

Pathways Home Colorado

2015 Pikes Peak Supportive Housing Toolkit



2015 APPLICATION

Created by the State of Colorado in partnership with LeBeau Development and the Colorado Housing and Finance Authority (CHFA) the Supportive Housing Toolkit gives participants the tools they need to develop permanent supportive housing in their community.



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Engaging community possibilities



CITY OF COLORADO SPRINGS



chfa



**Pathways Home
Supportive Housing Toolkit
Spring 2015**

What is it?

The Pathways Home Supportive Housing Toolkit is a series of technical assistance and peer learning sessions designed to help non-profits, housing authorities, and other homeless service providers develop permanent supportive housing. With your assistance, we hope to create more than 75 new units of permanent supportive housing in participating communities by December 2017.

How does it work?

Each community sends a team of 3-5 individuals to participate in five sessions. The teams should consist of a lead sponsor (project owner), lead service provider with experience working with the local homeless/at-risk populations, and the property management entity. Other potential team members include development consultants and board members who will be key decision makers for a potential project. This group is responsible for implementing a supportive housing development in their community at the end of the program.

What will happen at the sessions?

Each 2-day session will provide individualized technical assistance covering all aspects of supportive housing, from development and funding to property management and service provision. Staff from the Colorado Housing Finance Authority (CHFA) and the Colorado Division of Housing (CDOH) will be on hand to work with teams as they develop their project. Teams will have the opportunity to report progress during group discussions for peer-to-peer learning. Various supportive housing funders will also be available at sessions to meet with individual teams to discuss how each community can access potential funding.

What happens between sessions?

Teams are required to meet and complete assignments between sessions. If teams require additional technical assistance, trainers are available for a flat hourly rate.

What will our community get out of it?

The goals of the toolkit sessions are to develop a feasible plan for a supportive housing project. This includes establishing partnerships and increasing knowledge needed to secure various local, statewide and regional funding sources. Your community will also benefit from an opportunity to learn about best practices around housing and homeless service provisions, work with other communities towards a shared goal of addressing homelessness and educate local, state and national funders about the unique needs of your community.

Additional Information:

The final session will give teams the opportunity to present their project to a group of invited funders including but not limited to; CHFA, DOH, Federal Home Loan Bank, and HUD. Funders will be provided a forum to ask questions, provide feedback, and “buy in” to projects.

Please note you do not need to have all of your team members identified at this time, we just need as much information as possible and we will help you identify gaps in partnerships or capacity.

What we need from you:

- Completed application by January 30, 2015 with as many key team members identified as possible
- A commitment to attending all of the sessions
- Commitment to cover staff travel and time for the sessions
- Each team must have at least one laptop they can bring to work on documents during the program
- Commitment to the process

Dates:

The Pathways Home Toolkit will run March 2015 – June 2015, with dates for the final funder presentations still to be determined.

Session 1: Introduction to Supportive Housing, Project Concepts & Fair Housing – March 9-10, 2015

Session 2: Supportive Housing Development – April 13-14, 2015

Session 3: Property Management & Operating Funds – May 11-12, 2015

Session 4: Services in Supportive Housing – June 8-9, 2015

Session 5: Presentation to Funders – TBD

Locations:

To minimize cost and maximize access to critical funders, project partners and technical assistance, all Toolkit sessions will be held in one central Colorado Springs location.

Cost:

We are currently raising private donor support to ensure that all service providers ready to commit can participate (program cost savings estimated at \$10,000 per community). In return, participating agency/non-profit representatives are expected to cover the costs for their staff to attend and participate in all sessions.

For questions or more information about the Pathways Toolkit, including assistance in completing this application, please contact: Zoe LeBeau at zoe@lebeaudevelopment.com. Zoe is available to meet with prospective teams January 26-29, 2015.

**Pathways Home
Supportive Housing Toolkit
Community Application**

City/Region Represented: _____

Supportive Housing Project:

What population do you intend to serve? _____

Has your community administered the Vulnerability Index, Point in Time, or similar tool to assess need? _____

Where would you like to locate Supportive Housing? _____

How many units of housing would you anticipate? _____

Type of housing (e.g. rehab, new construction, townhomes, apartments): _____

Describe anticipated development site: _____

Do you or a participating agency have site control? _____

Supportive Housing Team: Project Sponsor/Team Lead

Organization: _____

Primary Contact: _____

Work Phone: _____

Address: _____

Cell Phone: _____

Email: _____

Please briefly describe the following:

Agency Mission: _____

Experience with affordable/supportive housing development, management, service provision: _____

Experience working with special needs populations including individuals/families that are homeless, disabled, chemically dependent and/or mentally ill: _____

Please check all that apply:

_____ All team members have Board approval to participate in the Pathways Home Supportive Housing Toolkit

_____ All team members have Board approval and support to pursue development of supportive housing

_____ Team members commit to attending all 5 sessions and have allocated resources for travel / staff time

Executive Director Signature: _____ Date: _____

Supportive Housing Team: Lead Service Provider

Organization: _____

Primary Contact: _____

Work Phone: _____

Address: _____

Cell Phone: _____

Email: _____

Please briefly describe the following:

Agency Mission: _____

Experience with affordable/supportive housing development, management, service provision: _____

Experience working with special needs populations including individuals/families that are homeless, disabled, chemically dependent and/or mentally ill: _____

Please check all that apply:

_____ All team members have Board approval to participate in the Pathways Home Supportive Housing Toolkit

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Executive Director Signature: _____ Date: _____

Supportive Housing Team: Developer

Organization: _____

Primary Contact: _____

Work Phone: _____

Address: _____

Cell Phone: _____

Email: _____

Please briefly describe the following:

Agency Mission: _____

Experience with affordable/supportive housing development, management, service provision: _____

Experience working with special needs populations including individuals/families that are homeless, disabled, chemically dependent and/or mentally ill: _____

Please check all that apply:

_____ All team members have Board approval to participate in the Pathways Home Supportive Housing Toolkit

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_____ Team members commit to attending all 5 sessions and have allocated resources for travel / staff time

Executive Director Signature: _____ Date: _____

Supportive Housing Team: Property Manager

Organization: _____

Primary Contact: _____

Work Phone: _____

Address: _____

Cell Phone: _____

Email: _____

Please briefly describe the following:

Agency Mission: _____

Experience with affordable/supportive housing development, management, service provision: _____

Experience working with special needs populations including individuals/families that are homeless, disabled, chemically dependent and/or mentally ill: _____

Please check all that apply:

_____ All team members have Board approval to participate in the Pathways Home Supportive Housing Toolkit

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Executive Director Signature: _____ Date: _____