needs of persons with LEP, especially given its growing population in recent years.
- The City zoning ordinance could be improved from a fair housing perspective.
- Transit-dependent households are in need of additional public transit services to provide better linkages to employment centers and amenities.
- There is a need for continued fair housing, education, training, and outreach, particularly among landlords.
- Mortgage loan denial and high cost lending disproportionately affect minority applicants.
- Several newspapers and real estate publications do not comply with federal fair housing requirements.

Housing Development Division partnered with El Paso County to sponsor a Fair Housing Training for property manager and maintenance staff on April 25, 2013. The training was presented by James Whiteside, HUD's Office of Fair Housing and Equal Opportunity and Wes Wollenweber with Donelson Ciancio & Grant, PC Attorneys and Counsellors at Law. Approximately 16 people attended the training.

The Housing Development Division maintains a translator list for non-English speaking people. A sign-language interpreter was utilized in HDD's Housing Rehabilitation Program. The Division also has a Fair Housing web page with information and links to agencies where complaints can be made. We continue to help individuals upon request to complete the Colorado Civil Rights Division housing discrimination complaint form. No complaints were reported to HDD

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for the 2013 – 2014 program year. Staff will continue to field telephone calls, respond to emails and provide referral services to individual with landlord/tenant questions.

HDD, in corporation with the City Attorney's Office and Colorado Legal Services, updated the Fair Housing Information booklet that was originally prepared in 2005. The City continues to distribute copies of the Fair Housing booklet to the community.

The Division continues to work closely with the Planning Department to waive development review fees and with Utilities to defer water and waste water development charges.

## **OTHER ACTIONS TAKEN TO ADDRESS OBSTACLES TO UNDERSERVED NEEDS**

HDD staff participates on a variety of committees and meets with community groups regularly to stay abreast of community needs, participate in planning to address needs and identify new ways to leverage block grant funds. HDD staff participated in the planning for three new "Economic Opportunity Zones" to support revitalization of declining commercial areas and adjacent neighborhoods, served on the interim governing board for the Continuum of Care, and served on the El Paso County Housing Authority Board.

## **LEVERAGING RESOURCES**

Housing Development partners with El Paso County to provide Housing Rehabilitation program services to low-income owners outside of the Colorado Springs city limits. During the 2013 -2014 program year the City leveraged \$91,293 from the County's Program.

### *Matching Requirements*

The City of Colorado Springs complies with federal matching requirements for both HOME and ESG funds. Colorado Springs maintained \$22,202,353 in excess matching funds from prior years. This reserve is more than adequate to meet the required \$29,129 match liability for the 2013-2014 program year. The HOME Match Report Form 40107-A, is supplied in the Appendix of this report.

The City of Colorado Springs complies with the ESG match requirements through the matching funds provided by subrecipients. The total ESG match for the 2013-2014 program year was \$113,130.

## **Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

CAPER Managing the Process response:

As the responsible entity for the Federal Block Grant programs from the Department of Housing and Urban Development, the City of Colorado Springs through HDD continues to monitor all federally funded activities to ensure compliance with program and comprehensive planning requirements. The Division performs regular desk audits as well as site audits of all projects and activities. In addition, all projects are thoroughly reviewed prior to funding and recipients understand the requirements for use of funding at the very beginning stage of the process. The Division provides technical assistance to proactively identify any concerns and develop a plan of action to correct any problem areas if applicable.

All applicable requirements such as environmental review, wage and labor assessments, plan development and implementation are fully met in accordance with the federal guidelines. Housing Development staff continues to attend training related to the administration of the Federal Block Grant program. Staff attended

Staff routinely evaluates and updates its policies and procedures. In 2013, staff developed new program guidelines and a new application for affordable rental housing development and updated its affordable housing policies and procedures. Staff is also developing a compliance handbook that serves as a resource to staff and potential funding partners regarding compliance issues such as Environmental Review, Section 3, Uniform Relocation Act, Davis Bacon and Section 504.

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In pursuit of excellence, staff monitors sub-recipient contracts closely to ensure that funds, especially funds that have regulatory caps (such as planning and administration and public services) are being expended within limits so projects and funding can be modified as needed and the community benefits fully from the entitlement funds. As a result, in 2013 the City was able to allocate additional funding to meet urgent needs in emergency shelter this past winter when prolonged sub-zero temperatures created additional need for shelter for homeless residents. Additional funds were also made to support transportation for persons with disabilities, programs that support foster children, and childcare programs. Funds were allocated within regulatory caps and allocation met Citizen Participation Plan requirements.

## **Citizen Participation**

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

CAPER Citizen Participation response:

As required by the U.S. Department of Housing and Urban Development (HUD), the City of Colorado Springs maintains a Citizen Participation Plan which contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of CDBG, HOME, and ESG money. The plan provides for a fifteen (15) day comment period for the Consolidated Annual Performance and Evaluation Report (CAPER).

The CAPER was made available for public comment from June 7, 2014 through June 22, 2014 at [www.springsgov.com/housing](http://www.springsgov.com/housing). Public Notice was made available in the Gazette on June 7, 2014 and June 15, 2014. Notice was also emailed to homeless service providers via the Continuum of Care Community Homeless Assistance Providers distribution list maintained by the Pikes Peak United. Notice was also emailed to representatives from Neighborhood Strategy Areas, the Council of Neighbors and Organizations, CHDOs, Independence Center, Colorado Springs and El Paso County Housing Authorities, NAACP, Black-Latino Coalition, Human Relations Commission, sub-recipients, City Council members, and various other stakeholder organizations. The City included a TDD/TTY/State Relay number on all of its public notices. Translator services and special accommodations are made upon request.

A summary of comments and responses is provided below:

<b>CDBG Geographic Distribution by Census Tracts</b>								
Housing Rehab Programs				Capital Improvement Program				
Census Tract	Amount Spent per Tract	Clients Served		CensusTract	Committed	Amount Spent per Tract	Clients Served	
1.02	\$ 1,730	2		22, 27	\$ 133,546	\$ 3,177	5297	
2.03	\$ 3,072	2		2.03	\$ -	\$ 426,533	4165	
3.01	\$ 20,686	6		23	\$ -	\$ 91,858	1298	
3.02	\$ 29,873	5		11.04, 13.01, 13.02, 14, 15	\$ 39,730	\$ 345,270	15848	
4	\$ 1,048	1		<b>Total</b>	<b>\$ 173,276</b>	<b>\$ 866,838</b>	<b>26608</b>	
6	\$ 7,969	3						
7	\$ 11,174	4						
11.04	\$ 6,554	3						
13.01	\$ 1,585	2						
13.02	\$ 2,860	1						
14	\$ 4,134	1						
15	\$ 10,689	4						
19	\$ 6,186	2						
18	\$ 17,843	3						
20	\$ 5,706	2						
21.02	\$ 6,162	4						
22	\$ 19,976	6						
24	\$ 1,465	1						
25.02	\$ 6,580	1						
27	\$ 37,037	8						
28	\$ 1,666	2						
29	\$ 316	1						
30	\$ 4,319	4						
37.05	\$ 2,300	1						
47.01	\$ 2,139	1						
47.03	\$ 1,660	1						
47.06	\$ 1,355	1						
51.05	\$ 367	1						
54	\$ 7,531	3						
60	\$ 10,471	2						
62	\$ 5,767	3						
64	\$ 508	1						
65.01	\$ 6,537	2						
65.02	\$ 56,709	3						
66	\$ 1,390	1						
<b>Total</b>	<b>\$ 305,364</b>	<b>88</b>						

## HOME Geographic Distribution by Census Tracts

Housing Rehab and Homeownership (does not include TBRA)				
Census Tract	Amount Spent per Tract	Clients Served		
1	\$ 16,000	1		
1.01		1		
1.02		1		
3.01	\$ 129,265	6		
3.02		0		
4	\$ -	1		
6	\$ 12,664	1		
7		1		
13.02	\$ -	1		
14	\$ -	1		
15		2		
17		2		
18	\$ 12,360	1		
19		2		
22	\$ 147,315	4		
24		1		
25.02	\$ -	1		
27		1		
28	\$ 16,000	4		
29	\$ 72,359	9		
30		1		
37.04	\$ 16,000	1		
37.06		1		
39.05		1		
41		1		
47.01	\$ 19,152	1		
47.03		1		
49	\$ 16,000	1		
52.01		1		
53		1		
56.01		2		
59	\$ 16,000	1		
60		4		
61	\$ 7,366	2		
62		2		
63		1		
63.02		1		
64	\$ 12,231	4		
65.01	\$ 64,682	3		
65.02		1		
<b>Total</b>	<b>\$ 557,394</b>	<b>72</b>		

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## Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

CAPER Institutional Structure response:

HDD staff continues to take a collaborative approach to serving low and moderate income individuals and neighborhoods in the City and to align block grant activities with City strategic goals. In Program Year 2013, the Housing Development Division joined the Economic Vitality Department to promote collaboration across departments and better reflect our commitment to building a vibrant community with decent housing, suitable living environments and economic opportunities. HDD staff was also relocated from a remote site to the City Administration Building to facilitate planning with other City departments, including Transit, Streets, Engineering, Police, Code and Parks. The City is the Collaborative Applicant for Continuum of Care competitive grants, and HDD staff supports the interim governing board in its work to establish a new governance charter, specifically managing the consultant contract and participating in planning meetings. Staff also works closely with neighborhood organizations, housing organizations, nonprofits and the faith-based community to plan for new programs that meet identified needs.

Of significant note in Program Year 2013 was the launch of the Initiative to End Homelessness in Colorado Springs – a two year strategic plan to build the capacity of the City of Colorado Springs/El Paso County Continuum of Care while investing in emergency shelter expansion, street outreach, a day center and affordable housing. Though most investments were targeted for Program Year 2014, in 2013, the City hired a consultant to work with the CoC to develop a governance charter, membership structure and seat a governing body to meet HEARTH Act requirements and build a durable service delivery system that meets local needs. The new governing body will be seated in August 2014 and will provide strategic direction on ending homelessness. In addition, the City launched an affordable housing needs assessment to identify housing gaps and develop a housing action plan. The last housing needs assessment was completed in 1998.

Other noteworthy improvements to the institutional structure include:

- Selected by the State Department of Health Care Policy and Finance to develop a pilot program for improving the delivery of home modification projects for disabled clients who are also Medicaid eligible beneficiaries. The pilot program aims to:
  - Identify applicants who are likely to be eligible for multiple programs and pool resources to deliver exceptional projects at low cost
  - Share info across agencies whenever possible to streamline process & cut down on wait time for eligible beneficiaries
  - Coordinate initial site visit by OT/PT with initial site visit by Housing staff to develop appropriate, cost-savvy project write-ups
  - Conduct competitive bid process with oversight from award to completion
  - Increase pool of Home Modification providers with higher standards for participation
  - Establish accountability for the finished product
- Outsourced Emergency Repair program (hot water heaters and furnaces) to the Energy Resource Center (ERC). The Emergency Repair Program provides grant assistance for housing conditions that are an immediate hazard to the health, safety or welfare of a property owner located in the City of Colorado Springs or El Paso County. Emergency repairs can include sewer lines, furnaces, boilers, hot water heaters, plumbing, electrical and glass. The partnership not only increased the number of clients served, but also allowed clients to receive energy efficiency upgrades through other programs offered by ERC.
- Partnered with the El Paso County Housing Authority to provide housing rehabilitation program services to low-income owners outside of the Colorado Springs city limits. City rehabilitation staff is contracted to manage projects in the County.
- Continued to facilitate the fee waiver and deferral program in partnership with Colorado Spring Utilities and City Planning for certified affordable housing projects;

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- Worked with the City Auditor to review performance and identify areas for improvement. As a result, HDD is implementing new financial controls, updating software systems, revising program guidelines, documenting policies, updating contract templates and recruiting to fill staff vacancies.

## Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.
  - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
  - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
  - d. Indicate any activities falling behind schedule.
  - e. Describe how activities and strategies made an impact on identified needs.
  - f. Identify indicators that would best describe the results.
  - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
  - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
  - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

CAPER Monitoring response:

### Method and Frequency

All Consolidated Plan programs and activities are monitored on an on-going basis, as follows:

- (1) Project/subgrantee level monitoring
  - (2) Action plan/contract compliance monitoring
  - (3) Fiscal monitoring
  - (4) Technical assistance monitoring
- (1) **Project/subgrantee level monitoring:** All entities receiving assistance from HDD are monitored for project compliance in accordance with the program guidelines for which they have received funding. A risk assessment is conducted for all new subgrantees and for existing subgrantees as needed. Project monitoring includes monthly desk audits and annual on-site monitoring.
  - (2) **Action plan/contract compliance monitoring:** This monitoring type is a self-monitoring of HDD to ensure compliance with the action plan submitted to HUD and adherence to the federal guidelines governing each program. This includes all report compliance, federal drawdown and commitment requirements, the number and types of units and services created by the program, occupancy data and income targeting requirements.
  - (3) **Fiscal monitoring:** Each program is set up to monitor for fiscal accountability. HDD is responsible for the fiscal set up of all program allocations and sub-allocations. Determinations for sub-allocation amounts are made by the staff based on community needs assessments and other data. Staff is required to set up projects, approve funding requests for reimbursement and draw-down and de-obligate funding. The set up and drawdown process is segregated as a means of checks and balance.
  - (4) **Technical assistance monitoring:** The Division's approach to monitoring is to ensure program compliance and long-term program success and capacity building for our partners, which leads to their success and the successful delivery of services to their clients. To that end, HDD staff provides technical assistance in a variety of ways. Most notable is the evaluation and review of proposed actions by subgrantees, intervening to provide advice and support when agencies are encountering problems, and providing suggestions on program design and enhancements.

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## Contracts and Records

All contracts are approved as to form by the City Attorney's office and serve as the legal document that governs the use of federal funds administered by HDD. Program files are reviewed periodically during the program year to ensure adequate documentation is maintained, as well as initial environmental reviews of all activities to ensure proper procedures are followed. Sub-recipients are assigned responsibility by the City for maintaining many of the records required, to include eligibility documentation, income certifications and written agreements with beneficiaries, as applicable.

## Sub-recipient Monitoring

Program compliance staff will be responsible for monitoring sub-grantees to ensure that these agencies maintain accurate and complete files as required by HUD on each program participant. Staff will review data on income eligibility and conduct reviews to determine compliance with all program requirements. Sub-recipients, CHDOs, developers etc. are monitored annually or more often if certain risk factors are identified during the course of the program year. All sub-recipients are provided training on reporting, documentation and other compliance requirements.

Public service activities were administered and monitored through a partnership with Pikes Peak United Way per the following scope of work:

- Develop detailed timeline for annual application process, publish required notices and provide timeline, application instructions and applications to prospective agency applicants.
- Manage the funds allocation process including training agency applicants, recruiting and training volunteers, scheduling site visits, and facilitating various other meetings as needed throughout the process
- Reimburse agencies for eligible program expenses from the Human Services Program budget
- Provide technical assistance to agencies regarding program guidelines, payment requests, reporting requirements and other like matters as needed or requested by agency
- Monitor agencies for compliance with all applicable city and federal regulations governing the use of these funds
- Utilize CDBG funding strictly in accordance with applicable city and federal program guidelines
- Provide reports as required by the City and HUD
- Comply with all licensing requirements of the State of Colorado, Department of Human Services as applicable.

## Housing Specific Monitoring

City continues to provide on-site monitoring for all housing units acquired, developed and rehabilitated with our partners.

- All housing and rehabilitation projects must meet preservation and maintenance of property requirements and meet specific property standards
- Depending on the number of HOME units in a project, as indicated below, inspections will be conducted to ensure compliance with Housing Quality Standards.
  - Projects with 1 - 4 units shall be inspected every four years
  - Projects with 5 - 25 units will be inspected every two years
  - Projects with more than 25 units will be inspected annually
- Site visits by City staff will be performed periodically when construction is involved to monitor Federal Labor Standard requirements. Davis Bacon interviews will be performed, payrolls will be reviewed weekly, and follow up will be provided when wage restitution is required.
- Community Housing Development Organizations (CHDOs) will be recertified annually to ensure that they continue to meet the requirements for CHDO designation.
- Monitoring of rental units will be performed annually to ensure renters' incomes and rents comply with HOME program requirements.

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- Owner occupancy requirement will be monitored annually to owner occupants who receive HOME assistance for rehabilitation or homebuyer assistance to verify continued occupancy of the homeowner.
  - Per 24 CFR Part 58, all HOME projects will undergo an environmental review prior to an agreement being executed. City-wide HOME projects with unspecified sites will be reviewed when they are identified according to the site review strategy.
  - Recipients of HOME funds, except owner-occupants and homebuyers, will be required to submit annual reports for the duration of the period of affordability of the project.

## **Payments**

Program staff reviews and approves all requests for payment, ensuring that costs are documented and supported before a request is submitted for payment. Accounting staff provides a second review to ensure the accuracy and allocation of all expenditures before grant funds are drawn from HUD.

## **Desk Audit**

Throughout the year program staff responsible for implementing grant funded activities conduct regular desk reviews of sub-recipient performance reports, cost documentation and related information to ensure ongoing compliance with all requirements. This process identifies issues that may require further scrutiny during on-site monitoring visits and verifies the eligibility of expenditures of all funds.

## **Self Evaluation**

The projects undertaken by the City help ameliorate neighborhood and community problems. Housing rehabilitation activities provide needed homeowner assistance for low income residents to address issues that adversely impact housing quality and livability. In addition, funding of public service agencies provides needed services in the area of recreation, food and other social services that enable residents to maintain viability. The capital improvement program in neighborhood strategy areas provides a positive impact by addressing vital needs such as drainage improvements, sidewalk, curb and gutter, and handicap ramps. All these improvements assist the residents of these low and very low income areas.

### *Housing Goals*

The City largely met its goals in affordable housing rehabilitation in 2013. The anticipated unit assistance was for 130 units, and the actual assistance (committed and completed) was 117. Of the 117 units assisted under the housing rehabilitation program, 47 were at 30% or less AMI (Area Median Income), 26 were at 50% or less AMI and 44 were at 80% or less AMI. Forty-three (43) of the 117 were disabled and 28 were female headed households.

The City did not meet its performance goals for affordable housing development in 2013 and generated no new units where 50 were anticipated (two projects failed to receive Low Income Housing Tax Credits and one encountered environmental issues). Affordable home ownership generated only 10 units where 20 were expected. To improve performance affordable housing development, the City (with El Paso County as a partner) has launched an affordable housing needs assessment to document affordable housing needs and educate community leaders about the value of accessible affordable housing in creating a vibrant community. Staff has also developed affordable housing program guidelines and an application to walk developers through the process of using federal dollars in affordable housing projects. Staff is meeting with housing finance organizations to make them aware of local needs and meeting with private and nonprofit developers to identify projects and update the guidelines as needed to be an informative and user friendly document.

## **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 4 CAPER Lead-based Paint response:

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The Housing Development Division continues to conduct lead based paint testing as applicable for homes built prior to 1978. The Division requires contractors working in the housing rehabilitation program to maintain current lead-based paint certifications and to utilize applicable procedures for controlling or abating identified lead-based paint hazards. Since April 1, 2013 Lead Based Paint (LBP) surveys have been conducted on twenty-one (21) pre-1978 homes, using technicians and equipment certified for this purpose. Test results are provided to the homeowners and to the contractors carrying out the work. The Division also provides pamphlets to educate the public regarding lead based paint hazards.

## HOUSING

### Housing Needs

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

CAPER Housing Needs response:

Affordable housing preservation through rehabilitation programs was a focus of funding in 2013. For two years, HDD has been working through a waiting list of over 100 low-income residents seeking assistance to make needed repairs to essential building components in their homes through the City's Owner-Occupant Rehabilitation Loan Program. We anticipate clearing the list by summer 2014 and opening the program to new clients in the fall with a more targeted approach in specific geographic areas as identified in the 2014 Action Plan. In addition, the City continued to fund its Emergency Repair and Fill the Gap – Weatherization and Energy Efficiency Improvements programs with the Energy Resource Center to help low and moderate income residents with critical, unforeseen repairs and reduce utility costs through energy efficiency upgrades.

Poor housing quality continues to be an issue for low and moderate income people in the community. Information is largely anecdotal, but we generally know that rental housing tends to be older than single family home ownership, lower income home owners occupy older homes and agencies that work to prevent and end homelessness have difficulty finding units that meet both Fair Market Rents and Housing Quality Standards. The City is conducting an affordable housing needs assessment to better define the problem in order to identify appropriate strategies for improving housing quality.

Improving access to housing for persons with disabilities was also a priority. An Analysis of Impediments to Fair Housing Choice conducted in 2012, indicated the City's existing supply of both affordable and accessible housing is inadequate and does not meet current demand levels, and the majority of fair housing complaints filed with Colorado Civil Rights Division involved disability as the primary basis for alleged housing discrimination. In addition to encouraging housing developers to exceed minimum requirements for accessibility in HOME funded projects, HDD has consistently funded an Architectural Barrier Removal Program to assist low income households with disabilities (homeowners and tenants) in the modification of their homes to improve accessibility and usability. In 2013, HDD was selected by the State Division of Housing to work with local medical agencies to develop a pilot program for joint delivery of home modifications funded by Medicaid and barrier removal projects funded with Consolidated Plan funds for persons with disabilities.

Affordable housing development did not meet outcomes in 2013. Though HDD supported several projects, the developers were either unable to secure financing or clear environmental reviews. Staff continues to work with these developers to address issues. Staff also developed new program guidelines to better outline the requirements for using block grant funds in housing development projects.

The City continued to support affordable home ownership through Rocky Mountain Community Land Trust.

### Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Affordable housing activities and expenditures are summarized in the table below. Information reflects actual expenditures in PY2013. Additional funds were committed by have not been expended. All persons assisted through programs met the Section 215 definition.

Activity	Funding Source	Expected Units	Actual Units	Expenditures
Housing Rehabilitation (10 additional units committed but not completed)	CDBG, HOME	80 units	53	\$609,698
Homeownership	CDBG, HOME, State, Private	20 households	10	\$193,380
Affordable Housing Development	CDBG, HOME, State, Private, PAB	50 units	0	\$0
Tenant Based Rental Assistance	HOME	47 households	44	\$184,261
Emergency Repair Program	CDBG	50 units	54	\$127,852
TOTALS		247 units	161 units	\$1,115,191.00

#### *Housing Rehabilitation and Emergency Repair*

The City largely met its objectives in affordable housing rehabilitation in 2013. The anticipated unit assistance was for 130 units, and the actual number of units assisted (committed and completed) was 117. These are flagship programs for the City of Colorado Springs and include Owner Occupant Rehabilitation, Architectural Barrier Removal, Fill the Gap Weatherization, Lights and Locks for Seniors and Investor Owner Rehabilitation. Programs are funded with CDBG funds. Of the 107 units assisted under the housing rehabilitation program, 47 were at 30% or less AMI (Area Median Income), 26 were at 31-50% AMI and 44 were at 51-80% AMI. Forty-three (43) of the 117 were disabled and 28 were female headed households.

#### *Homeownership*

The Homeownership objective of 20 units for PY2013 was aggressive and inconsistent with previous years averages of about 12 units, and therefore performance was on par with previous years. Of the ten units generated four (4) benefitted very low income residents (31-50% AMI) and six (6) benefitted low income residents (51-80% AMI). All new homeowners were below 60% AMI.

#### *Affordable Housing Development*

No units were generated.

#### *Tenant Based Rental Assistance*

The Home Tenant Based Rental Assistance Program (HOME) is administered by Colorado Springs Housing Authority (CSHA). The program provides fixed-rate rental assistance to households with very low income. In the past, participants were pulled from the bottom of the Section 8 waiting list. For 2013 -2014 program year CSHA restructured the program to assist homeless families with incomes of at least 15% of the median income and the household must have earned income. The program is a transitional housing program and families are limited to the maximum of two years assistance. During the program year of April 1, 2013 to March 31, 2014, 44 families were assisted.

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## **Worst Case Housing Needs and Housing Needs of Persons with Disabilities**

### *Homeless and Extremely/Very Low Income*

There is an urgent need for additional housing for the homeless and very low income persons in the community (0-30% AMI). Preliminary data from the affordable housing needs assessment, due in late July, indicates that the community will need an additional 3,299 units by 2019 to meet the need. In 2013, the City restructured the TBRA program administered through the Colorado Springs Housing Authority to target homeless families. The City has made housing for very low income a priority in its new project applications and will score projects that income restrict units at 30% or less AMI.

Affordable housing rehabilitation programs served 46 clients at 30% or less AMI.

TBRA served 33 families at 30% or less AMI.

CDBG public service funds were also used to support Partners in Housing operate a transitional housing program for 222 clients.

There is substantial unmet need for emergency shelter in Colorado Springs. The PIT conducted in January 2014 indicated there was a shortage of 270 beds. In PY2013, the City continued to invest CDBG, ESG and General Funds in emergency shelter operations:

Salvation Army RJ Montgomery New Hope Center received \$99,000 from ESG, \$26,000 CDBG and \$64,233 in General Funds for operational expenses. The Center is the largest homeless facility in the City and provided services (e.g., shelter, case management, referrals, child enrichment and adult education programs) to 1,985 unduplicated individuals and families between April 1, 2013 and March 31, 2014, averaging 171 persons per night.

Urban Peak, which provides services exclusively to homeless and runaway youth in Colorado Springs received \$14,130 from ESG and \$23,477 from General Funds for operations and essential services. The Urban Peak emergency youth shelter is a licensed 20-bed facility. The grant provided shelter and services to 60 youth (38 males and 22 females) during this reporting period, which represented approximately 5,766 client nights.

Interfaith Hospitality Network received \$5,000 to support emergency housing for 50 clients.

Colorado Veterans Resource Coalition (Crawford House) received \$5,000 to support 15 beds for homeless veterans (80 persons served) with substance abuse or mental illness.

### *Housing Needs of Persons with Disabilities*

An Analysis of Impediments to Fair Housing Choice conducted in 2012, indicated the City's existing supply of both affordable and accessible housing is inadequate and did not meet current demand levels, and the majority of fair housing complaints filed with Colorado Civil Rights Division involved disability as the primary basis for alleged housing discrimination. Though no new units were generated in PY2013, rehabilitation and architecture barrier removal projects were supported for 43 households with disabilities.

## **Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

CAPER Public Housing Strategy response:

The City of Colorado Springs supported the Colorado Springs Housing Authority (CSHA) by contributing Block Grant and General Funds to resident initiatives, such as nutrition programs and Tenant Based Rental Assistance. The City has also invested in the rehabilitation of non-public housing units in the CSHA housing inventory.

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### *Public Housing Resident Initiatives*

Residents continue to be involved in family self-sufficiency programs and continue to be solicited by the Authority to provide input into the Agency planning process required by HUD.

There is a “tenant-Commissioner” position on the Board of the Housing Authority. That position is currently filled by a resident of the Authority’s housing and provides input to the Board and Executive staff.

The Authority also provides congregate meals to residents in multi-family elderly housing and markets services to that population through the Colorado Springs Senior Center.

### *Tenant Based Rental Assistance*

The Tenant Based Rental Assistance Program (TBRA) is administered by the Housing Authority and funded by HOME funds via the City of Colorado Springs. The program provides rental assistance for up to two years to households with very low income. The criteria for the program are that a family must be homeless and have “earned” income of at least 15% of the area median income adjusted for family size. The aim is to provide families assistance to attain their self-sufficiency goals, such as increasing education levels or obtaining job-oriented training/apprenticeships. The program helps very low-income families who would have to wait two or more years to receive a Section 8 voucher or Public Housing assistance.

Referrals are received from partnering agencies within the community, such as Partners in Housing and Interfaith Hospitality Network. The focus is on ensuring that participants find new/better jobs or remain in their current job to maintain stability. The Authority will continue to serve the elderly and disabled populations that were “grandfathered” into the program until such time that those tenants have an opportunity to transition to permanent housing.

### *First Time Homebuyers*

Over the years, the Housing Authority administered a first-time home buyer’s program open to the general public. The program consisted of pre-purchase counseling and a down payment assistance loan. Due to lingering impacts from the financial crisis and issues in the local real estate market, the program has been on a self-imposed “hiatus” with the Authority managing the existing loan portfolio.

## **Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

CAPER Barriers to Affordable Housing response:

HDD continued to address barriers to affordable housing identified in the City’s Analysis of Impediments to Fair Housing Choice (2012). Specifically, HDD better documented housing program guidelines, updated the Fair Housing Information handbook and continued fair housing education and outreach to landlords. To better understand the affordable housing deficit in Colorado Springs and El Paso County, the City and County partnered to complete an affordable housing needs assessment that is due in July 2014. To build capacity to meet housing needs, the City launched the Initiative to End Homelessness in Colorado Springs to make ending homelessness a community priority and hired a consultant to lead a governance process to build leadership capacity within the Continuum of Care. HDD dedicated a full time staff person to affordable housing projects, renewed its memberships with organizations like Housing Colorado and identified training priorities in staff performance plans.

The City still offers a fee waiver and deferral program that provides developers of affordable housing an opportunity to have planning and development review fees waived for affordable housing developments and to have water/wastewater tap fees deferred. The program has energy efficiency requirements in addition to affordable rents to qualify. In PY2013 two (2) applications were submitted and approved. Housing Development will continue to work in the following areas:

- Continue to develop partnerships and coordinate project funding through various sources with a common application
- Continue to review and provide comment on state enabling legislation, local land use issues, and introduce legislation that could potentially affect the production and preservation of affordable housing
- Recommend support of legislation with the potential to increase housing affordability
- Promote the use of varied types of affordable housing that support the City's Comprehensive Plan
- Continue to work with homeless agencies to increase the availability of emergency shelter and housing units for the chronically homeless and homeless families and individuals
- Develop relationships with local non-profit providers in the area of housing for persons with physical disabilities
- Offer training and partner with trainers in the area of Fair Housing
- Work more closely with advocates for the disabled to enhance program delivery in this area

### **HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
  - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction's affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

CAPER HOME/ADDI response:

The City does not receive ADDI funds.

### **ASSESSMENT OF RELATIONSHIP OF HOME FUNDS TO GOALS AND OBJECTIVES**

Housing Development Division affordable housing goals include multi-family rental housing development through fee relieve programs and grants and loans for acquisition/rehabilitation and new construction. The City also funds an affordable home ownership program through Rocky Mountain Community Land Trust that preserves homes for long-term affordability. Affordable housing preservation is accomplished through owner-occupant and investor-owner rehabilitation programs. A HOME funded Tenant Based Rental Assistance program helps to fill gaps in housing need, specifically targeting homeless families.

### **AFFORDABLE HOUSING DEVELOPMENT AND HOMEOWNERSHIP**

Multi-family affordable housing development did not meet expected outcomes (50 units). HDD supported two applications for Low Income Housing Tax Credits that were not successful and encountered environmental issues with another anticipated multi-family project. To improve performance, staff developed detailed program guidelines and a new application and is meeting with private and non-profit developers to promote the program and more actively solicit

projects. In addition, the affordable housing needs assessment that is scheduled for delivery by July 31, 2014 will include an action plan for developing needed housing units.

The Homeownership objective of 20 units for PY2013 was aggressive and inconsistent with previous years averages of about 12 units, and therefore with ten (10) units, performance was on par with previous years.

### Summary of Affordable Housing Accomplishments

Project Title	Total No. of Units Funded	Total Units Served	Total Persons Served	Amount Committed	Expended in FY2013	Matching Funds
Direct Homeownership Assistance	10	10	21	\$430,750	\$193,380	\$962,274
New Single-family Construction	0	0	0	\$0.00	\$0.00	\$0.00
Multi-family Acquisition/Rehab	0	0	0	\$0.00*	\$0.00	\$0.00*
<b>Total</b>	10	10	21	\$505,750	\$193,380	\$997,774

### Number of Assisted Units Funded By Income

Category	Units
Extremely Low (0-30% AMI)	0
Very Low (31-50% AMI)	4
Low (51-80% AMI)	6
<b>Total</b>	<b>10</b>

### Persons Assisted According to Race/Ethnicity

Category	Units
Asian	0
African American	2
Hispanic	1
Native American	0
White	7
Other	0
<b>Total</b>	<b>10</b>

Category	Number Served
Female Head Household	2
Disabled	0

**Affordable Housing Projects by Census Tract**

<b>Census Tract</b>	<b>No. Projects</b>
1	1
22	2
28	1
29	3
37.04	1
49	1
62	1
<b>TOTAL:</b>	<b>10</b>

**HOUSING REHABILITATION**

**Owner-Occupant Rehabilitation Loans**

Homeowners with low income can make necessary repairs to their homes through a 0% interest, deferred payment loan. This program is funded by the CDBG and HOME Programs.

During FY2013, the Housing Development Division obligated funds for 22 HOME funded projects. Typical Owner-occupied rehabilitation loan projects include repairs to essential building components such as roofing, siding, doors and windows, replacement of major systems such as heating, plumbing, and electrical, and replacement of interior components such as cabinets and countertops, bath fixtures and finishes, painting and flooring.

**HOME Program Expenditures**

Obligated: \$737,003  
Spent: \$432,186

**Units Funded & Completed:**

Funded 22  
Completed 12

**Income**

≤30% 4  
≤50% 6  
≤80% 12

**Race**

White 17  
Black 5  
Hispanic 4  
Asian 0  
N. American 0  
Other 0

**Disabled**

Yes 4



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## **Female Head of Household**

Yes

3

## **TENANT BASED RENTAL ASSISTANCE**

The Tenant Based Rental Assistance Program is administered by Colorado Springs Housing Authority (CSHA). The program provides fixed-rate rental assistance to households with very low income. In the past, participants were pulled from the bottom of the Section 8 waiting list. For 2013 -2014 program year CSHA reconstructed the program to assist the population within the community that oftentimes falls through the cracks. CSHA's design for the program is to ensure that it is a transitional housing program, where families will be limited to the maximum assistance of two years. The criterion for the program is the family must be homeless, the participants must have an income of at least 15% of the median income and the household must have earned income. During the 2013 - 2014 program year, 44 families were assisted.

In order to secure a stable and more permanent housing situation, all clients, including the elderly and disabled has been advised to apply for any housing waiting list as it becomes open. Many of the households are already well into their journey towards self-sufficiency and the program gives them that extra assistance to attain their self-sufficiency goals. Some clients choose traditional education, some pursue job-oriented training/apprenticeships, and others develop their own small businesses as a means to advance their careers. The program helps very low income families who would have to wait two or more years to receive a Section 8 voucher or Public Housing assistance. CSHA realized that because Section 8 and Public Housing are currently at 100%, very few families are transitioning off the program within two years. During this program year none of the participants received Section 8 vouchers.

### **Summary of Direct Benefits**

<b>Household Income</b>	<b>Served</b>
Extremely Low (0-30% AMI)	
Very Low (31-50% AMI)	11
Low (51-80% AMI)	11
	0
<b>Total</b>	<b>44</b>

<b>Race</b>	<b>Served</b>
Asian	0
African American	9
Native American	1
White	34
Other	0
<b>Total</b>	<b>44</b>

<b>Category</b>	<b>Served</b>
Female Head Household	29

CSHS was successful in ending participation for 27% of the families to become self-sufficient, 36% were terminated due to noncompliance, and 36% were terminated because of death or skipped.

**Summary of Performance**

<p>Output Indicators: 44 families were assisted with HOME funding          35 participant reevaluations were conducted          8 participant initial inspections were conducted          43 inspections were conducted and met Housing Quality Standards</p> <p>Outcome Indicators: 73% of the assisted families are employed          9% of the assisted families are college students          9% of the families are elderly or disabled</p>
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**LEVERAGING RESOURCES:**

In the area of acquisition and development of affordable housing and housing rehabilitation, projects are assessed for leveraging opportunities. This assessment is part of the basic evaluation and design process for projects. In 2013, \$91,293 in leveraged dollars was secured.

**MATCHING REQUIREMENTS**

The City of Colorado Springs complies with federal matching requirements for both HOME and ESG funds. Colorado Springs maintained \$22,202,353 in excess matching funds from prior years. This reserve is more than adequate to meet the required \$29,128 match liability for the 2013 program year. The HOME Match Report Form 40107-A, is supplied in the Appendix of this report.

**MATCH REPORT**

Excess Match from Prior Federal Fiscal Year	2013 - 14 Match	2013 - 14 Match Liability	Excess Funds to Carry to 2013-14
\$22,202,353	\$962,274	\$29,128	23,135,499

Source: HUD Form 40107-a

**HOME Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) Report**

During this program year, the City's HOME program issued the following contracts to MBE/WBE. The HOME Program Annual Performance Report (HUD-40107) is included in the Appendix.

**Minority Business Enterprises (MBE)**

	<b>Black</b>	<b>White</b>	<b>Hispanic</b>	<b>Total</b>
Number of Prime Contracts	1	15	3	19
<b>Dollar Amount</b>	<b>\$21,600</b>	<b>\$249,044</b>	<b>\$128,490</b>	<b>\$399,134</b>
Number of Sub-Contracts	0	0	0	0
<b>Dollar Amount</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Women Business Enterprises (WBE)**

	<b>WBE</b>	<b>Male</b>	<b>Total</b>
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Contracts Number	4	15	19
<b>Dollar Amount</b>	<b>\$69,200</b>	<b>\$329,934</b>	<b>\$399,134</b>

**ON-SITE INSPECTIONS OF RENTAL HOUSING**

The Colorado Springs Housing Authority conducts routine on-site inspections for the Tenant Based Rental Assistance Program. During the reporting period, 44 units were subsidized with HOME funds.

8 units failed inspection this year; however, the units passed re-inspection. In the event a unit fails inspection, the landlord or the tenant has 30 days to correct the problem. If the problem is not corrected, the subsidy will be abated until the unit passes inspection. If the landlord and/or tenant do not correct the problems after abatement, the case is terminated or the tenant is free to find another unit.

HOME-funded rental housing scheduled for on-site property inspections in 2013 were inspected by the rehabilitation specialists of the City’s Housing Development Division and were found to be in compliance with the City’s minimum property standards. For 2013, 37 were inspected.

**2013-2014 HOME Property Inspections**  
*(Units inspected in bold italics)*

<b>Agency Name</b>	<b>Address</b>	<b># Units to Inspect</b>
Rosemont at Shadow Mountain	4820 North Nevada Avenue	86 units / <b>11 units</b>
Greccio Housing	817-841 Cedar 1022 Alexander 2020 E. Bijou 2522-31 E. Uintah	7 units / <b>2 unit</b> 35 units / <b>2 unit</b> 36 units / <b>6 units</b> 36 units / <b>2 units</b>
CS Pike Seniors	907 E. Colorado Avenue	8 units / <b>2 units</b>
Salvation Army	822-824 Yuma	49 units / <b>8 units</b>
Partners In Housing	725-733 S. Union 1808 Whitman	4 units / <b>2 units</b> 6 units / <b>2 units</b>

**AFFIRMATIVE MARKETING ACTIONS**

All HOME projects are marketed according to approved affirmative marketing actions as required by HUD. Requirements are detailed in sub-recipient contracts, copies of marketing plans are provided and staff monitors for compliance.

**OUTREACH TO MINORITY AND WOMEN BUSINESSES**

HDD staff work in cooperation with the City Contracting Division to conduct outreach to minority and women businesses. In 2013, City Contracting gave presentations at a Reverse Vendor forum hosted by Rocky Mountain Governmental Purchasing Association and presented to the Procurement Technical Advisory Committee. Contracting staff also prevents to area chambers of commerce. Contracting staff is located next door to the Sales Tax Division and routinely consults with businesses on a one-on-one basis to help them be more successful in competing for City contracts. The City recently deployed the Rocky Mountain ePurchasing System and will conduct outreach to encourage businesses to register to receive notifications when opportunities come available.

Requests for Bid/Quote and Requests for Proposal for projects funded with federal CDBG and HOME dollars encourage participation by minority and women-owned businesses, registered businesses receive direct notification and minority and women-owned enterprises are given bonus scoring points in evaluations. Program information is provided on City’s web page and all program outreach contains the statement, “The City of Colorado Springs does not discriminate against any person because of race, color, ancestry, national origin, creed, religion, sex, disability, familial status, or marital status.”

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## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.ASK ANNIE emailed

CAPER Homeless Needs response:

Preventing and ending homelessness is a high priority in Colorado Springs, and in January 2014, the City launched the Initiative to End Homelessness in Colorado Springs. Though not a direct service provider, the City of Colorado Springs is committed to engaging with service providers, business leaders, policy-makers and the public to promote community-wide collaboration and champion and invest in strategies that prevent and end homelessness in our community. The long term intent is to build a 10 year community plan that enhances the significant work already being done, expedite new strategies to prevent and end homelessness, funnel new dollars to those strategies, and foster a predictable and durable system to deliver services. Over the next two years, the goal is to draw attention to the most pressing needs and invest available dollars immediately to address problems nearing crisis status.

The City's commitment to addressing the needs of residents experiencing homelessness, however, is not new. Priorities were clearly identified in the 2010-2014 Consolidated Plan and annually, the City has invested federal block grant dollars in programs that directly benefit homeless residents and increase the supply of affordable housing. Key activities undertaken in PY2013 include.

#### *Emergency Shelter*

- Salvation Army RJ Montgomery New Hope Center received \$99,000 from ESG, \$26,000 CDBG and \$64,233 in General Funds for operational expenses. The Center is the largest homeless facility in the City and provided services (e.g., shelter, case management, referrals, child enrichment and adult education programs) to 1,985 unduplicated individuals and families between April 1, 2013 and March 31, 2014, averaging 171 persons per night.
- Urban Peak, which provides services exclusively to homeless and runaway youth in Colorado Springs received \$14,130 from ESG and \$23,477 in General Funds operations and essential services. The Urban Peak emergency youth shelter is a licensed 20-bed facility. The grant provided shelter and services to 60 youth (38 males and 22 females) during this reporting period, which represented approximately 5,766 client nights.
- Interfaith Hospitality Network received \$5,000 to support emergency housing for 50 clients.
- Colorado Veterans Resource Coalition (Crawford House) received \$5,000 to support 15 beds for homeless veterans (80 persons served) with substance abuse or mental illness.
- Springs Rescue Mission received \$35,000 in General Funds to support an additional 5,443 bed nights of shelter from November 1, 2013 to April 15, 2014.

#### *Public/Human Services:*

- Marian House Soup Kitchen (\$52,368) – provided a hot meal to 34,245 clients
- Partners in Housing (5,000) – provided case management services to homeless clients in transitional housing
- Salvation Army Children's Discovery Center (\$5,000) – provided enrichment activities for children living at the shelter.

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### *Planning and Capacity Building*

- Continuum of Care Governance Charter (\$16,000) – funded with a CoC competitive grant and General Funds, the scope of work includes developing governance charter and seating a governing body to lead the Continuum of Care and create a durable service delivery system. The CoC will launch its ten year plan in fall 2014. The City is the designated Collaborative Applicant for the City of Colorado Springs/El Paso County Continuum of Care and the HDD Manager serves on the interim governing board.
- Affordable Housing Needs Assessment (\$51,270) – identify housing gaps, including emergency shelter, and develop an action plan for filling gaps.

### *Shelter Plus Care and Supportive Housing*

The City manages five competitive CoC grants for homeless services totaling \$380,301 - three Shelter Plus Care (SPC) grants and two Supportive Housing Program (SHP) grants. The three SPC grants and one SHP grant are annual renewal grants. The second SHP grant will be in renewal status in 2014.

The SPC program provides rental assistance for homeless people with disabilities, primarily those with serious mental illness, chronic problems with alcohol and/or drugs, and acquired immunodeficiency syndrome (AIDS), and related diseases. Rental assistance requires a 25% match in supportive services that are appropriate to the needs of the population to be served. The tenant based rental assistance (TBRA) for this targeted population is combined with supportive services to get the homeless off the streets and into safe, decent and sanitary housing and services to ensure stability and maintenance of housing. The project sponsor (the agency responsible for carrying out the activities of the grant) provides case management and coordination of supportive services for this program.

The purpose of the SHP is to promote the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness, and to promote the provision of supportive housing to homeless persons to enable them to live as independently as possible. The three basic goals of the program are: 1) to help program participants obtain and remain in permanent housing; 2) to help participants increase skills and/or income; and 3) to help participants achieve greater self-determination which enables the participant to gain needed confidence to make the transition out of homelessness. Of the two SHP grants, one is a transitional housing project and the second is a permanent housing project.

The City of Colorado Springs/El Paso County Continuum of Care continues to do well in the CoC SuperNOFA cycles. In 2012, the CoC received \$2,063,205 for expenditures in 2013. In 2013, \$2,104,391 was received for expenditures in 2014.

## **Specific Homeless Prevention Elements**

1. Identify actions taken to prevent homelessness.

CAPER Specific Housing Prevention Elements response:

The City did not utilize 2013 ESG dollars for homeless prevention or rapid re-housing during this program year. This was due in large part to the additional ESG funding the City received from HUD in 2012 for 2011 and an increase in funding for PY 2012. The City also received 2011 and 2012 allocations from the state in 2013. The City's priority was to spend down the older funds first and develop a plan for the use and expenditure of the 2013 funds. Funds in the amount of \$56,364 were not allocated prior to March 31, 2014. They have now been allocated and awarded to five subrecipient agencies for prevention, rapid re-housing and HMIS activities. HDD expects to assist approximately 50 clients with these funds during the 2014 program year.

## **Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).

- 
2. Assessment of Relationship of ESG Funds to Goals and Objectives
    - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
    - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
  3. Matching Resources
    - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
  4. State Method of Distribution
    - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
  5. Activity and Beneficiary Data
    - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
    - b. Homeless Discharge Coordination
      - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
    - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

CAPER ESG response:

There is substantial unmet need for shelter in Colorado Springs. At the Point in Time Count (PIT) of the homeless conducted by the Pikes Peak United Way in January 2013, there were 364 year round shelter beds available and another 162 that were available for cold weather and overflow emergencies. Of those 526 beds, 473 were occupied. At the same time, 230 people reported being without shelter, leaving a gap of 177 beds.

Since the PIT, emergency shelter capacity decreased by approximately 120 beds due to the closure of programs counted last year. Of those beds, 53 had accommodated households with children. Since November 2013, shelter programs have routinely operated at or above their maximum capacity. The PIT conducted in January 2014 indicated there was a shortage of 270 beds.

Increasing the number of shelter beds in the community was identified as a priority in the Initiative to End Homelessness in Colorado Springs launched in January 2014. In 2013, the City distributed ESG funds to support shelter operations at two facilities and provided additional General Fund dollars to support operations and meet ESG match requirements.

Salvation Army RJ Montgomery New Hope Center. Salvation Army received a total of \$99,000 from ESG to fund operational expenses including maintenance, utilities, and food. The Center is the largest homeless facility in the City and provided services (e.g., shelter, case management, referrals, child enrichment and adult education programs) to 1,985 unduplicated individuals and families between April 1, 2013 and March 31, 2014, averaging 171 persons per night. The average stay was 60 days for clients that received case management services and 33 days for clients that did not receive case management services.

The statistical breakdown for total clients served is as follows:

**1. Demographic**

African American	335
Hispanic	197
Asian	15
Caucasian	1288
Native American	74
Other	76

**2. Gender Breakdowns**

Unaccompanied female head of household	93
Unaccompanied male head of household	14
Total adult male	1078
Total adult female	436
Total couples	79
Total children (17 years and younger)	285
Total families	186

**3. Geographic Breakdowns**

El Paso County	1110
Colorado	161
Out of state	714

The City also provided \$64,233 from General Fund revenues to support the match requirement. The match balance of \$34,767 was provided through private funds. Additional funding sources for the Center include the United Way, El Paso County and private donors. The City allocated an additional \$26,000 from CDBG to support cold weather shelter.

Urban Peak. The City also funded Urban Peak, which provides services exclusively to homeless and runaway youth in Colorado Springs. A total of \$14,130 from ESG was provided to Urban Peak for operations and essential services. Urban Peak satisfied the match requirement with funds they received from the City's General Fund.

The Urban Peak emergency youth shelter is a licensed 20-bed facility and provides three meals a day, active case management, educational and employment assistance, health services and recreational activities. The agency assists youth in developing a plan to permanently exit street life through family reunification, appropriate service placement (alcohol, drug in-patient programs) or independent living. The grant provided shelter and services to 60 youth (38 males and 22 females) during this reporting period, which represented approximately 5,766 client nights, 11,411 meals served and numerous educational classes covering topics such as life skills, healthy living, job training, budgeting, client needs group and community support group. Of the 60 ESG clients, 24 successfully exited to stable and permanent housing, 13 obtained employment and three obtained GEDs.

2013 EMERGENCY SOLUTIONS GRANT REPORT							
04/01/13 - 03/31/14							
ADMINISTERING AGENCY/ RECIPIENT	FUND SOURCE	2013 ESG CONSOLIDATED PLAN	2013 ESG RECEIVED	2013 MATCH	2012 ESG CARRYOVER EXPENDED	2013 ESG EXPENDED	2012 ESG BALANCE
SALVATION ARMY R.J. Montgomery CENTER	ESG	99,000	99,000		24,750	74,250	24,750
SALVATION ARMY R.J. Montgomery CENTER	MATCH CITY FUNDS			64,233			
SALVATION ARMY R.J. Montgomery CENTER	MATCH PRIVATE FUNDS (Enterprise)			34,767			

	Zone Donation)						
URBAN PEAK	ESG	14,130	14,130		0.00	14,130	0.00
URBAN PEAK	MATCH CITY FUNDS			14,130			
TOTAL		\$113,130	\$113,130	\$113,130	24,750	\$88,380	\$24,750

### ESG EXPENDITURES 04/01/13 – 03/31/14

	Expended	Balance	Clients Served
<b>2012 ESG Carryover</b>		<b>24,750</b>	
Salvation Army Expenditures	24,750	0.00	
<b>TOTAL</b>	<b>24,750</b>	<b>0.00</b>	

#### Salvation Army R.J. Montgomery Center

<b>2013 Budget</b>			<b>99,000</b>
Maintenance	33,750	11,250	
Utilities	22,500	7,500	
Food	18,000	6,000	
<b>TOTAL</b>	<b>74,250</b>	<b>24,750</b>	

#### Urban Peak

<b>2013 Budget</b>			<b>14,130</b>
Homeless Transitional Housing	14,130		0.00
<b>TOTAL</b>	<b>14,130</b>		<b>0.00</b>

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives

- 
- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
    - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
    - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
    - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
  4. For Funds Not Used for National Objectives
    - a. Indicate how use of CDBG funds did not meet national objectives.
    - b. Indicate how did not comply with overall benefit certification.
  5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
    - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
    - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
    - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
  6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
    - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
    - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
    - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
  7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
    - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
  8. Program income received
    - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
    - b. Detail the amount repaid on each float-funded activity.
    - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
    - d. Detail the amount of income received from the sale of property by parcel.
  9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
    - a. The activity name and number as shown in IDIS;
    - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
    - c. The amount returned to line-of-credit or program account; and
    - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
  10. Loans and other receivables
    - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
    - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
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- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
  - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
  - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

CAPER Community Development response:

**ASSESSMENT OF RELATIONSHIP OF CDBG FUNDS TO GOALS AND OBJECTIVES**

All funds were used to address the priorities, needs, goal and objectives in the Consolidated Plan. The highest priority goal was affordable housing development and preservation. Approximately 50% of the funding was used in this area through rehabilitation of approximately 88 CDBG funded units.

**HOUSING REHABILITATION PROGRAM**

The Housing Development Division currently offers 5 CDBG funded programs to assist low to moderate income clients. Programs include, architectural barrier removal for the physically challenged, emergency repairs to essential health and safety items such as furnaces, water heaters, and sewer lines, energy efficiency improvements (Fill the Gap), and the lights and locks program for seniors. Total CDBG expenditures for these programs were \$305,364.

In addition, the Investor Owner Rehabilitation Program is available to property owners housing low to moderate income tenants. Rehabilitation carried out through this program may include units that are vacant or tenant occupied. Each Investor Owner must sign an affidavit stating that they understand and agree that displacement of tenants will not occur as a result of rehabilitation. No residents were displaced during this reporting period.

## ARCHITECTURAL BARRIER REMOVAL PROGRAM

The Architectural Barrier Removal Program is a grant program that assists low income households with disabilities in the modification of their homes to improve accessibility and usability. Assistance is offered to homeowners and tenants. This program is funded by CDBG.

Modifications include but are not limited to:

- Ramps and handrails
- Shower modifications
- Buzzer or flashing devices
- Widening doorways
- Safety grab bars
- Wheelchair and chair lifts

### **Program Funded: \$150,000**

#### **Expenditures:**

CDBG \$ 75,328

#### **Units Completed**

CDBG 11

#### **Income**

≤30% 8  
 ≤50% 2  
 ≤80% 1

#### **Race**

White 8  
 Black 1  
  
 Hispanic 1  
 Asian 0  
 N. American 2  
 Other 0

#### **Disabled**

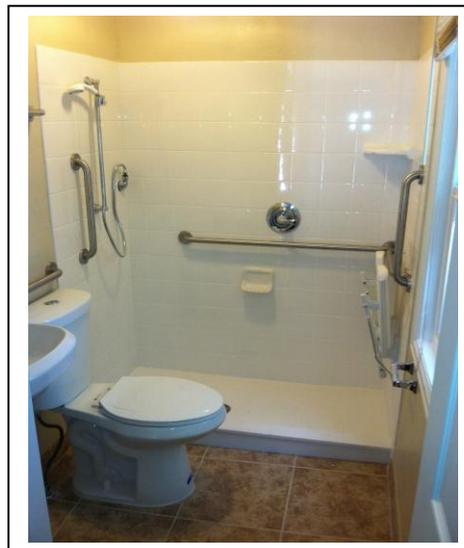
Yes 11

#### **Female Head of Household**

Yes 1

#### **Ownership**

Owner 8  
 Tenant 3



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## EMERGENCY REPAIR

Emergency repair grant assistance for heat, water, roof, sewer, plumbing, electrical and other unforeseen critical needs is available to owner occupants. The Division partners with the Energy Resource Center (ERC) to complete projects under this program. This program is funded by CDBG.

### **Program Funded: \$130,000**

#### **Expenditures**

CDBG	\$ 127,852
<b>Total</b>	<b>\$ 127,852</b>

#### **Units Assisted**

CDBG	54
<b>Total</b>	<b>54</b>

#### **Income**

≤30%	25
≤50%	11
≤80%	18

#### **Race**

White	49
Black	3
Hispanic	8
Asian	0
N. American	1
Other	1

#### **Disabled**

Yes	21
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#### **Female Head of Household**

Yes	19
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## LIGHTS AND LOCKS FOR SENIORS

The Lights and Locks for Seniors Program is offered in cooperation with the Colorado Springs Police Department. The program provides grant assistance to help senior citizens improve the security of their homes. The program is funded by CDBG and is available to owners and tenants.

### **Program Funded: \$10,000.**

#### **Expenditures:**

CDBG	\$7,125
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#### **Units Assisted**

CDBG	5
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#### **Income**

≤30%	3
≤50%	2
≤80%	0

#### **Race**

White	4
Black	1
Hispanic	1
Asian	0
N. American	0
Other	0

#### **Disabled**

Yes	1
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#### **Female Head of Household**

Yes	0
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#### **Ownership**

Owner	5
Tenant	0

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## Fill the Gap – Weatherization & Energy Efficiency Improvements

The Fill the Gap program provides grant assistance to low- and moderate income households for weatherization and energy efficiency improvements. The program is funded with CDBG and administered by the Energy Resource Center.

### **Program Funded: \$105,000.**

#### **2013 Expenditures:**

CDBG	\$44,115
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#### **Units Assisted**

CDBG	18
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#### **Income**

≤30%	4
≤50%	4
≤80%	10

#### **Race**

White	16
Black	2
Hispanic	4
Asian	0
N. American	0
Other	0

#### **Disabled**

Yes	6
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#### **Female Head of Household**

Yes	3
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## INVESTOR OWNER

During FY2013, the Housing Development Division completed 2 Investor-Owner multi-family rehabilitation projects. Both buildings were 4 plexes occupied primarily by low-mod individuals. This program was funded with CDBG funds, and the scope of work included repairs to essential building components such as entry landings and steps, siding, stucco, doors and windows, and replacement of major systems such as heating, plumbing, and electrical.

### Program Funded: \$78,000.

#### 2013 Expenditures:

CDBG	\$50,944
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#### Units Assisted

CDBG	7
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#### Income

≤30%	3
≤50%	1
≤80%	3

#### Race

White	3
Black	4
Hispanic	2
Asian	0
N. American	0
Other	0

#### Disabled

No	7
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#### Female Head of Household

Yes	2
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## Intergovernmental Agreement between the City and El Paso County

The Housing Development Division provided housing rehabilitation program services in El Paso County through an Intergovernmental Agreement between the El Paso County Housing Authority and the City of Colorado Springs.

In the 2013 program year, the Housing Development Division rehabilitated 8 homes in non-entitlement El Paso County through loans and grants funded with federal CDBG dollars administered by the El Paso County Housing Authority.

During the 2013 program year the City leveraged \$91,293 from the County's program. The funds were used to complete barrier removal projects on 3 units, emergency repairs on 2 units, substantial rehabilitation projects on 2 units, and minor rehabilitation of 1 unit. All units assisted in this program year were owner-occupied. Demographic info for this program is reported through El Paso County.

## Capital Improvements

The Capital Improvement Program is another way that federal Community Development Block Grant funds are used to improve and preserve older neighborhoods. The Housing Development Division provides funding for capital improvements within five identified low income Neighborhood Strategy Areas (NSA) and citywide. Residents in each

neighborhood are encouraged to participate in the process of identifying and setting priorities for their neighborhood. This process includes working very closely with neighborhood organizations, holding public meetings, working closely with other City departments, reviewing existing master plans for the older NSAs and neighborhood preservation plans for newly formed NSAs.

Projects undertaken include the replacement or installation of:

- sidewalks, curbs and gutters
- street paving
- pedestrian ramps
- street lighting
- parks and trails development
- community garden development
- other infrastructure improvements

The capital improvements table below identifies the specific projects and location of projects, to include the budget, expenditures, remaining encumbrance, leverage dollars and a brief project description.

<b>CAPITAL IMPROVEMENTS (CDBG)</b>					
<b>LOCATION</b>	<b>CDBG BUDGET</b>	<b>EXPENDITURES</b>	<b>ENCUMBERED</b>	<b>LEVERAGE</b>	<b>PROJECT DESCRIPTION</b>
<b>Platte Avenue - East of Wahsatch to Hancock Ave</b>	\$136,723.75	\$3,177.30	\$133,546.45	\$0.00	ADA curb ramp installation in partnership with the Pikes Peak Rural Transportation Authority (PPRTA)
<b>Acacia Dr - Union to Meadow and Westmoreland, Manchester</b>	\$426,533.13	\$426,533.13	\$0.00	\$112,861.13	ADA curb ramp installation and new sidewalk installation in partnership with the Pikes Peak Rural Transportation Authority (PPRTA)
<b>Sawatch St- Mill Street NSA</b>	\$91,858.14	\$91,858.14	\$0.00	\$0.00	Sidewalk and drainage improvements
<b>W. Uintah Street- Westside NSA</b>	\$385,000.00	\$345,270.30	\$39,729.70	\$130,000.00	Sidewalk, curb and gutter and drainage improvements
<b>Design and engineering costs for encumbered projects</b>	NA	\$7,476.15	\$0.00	\$0.00	Projects in this category are in the design and/or engineering phase for approved, encumbered projects. People served and census tract data will be reported in the program year in which the construction is completed.
<b>Project Close Out</b>	NA	\$14,228.11	\$0.00	\$0.00	Projects were identified in PY2012 CAPER.
<b>TOTALS</b>	<b>\$1,040,115.02</b>	<b>\$888,543.13</b>	<b>\$173,276.15</b>	<b>\$242,861.13</b>	

**CHANGES IN PROGRAM OBJECTIVES**

There were no changes in the program objectives during this program year.

**ASSESSMENT OF EFFORTS IN CARRYING OUT PLANNED ACTIONS**

Housing Development activities resulted in the support of 10 homeownership units of service. The continuing goal is to prioritize housing services for those at 50% or below of AMI.

**FOR FUNDS NOT USED FOR NATIONAL OBJECTIVES**

All 2013 activities and expenditures were used to help accomplish two of the three national objectives: Low/Moderate Income Benefit and Prevention of Slum or Blight.

**ANTI-DISPLACEMENT RELOCATION**

No projects funded with CDBG or HOME funds triggered displacement during this reporting period. Housing rehabilitation projects were designed to assist owners who occupy their homes. Per policy and Uniform Relocation Act requirements, however, HDD provided general information notices for housing projects. Through the Investor-Owner Program, the property may be vacant or tenant-occupied. Investor owners must sign an affidavit stating that they understand and agree that displacement of tenants will not occur as a result of rehabilitation. During the 2013 -2014 reporting period HDD rehabbed 2 four-plexes, 1 unit was owner-occupied and 7 were tenant-occupied. All tenants were notified with general information notices.

**LOW/MOD JOB ACTIVITIES**

No economic development activities were undertaken or funded during this report period.

**LOW/MOD LIMITED CLIENTELE ACTIVITIES**

All low/moderate limited clientele activities are funded in accordance with the federal guidelines. All entities receiving funding for such activities provide documentation of income and all other eligibility requirements, as outlined in the contract for services.

**PROGRAM INCOME RECEIVED**

Loan payments constitute the majority of program income in both CDBG and HOME programs. The chart below outlines the income received from various types of loan payments to each program in the 2013-14 program year.

<b>FY 2013 - BREAKOUT OF PROGRAM INCOME RECEIVED</b>			
	<b>CDBG</b>	<b>HOME</b>	<b>TOTAL</b>
Rehab Loan payments	37,868.51	168,345.40	206,213.91
Redevelopment Income	77,513.00	312,878.15	390,391.15
Reimbursements	3,644.63	0.00	3,644.63
Interest	94.22	0.00	94.22
Total Funds Received	119,120.36	481,223.55	600,343.91

*Program Income from Float-Funded Activities*  
NOT APPLICABLE-

**PRIOR PERIOD ADJUSTMENTS**

NOT APPLICABLE-

**LOANS AND OTHER RECEIVABLES**

The City of Colorado Springs Housing Development Division services a loan portfolio of 555 serviced and deferred loans. Total portfolio is 20,877,963.56 as of March 31, 2014.

The following is the breakdown of the various loans.

**March 31, 2014**

<b>Serviced Loans</b>		
	19 CDBG	\$1,154,406.92
	25 HOME	\$906,165.36
	1 ARRP	\$3,786.80
<b>Total</b>	<b>45</b>	<b>\$2,064,359.08</b>
<b>0% Long Term</b>		
	139 CDBG	\$5,876,182.02
	345 HOME	\$12,359,090.26
	3 HOPE III	\$85,785.52
<b>Total</b>	<b>487</b>	<b>\$18,321,057.80</b>
<b>Loan Grant</b>		
	13 CDBG	\$376,273.18
	10 HOME	\$116,273.50
<b>Total</b>	<b>23</b>	<b>\$492,546.68</b>
<b>Total loans</b>	<b><u>555</u></b>	<b><u>\$20,877,963.56</u></b>

**CDBG and HOME LOANS WRITTEN-OFF**

There were 15 loans that paid off, with a value of \$321,380.70, during this reporting period. No short sales or foreclosures.

**LUMP SUM AGREEMENTS**

Not Applicable

**Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

CAPER Antipoverty Strategy response:

The City's antipoverty strategy continues to be largely focused on relieving the housing cost burden for low income residents. City investments in housing rehabilitation, barrier removal and emergency repairs in 2013 enabled over \_\_\_\_ residents to remain in their housing or improve their living conditions at low or no cost. For owner occupied housing, the investments build equity while preventing and eliminating slum and blight conditions; for many persons with disabilities, barrier removal allows residents to live independently at a cost significantly less than assisted living facilities.

In 2013, the City continued to invest HOME funds in scattered site home ownership with Rocky Mountain Community Land Trust. RMCLT brings together federal, state and local funds to make first time home ownership accessible to low income homebuyers. Home ownership enables low income residents to build equity while paying mortgage costs that are typically less than fair market rents. Clients are required to participate in a first time homebuyer workshop and qualify for

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a mortgage. RMCLT also provides supportive services to clients as they face the challenges that come with homeownership and to prevent foreclosure if residents experience losses in income.

The City also continued to fund the Tenant Based Rental Assistance Program administered through the Colorado Springs Housing Authority. The program targets low income individuals with earned income who are able to pay up to 15% of the rent required. The strategy is still fairly new and policy changes are being considered to open the program to clients without earned income.

Preventing and ending homelessness has taken a higher priority in the community as the number of unsheltered individuals continues to increase at unacceptable rates. The City served as the collaborative applicant for and provided funding to support the City of Colorado Springs/El Paso County Continuum of Care, and through ESG and CDBG public service funds, supported shelter and rapid rehousing programs that included case management to help stabilize incomes and provide food assistance, child care and other supports as needed. In addition, the City funded programs through Court Appointed Special Advocates to aid youth aging out of foster care develop the skills and supports they need to be successful. The effort aims to reduce the rate of homelessness amongst youth who have been in foster care.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

CAPER Non-homeless Special Needs response:

### Specific HOPWA Objectives

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
  - a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services

- (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
  - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
  - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
  - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
  - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
- ii. Project Accomplishment Overview
    - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
    - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
    - (3) A brief description of any unique supportive service or other service delivery models or efforts
    - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
  - iii. Barriers or Trends Overview
    - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
    - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
    - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
    - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
    - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

CAPER Specific HOPWA Objectives response:

Not applicable. The City of Colorado Springs does not receive HOPWA funds.

## OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

CAPER Other Narrative response:

### **PLANNING ACTIVITIES (CDBG)**

The City of Colorado Springs Housing Development Division funded five neighborhood associations for FY2013. They are located in five of the City's designated Neighborhood Strategy Areas, described below.

### **NEIGHBORHOOD STRATEGY AREAS (NSAs)**

Funds support the neighborhood organization that serves as liaison between the City and neighborhood, provide information concerning City and federal programs available, assist with the publication and distribution of a newsletter and cover meeting expenses for the organization. Neighborhood Strategy areas are older areas of the city designated through an extensive survey and planning process. Maps of each Neighborhood Strategy Area are attached in the Appendix to this report.

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The City of Colorado Springs has five designated Neighborhood Strategy areas:

Adams Neighborhood Council	\$	2,400	\$	1,176.46
Deerfield Hills Neighborhood Association		2,000		1,022.91
Ivywild Neighborhood Association		2,000		1,998.31
Mill Street Neighborhood Association		1,800		1,053.72
Organization of Westside Neighbors		7,000		6,202.17
	<b>\$</b>	<b>15,200</b>	<b>\$</b>	<b>11,453.57</b>

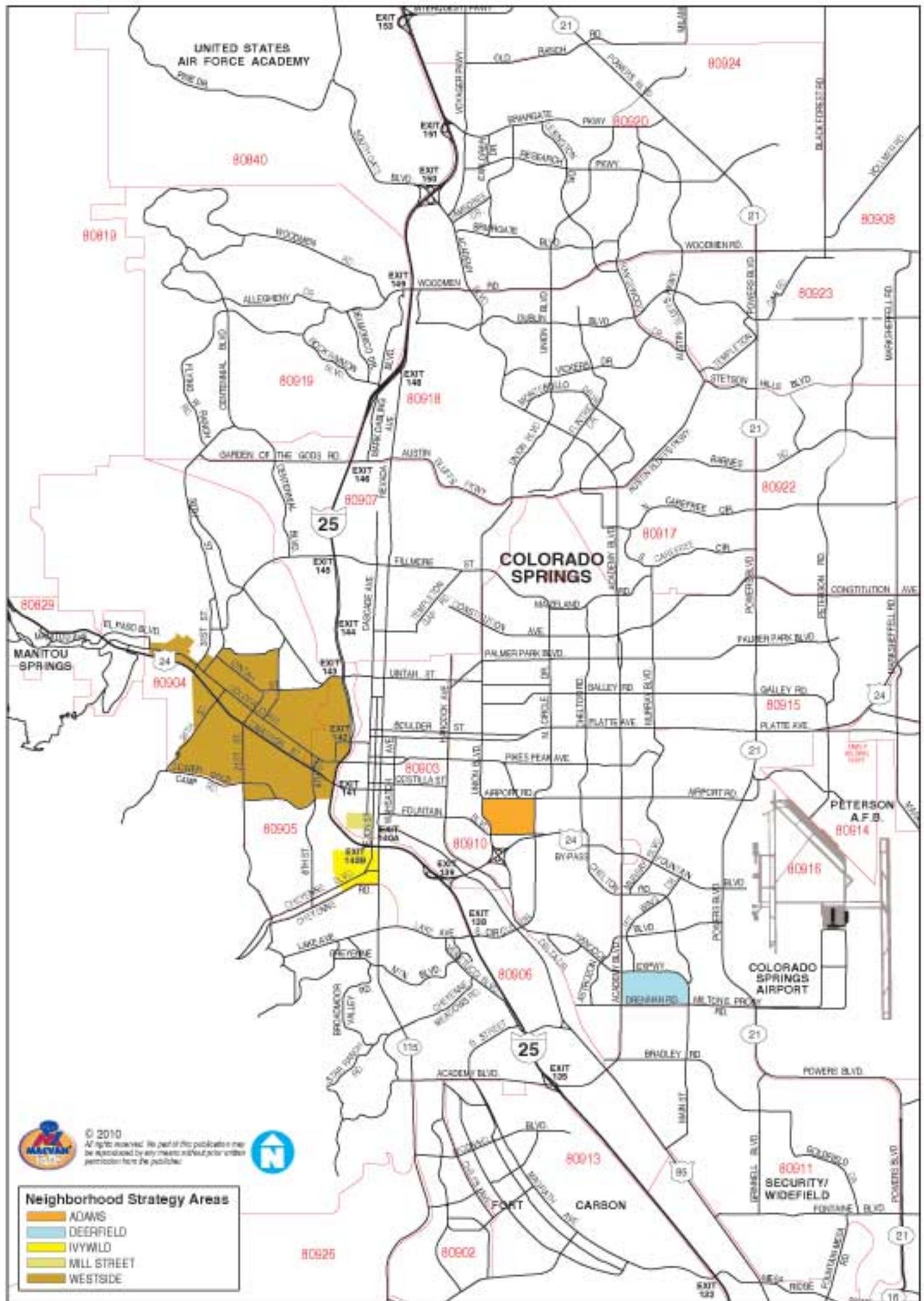
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## **APPENDICES**

- Neighborhood Area Strategy Maps
- 2014 Point in Time Summary
- 2014 Point in Time Summary-Vets
- CDBG Financial Summary Report (PR26)
- Human Service Agencies Funded

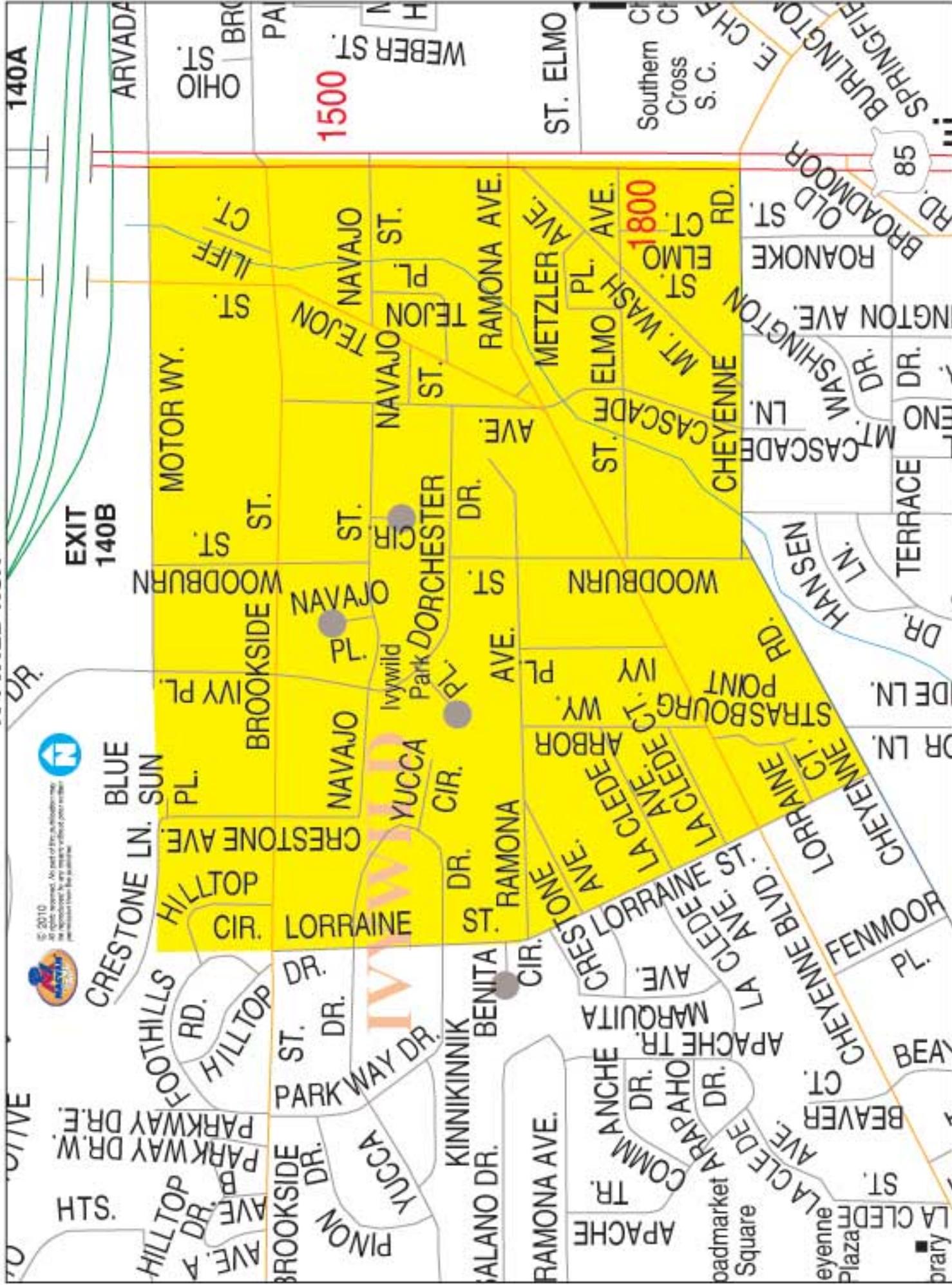
# APPENDICES

- Neighborhood Area Strategy Maps
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IVYWILD NSA



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EXIT 140B

1500

1800

IVY WILD

Ivywild Park  
DORCHESTER

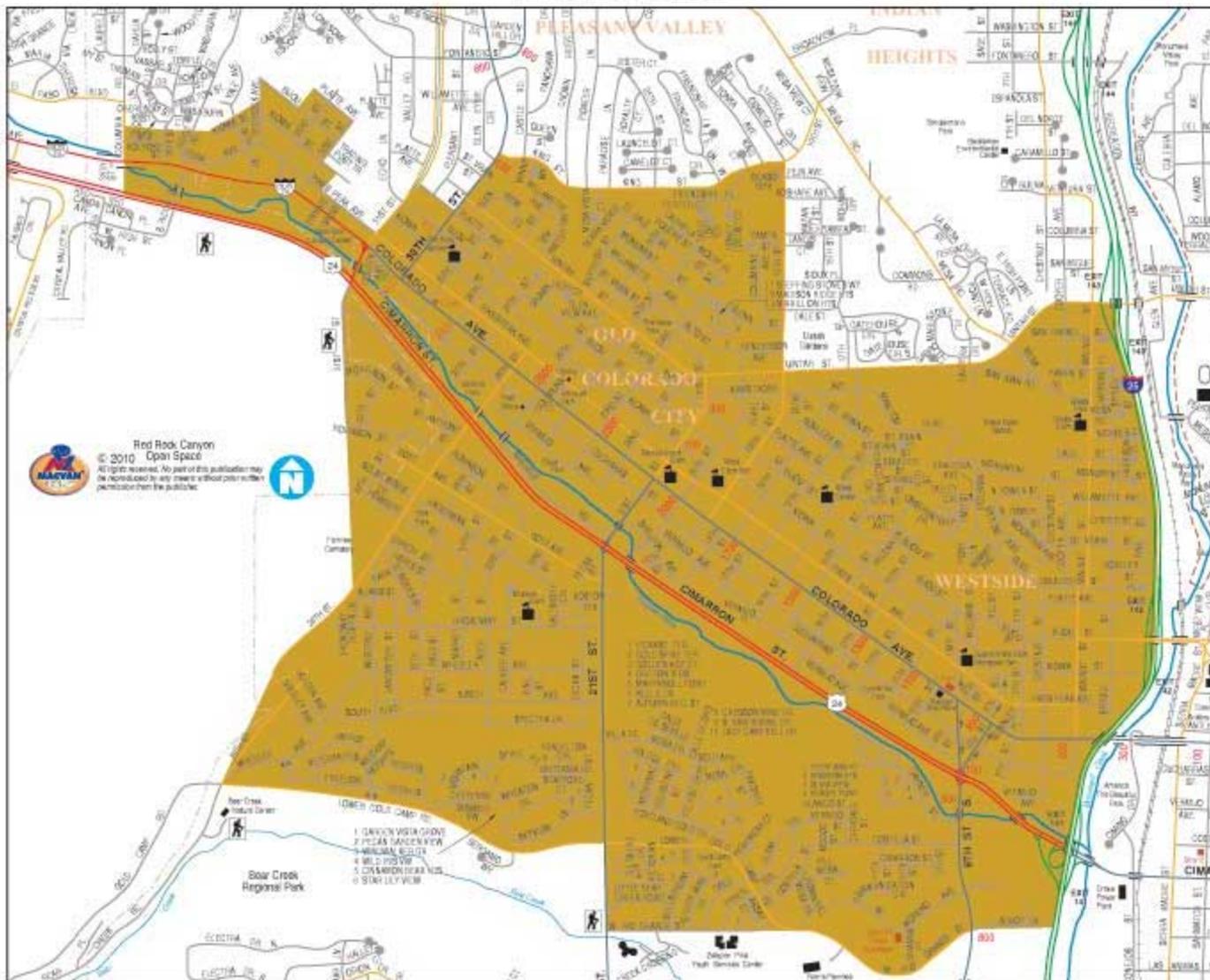
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58

MILL STREET NSA



# WESTSIDE NSA



# Point In Time Summary for CO-504 - Colorado Springs/El Paso County CoC

Date of PIT Count: 1/26/2014

Population: Sheltered and Unsheltered Count

## Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	26	83	2	111
Total Number of persons (Adults & Children)	<b>84</b>	<b>305</b>	<b>8</b>	<b>397</b>
Number of Persons (under age 18)	52	197	4	253
Number of Persons (18 - 24)	0	26	1	27
Number of Persons (over age 24)	32	82	3	117
Average Household Size				<b>3.6</b>

## Persons in Households with only Children (Under Age 18)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
Number of one-child Households	1	0	0	1
Number of multi-child Households	0	0	0	0
Total number of persons (under age 18)	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
Number of children in multi-child households	0	0	0	0
Average Household Size				<b>1.0</b>

## Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	350	178	0	250	<b>778</b>
Total Number of Persons (Adults)	<b>358</b>	<b>202</b>	<b>0</b>	<b>261</b>	<b>821</b>
Number of Persons (age 18 - 24)	49	25	0	15	<b>89</b>
Number of Persons (over age 24)	309	177	0	246	<b>732</b>
Average Household Size					<b>1.1</b>

## Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	377	261	0	252	890
Total Number of Persons	443	507	0	269	1,219
Number of Children (under age 18)	53	197		4	254
Number of Persons (18 to 24)	49	51	0	16	116
Number of Persons (over age 24)	341	259	0	249	849
Average Household Size					1.4

### Chronically Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Emergency Shelters	Safe Havens		
Chronically Homeless Individuals	149	0	166	315
Chronically Homeless Families (Total Number of Families)	4		0	4
Chronically Homeless Families (Total Persons in Household)	12		0	12

### Other Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Persons in emergency shelters, transitional housing and safe havens			
Total Number of Veterans (including female Veterans)	99		46	145
Number of Female Veterans (subset of all Veterans)	11		5	16
Severely Mentally Ill	132		89	221
Chronic Substance Abuse	100		102	202
Persons with HIV/AIDS	3		2	5
Victims of Domestic Violence	67		13	80

# Point In Time Summary (Veterans) for CO-504 - Colorado Springs/EI Paso County CoC

Date of PIT Count: 1/26/2014

Population: Sheltered and Unsheltered Count

## Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	2	3	1	6
Total Number of Persons	7	7	3	17
Total Number of Veterans	2	3	1	6
Average Household Size				2.8

## Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	68	26	0	45	139
Total Number of Persons	69	26	0	46	141
Total Number of Veterans	68	26	0	45	139
Average Household Size				1.0	

## Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	70	29	0	46	145
Total Number of Persons	76	33	0	49	158
Total Number of Veterans	70	29	0	46	145
Average Household Size				1.1	



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	3,135,807.47
02 ENTITLEMENT GRANT	2,499,838.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	155,281.16
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	5,790,926.63

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	2,067,717.46
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	2,067,717.46
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	361,794.59
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,429,512.05
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	3,361,414.58

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,911,193.63
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,911,193.63
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	92.43%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2013 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	412,363.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	412,363.00
32 ENTITLEMENT GRANT	2,499,838.00
33 PRIOR YEAR PROGRAM INCOME	444,383.50
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,944,221.50
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.01%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	361,794.59
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	361,794.59
42 ENTITLEMENT GRANT	2,499,838.00
43 CURRENT YEAR PROGRAM INCOME	155,281.16
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,655,119.16
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.63%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	3	1946	Greccio - Kittyhawk	14B	LMH	\$3,859.53
2013	10	2027	Charles Anthony	14B	LMH	\$25,287.49
2013	10	2028	Stewart - Cochran Drive	14B	LMH	\$25,657.49
Total						\$54,804.51

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	4	1967	5618640	Ivywild - Navajo St Improvements	03	LMA	\$392.77
2012	4	1967	5634897	Ivywild - Navajo St Improvements	03	LMA	\$2,884.44
2012	4	1967	5637506	Ivywild - Navajo St Improvements	03	LMA	\$280.55
2012	4	1967	5639411	Ivywild - Navajo St Improvements	03	LMA	\$280.55
2012	4	1967	5649141	Ivywild - Navajo St Improvements	03	LMA	\$56.11
2012	4	1967	5668531	Ivywild - Navajo St Improvements	03	LMA	\$112.22
2012	4	1974	5573257	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$935.00
2012	4	1974	5585551	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$4,771.34
2012	4	1974	5599821	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$1,253.75
2012	4	1974	5609233	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$5,055.71
2012	4	1974	5618640	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$1,086.70
2012	4	1974	5634897	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$4,194.18
2012	4	1974	5639054	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$218,016.64
2012	4	1974	5639411	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$7,674.60
2012	4	1974	5649141	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$59,053.91
2012	4	1974	5661116	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$4,668.39
2012	4	1974	5668531	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$431.55
2012	4	1974	5692980	W. Uintah Street - Walnut ST to Mesa Rd	03K	LMA	\$37,635.00
2013	1	1992	5609233	Code Enforcement	15	LMA	\$35,200.38
2013	1	1992	5639411	Code Enforcement	15	LMA	\$56,087.54
2013	1	1992	5649141	Code Enforcement	15	LMA	\$19,013.94
2013	1	1992	5661116	Code Enforcement	15	LMA	\$4,091.72
2013	1	1992	5692980	Code Enforcement	15	LMA	\$12,283.47
2013	4	1979	5569237	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$5,676.64
2013	4	1979	5573257	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$16,650.91
2013	4	1979	5585551	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$11,906.24
2013	4	1979	5599821	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$11,500.32
2013	4	1979	5609233	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$11,272.63
2013	4	1979	5618640	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$13,056.65
2013	4	1979	5634897	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$7,752.12
2013	4	1979	5639411	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$11,003.89
2013	4	1979	5649141	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$9,787.29
2013	4	1979	5651708	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$4,574.58
2013	4	1979	5668531	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$7,380.61
2013	4	1979	5692980	Affordable Housing Salaries/Benefits - CDBG	14H	LMH	\$4,289.97
2013	8	1976	5599821	Pikes Peak United Way	05	LMC	\$236,867.00
2013	8	1976	5668531	Pikes Peak United Way	05	LMC	\$60,861.00
2013	8	1981	5649141	COMMUNITY CENTERS	05	LMA	\$42,862.00
2013	8	1981	5651708	COMMUNITY CENTERS	05	LMA	\$18,750.00
2013	8	1981	5692980	COMMUNITY CENTERS	05	LMA	\$3,785.00
2013	8	1982	5573257	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$17,881.00
2013	8	1982	5585551	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	8	1982	5599821	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5609233	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5618640	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5634897	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5639411	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5649141	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5661116	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5692980	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1983	5634897	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5637506	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5661116	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5692980	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	9	2004	5585551	Acacia Drive Street Improvements	03K	LMC	\$372.40
2013	9	2004	5609233	Acacia Drive Street Improvements	03K	LMC	\$179,137.64
2013	9	2004	5618640	Acacia Drive Street Improvements	03K	LMC	\$2,126.75
2013	9	2004	5634897	Acacia Drive Street Improvements	03K	LMC	\$1,628.62
2013	9	2004	5637506	Acacia Drive Street Improvements	03K	LMC	\$976.25
2013	9	2004	5639411	Acacia Drive Street Improvements	03K	LMC	\$1,221.66
2013	9	2004	5649141	Acacia Drive Street Improvements	03K	LMC	\$56.11
2013	9	2004	5651708	Acacia Drive Street Improvements	03K	LMC	\$239,404.95
2013	9	2042	5668531	Platte Avenue Street Improvements - Hancock AVE to Wahsatch AVE	03K	LMA	\$626.50
2013	9	2042	5692980	Platte Avenue Street Improvements - Hancock AVE to Wahsatch AVE	03K	LMA	\$329.00
2013	10	1984	5569237	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$10,125.90
2013	10	1984	5573257	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$29,701.62
2013	10	1984	5585551	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$21,238.15
2013	10	1984	5599821	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$20,514.08
2013	10	1984	5609233	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$20,107.94
2013	10	1984	5618640	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$23,290.24
2013	10	1984	5634897	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$26,874.00
2013	10	1984	5639411	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$38,146.80
2013	10	1984	5649141	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$33,929.26
2013	10	1984	5651708	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$15,858.53
2013	10	1984	5668531	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$25,586.10
2013	10	1984	5692980	2013 CDBG Residential Rehab Salaries/Benefits	14H	LMH	\$7,652.38
2013	10	1999	5569237	Emergency Repair Program	14A	LMH	\$400.00
2013	10	1999	5573257	Emergency Repair Program	14A	LMH	\$11,076.13
2013	10	1999	5585551	Emergency Repair Program	14A	LMH	\$10,101.21
2013	10	1999	5599821	Emergency Repair Program	14A	LMH	\$11.86
2013	10	1999	5609233	Emergency Repair Program	14A	LMH	\$7,495.10
2013	10	1999	5634897	Emergency Repair Program	14A	LMH	\$42,225.40
2013	10	1999	5668531	Emergency Repair Program	14A	LMH	\$38,864.11
2013	10	1999	5692980	Emergency Repair Program	14A	LMH	\$7,415.43
2013	10	2000	5585551	Lights and Locks for Seniors	14A	LMH	\$5,655.00
2013	10	2000	5649141	Lights and Locks for Seniors	14A	LMH	\$1,470.00
2013	10	2001	5569237	Architectural Barrier Removal Program	14A	LMH	\$100.00
2013	10	2001	5573257	Architectural Barrier Removal Program	14A	LMH	\$4,134.00
2013	10	2001	5585551	Architectural Barrier Removal Program	14A	LMH	\$8,976.46
2013	10	2001	5599821	Architectural Barrier Removal Program	14A	LMH	\$365.00
2013	10	2001	5609233	Architectural Barrier Removal Program	14A	LMH	\$6,910.00
2013	10	2001	5618640	Architectural Barrier Removal Program	14A	LMH	\$15,015.00
2013	10	2001	5634897	Architectural Barrier Removal Program	14A	LMH	\$295.00
2013	10	2001	5639411	Architectural Barrier Removal Program	14A	LMH	\$8,202.42
2013	10	2001	5649141	Architectural Barrier Removal Program	14A	LMH	\$15,075.00
2013	10	2001	5661116	Architectural Barrier Removal Program	14A	LMH	\$7,925.00
2013	10	2001	5668531	Architectural Barrier Removal Program	14A	LMH	\$8,330.00



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2013	10	2005	5585551	Emergency Repair - ERC Admin	14H	LMH	\$423.63
2013	10	2005	5609233	Emergency Repair - ERC Admin	14H	LMH	\$422.51
2013	10	2005	5618640	Emergency Repair - ERC Admin	14H	LMH	\$443.02
2013	10	2005	5634897	Emergency Repair - ERC Admin	14H	LMH	\$806.86
2013	10	2005	5649141	Emergency Repair - ERC Admin	14H	LMH	\$464.88
2013	10	2005	5668531	Emergency Repair - ERC Admin	14H	LMH	\$137.91
2013	10	2005	5692980	Emergency Repair - ERC Admin	14H	LMH	\$12.94
2013	10	2013	5639411	Owner Occupied Loan	14A	LMH	\$364.08
2013	10	2013	5649141	Owner Occupied Loan	14A	LMH	\$670.00
2013	10	2013	5668531	Owner Occupied Loan	14A	LMH	\$5,825.49
2013	16	2045	5668531	Fair Housing	05J	LMC	\$72.00
<b>Total</b>							<b>\$1,911,193.63</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	8	1976	5599821	Pikes Peak United Way	05	LMC	\$236,867.00
2013	8	1976	5668531	Pikes Peak United Way	05	LMC	\$60,861.00
2013	8	1981	5649141	COMMUNITY CENTERS	05	LMA	\$42,862.00
2013	8	1981	5651708	COMMUNITY CENTERS	05	LMA	\$18,750.00
2013	8	1981	5692980	COMMUNITY CENTERS	05	LMA	\$3,785.00
2013	8	1982	5573257	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$17,881.00
2013	8	1982	5585551	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5599821	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5609233	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5618640	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5634897	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5639411	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5649141	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5661116	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1982	5692980	Housing Authority - Golden Circle Nutrition Program	05	LMC	\$2,500.00
2013	8	1983	5634897	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5637506	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5661116	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	8	1983	5692980	Homeward Pikes Peak	05	LMC	\$2,196.25
2013	16	2045	5668531	Fair Housing	05J	LMC	\$72.00
<b>Total</b>							<b>\$412,363.00</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	3	1977	5692980	Mill Street Neighborhood Association	21A		\$1,053.72
2013	3	1994	5661116	Ivywild Improvement Society	20		\$1,494.46
2013	3	1994	5692980	Ivywild Improvement Society	20		\$503.85
2013	3	1995	5573257	Deerfield Hills Neighborhood Association	20		\$69.84
2013	3	1995	5585551	Deerfield Hills Neighborhood Association	20		\$510.00
2013	3	1995	5609233	Deerfield Hills Neighborhood Association	20		\$130.37
2013	3	1995	5649141	Deerfield Hills Neighborhood Association	20		\$312.70
2013	3	1996	5692980	Adams Neighborhood Association	20		\$1,176.46
2013	3	1997	5618640	Organization of Westside Neighbors	20		\$2,105.72
2013	3	1997	5649141	Organization of Westside Neighbors	20		\$2,170.58
2013	3	1997	5692980	Organization of Westside Neighbors	20		\$1,925.87
2013	8	2051	5692980	PP UNITED WAY - ADMINISTRATION	21A		\$1,433.09
2013	13	1987	5569237	Grant Administration-Salaries and Benefits	21A		\$14,882.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	13	1987	5573257	Grant Administration-Salaries and Benefits	21A		\$43,652.38
2013	13	1987	5585551	Grant Administration-Salaries and Benefits	21A		\$31,213.64
2013	13	1987	5599821	Grant Administration-Salaries and Benefits	21A		\$30,149.49
2013	13	1987	5609233	Grant Administration-Salaries and Benefits	21A		\$29,552.58
2013	13	1987	5618640	Grant Administration-Salaries and Benefits	21A		\$34,229.60
2013	13	1987	5634897	Grant Administration-Salaries and Benefits	21A		\$17,054.66
2013	13	1987	5639411	Grant Administration-Salaries and Benefits	21A		\$24,208.55
2013	13	1987	5649141	Grant Administration-Salaries and Benefits	21A		\$21,532.03
2013	13	1987	5651708	Grant Administration-Salaries and Benefits	21A		\$10,064.07
2013	13	1987	5668531	Grant Administration-Salaries and Benefits	21A		\$16,237.33
2013	13	1987	5692980	Grant Administration-Salaries and Benefits	21A		\$11,246.67
2013	13	1988	5569237	General Administration - CDBG	21A		\$1,150.29
2013	13	1988	5573257	General Administration - CDBG	21A		\$1,282.69
2013	13	1988	5585551	General Administration - CDBG	21A		\$2,709.28
2013	13	1988	5599821	General Administration - CDBG	21A		\$5,851.42
2013	13	1988	5609233	General Administration - CDBG	21A		\$2,977.01
2013	13	1988	5618640	General Administration - CDBG	21A		\$1,208.57
2013	13	1988	5634897	General Administration - CDBG	21A		\$1,614.39
2013	13	1988	5639411	General Administration - CDBG	21A		\$982.20
2013	13	1988	5649141	General Administration - CDBG	21A		\$5,386.95
2013	13	1988	5661116	General Administration - CDBG	21A		\$877.23
2013	13	1988	5668531	General Administration - CDBG	21A		\$3,199.94
2013	13	1988	5692980	General Administration - CDBG	21A		\$2,346.15
2013	13	1989	5569237	Direct Program Support - CDBG	21A		\$816.11
2013	13	1989	5573257	Direct Program Support - CDBG	21A		\$910.04
2013	13	1989	5585551	Direct Program Support - CDBG	21A		\$1,922.19
2013	13	1989	5599821	Direct Program Support - CDBG	21A		\$4,151.47
2013	13	1989	5609233	Direct Program Support - CDBG	21A		\$2,112.13
2013	13	1989	5618640	Direct Program Support - CDBG	21A		\$857.45
2013	13	1989	5634897	Direct Program Support - CDBG	21A		\$1,145.38
2013	13	1989	5639411	Direct Program Support - CDBG	21A		\$696.86
2013	13	1989	5649141	Direct Program Support - CDBG	21A		\$5,178.74
2013	13	1989	5661116	Direct Program Support - CDBG	21A		\$622.38
2013	13	1989	5668531	Direct Program Support - CDBG	21A		\$2,270.29
2013	13	1989	5692980	Direct Program Support - CDBG	21A		\$1,664.55
2013	13	1991	5579491	Direct Program Support - HOME	21H		\$2,361.58
2013	13	1991	5587686	Direct Program Support - HOME	21H		\$1,148.28
2013	13	1991	5600222	Direct Program Support - HOME	21H		\$1,614.66
2013	13	1991	5622676	Direct Program Support - HOME	21H		\$1,155.05
2013	13	1991	5622683	Direct Program Support - HOME	21H		\$1,473.14
2013	13	1991	5640343	Direct Program Support - HOME	21H		\$1,138.89
2013	13	1991	5644237	Direct Program Support - HOME	21H		\$944.67
2013	13	1991	5652723	Direct Program Support - HOME	21H		\$2,762.26
2013	13	1991	5661819	Direct Program Support - HOME	21H		\$118.64
2013	13	1991	5671604	Direct Program Support - HOME	21H		\$672.52
2013	14	1993	5634897	Citizen Participation	21A		\$28.26
2013	14	1993	5668531	Citizen Participation	21A		\$36.96
2013	14	2041	5692980	Affordable Housing Needs Assessment	21A		\$12,886.00
<b>Total</b>							<b>\$375,184.28</b>

**FY 2013 CDBG Funded Public Services**

Activity	Budget	Expenditures	Proposed # of Persons Served	Actual # of Persons Served
Care and Share Food Bank	\$17,613	\$0	1,704	0
CASA – Dependency and Neglect Program	\$19,716	\$19,716	9	9
CASA – Supervised Exchange and Parenting Time	\$6,000	\$ 6,000	7	5
Catholic Charities	\$52,368	\$52,368	15,000	34,245
Colorado Veterans Resources Coalition	\$5,000	\$5,000	49	80
Court Care for the Pikes Peak Region	\$10,000	\$8,418	150	167
Community and Senior Centers	\$65,397	\$61,612	6,755	2,530
Diakonia	\$ 5,000	\$5,000	10	17
Disability Services	\$10,545	\$ 10,545	19	37
Early Connection Learning Centers	\$28,000	\$28,000	200	201
Ecumenical Social Ministries	\$5,000	\$5,000	24	5
Homeward Pikes Peak	\$8,785	\$8,785	1,275	1,275
Housing Authority - Golden Circle Nutrition Program	\$45,381	\$45,381	15,000	6,259
Interfaith Hospitality Network	\$5,000	\$5,000	50	65
Partners in Housing	\$5,000	\$5,000	190	222
Safe Passage	\$25,361	\$25,361	900	880
Salvation Army – Children’s Discover Center	\$5,000	\$5,000	95	161
Salvation Army – Red Shield After School Program	\$15,000	\$15,000	31	38
Salvation Army – RJ Montgomery Center	\$26,000	\$26,000	800	861
Special Kids, Special Families	\$34,512	\$34,476	14	14
TESSA	\$17,613	\$17,613	295	271
<b>Total</b>	<b>\$412,291</b>	<b>\$389,275</b>	<b>42,577</b>	<b>47,342</b>