



PUBLIC WORKS

MEETING AGENDA
CITIZENS' TRANSPORTATION ADVISORY BOARD
Meeting Date: Tuesday December 6, 2016 at 2:30 PM
Location: Transit Administration, 1015 Transit Dr. Large Conference Room

- | | |
|---|------------------------------|
| I. Call to Order/Establish Quorum/Introductions | Brian Risley |
| II. Citizen Comment | Audience |
| III. Approval of Minutes – November 1, 2016 Meeting Minutes Action: Recommendation 📄 | Brian Risley |
| IV. Consent Items (<u>review/discuss if called off consent</u>) | Brian Risley |
| A. Public Works Dashboard | |
| B. Transit Report | |
| C. PPRTA CAC Monthly Report (Verbal Report) | |
| D. ATAC Report | |
| E. Airport Advisory Commission Report (October Report) | |
| V. New Business | |
| A. Shooks Run Master Plan Action: Recommendation | Aaron Egbert/ Dan Krueger |
| VI. Old Business None | |
| VII. Staff and Board Members Communications | Brian Risley |
| VIII. Next Meeting Schedule and Topics | Brian Risley |
| IX. Adjournment | Brian Risley |

Definitions:

Presentation – the act of presenting information with Board discussion/clarification following, no formal decisions are to be made.

Briefing – a short summary of information with no discussion, but the Board may ask for clarifications on specific issues.

Recommendation – the formal action by the Board for recommendation/rejection/other action of a proposal.

Discussion – the act of discussing/considering a topic by the Board, but no formal decisions are to be made.

DRAFT MEETING MINUTES
CITIZENS' TRANSPORTATION ADVISORY BOARD (CTAB)

November 1, 2016

Transit Administration Building located at 1015 Transit Drive, Large Conference Room

I. CALL TO ORDER/ESTABLISH QUORUM: Meeting was called to order at 2:45 p.m.

Members Present: Brian Risley, Tony Gioia, Kyle Blakely, Scott Barnhart, June Waller arrived at 2:45 p.m., Steve Murray arrived at 2:55 p.m.

Staff Present: Tim Roberts, Traffic Engineering; Kate Brady, Traffic Engineering; Brian Vitulli, Transit; Carl Schueler, Planning; Marc Smith, City Attorney's Office; Aaron Egbert, City Engineering; Ryan Phipps, City Engineering; Kelli Patrick, Public Works

Others Present: Jennifer Valentine (PPACG), Carlos Perez, Dave Nordstrom, Allen Beauchamp, Jonas Hedlind, Roger Reddish, Adam Jeffrey, Stephanie Surch, Dan Krueger, Tom Kennedy, Mary Beth Clark, Rebecca Marshall

II. CITIZEN COMMENT:

- Rebecca Marshall stated she represents 944 people in the Briargate area. She started Restore Research on Facebook and there are 944 signatures on the petition to restore Research to six lanes. They are gaining momentum and do not intend to stop.
- Mary Beth Clark stated she lives on the only street without a signal to turn onto Research. Four lanes make it harder to turn onto Research. She said any time she sees bicycles on Research, they are on the sidewalk. She stated there was no notice that this was occurring.
- Jonas Hedlind stated he knew about the changes through his HOA.
- Allen Beauchamp with Bike Colorado Springs thanked City staff for taking on this pilot project. He supports the demonstration project running its course. The City is collecting data and has made adjustments along the way. This was identified in the PPACG non-motorized transportation study. As bicycle advocate he has gotten a lot of feedback regarding having good infrastructure for bikes. Bike Colorado Springs supports the project.
- Carlos Perez stated he is part of Friends of Research. He stated 30% of residents in the area are under the age of 18. There's a need for safe bike infrastructure for the kids. There is some division within the neighborhood, but wants to make sure the process is followed. If the 6 lanes are restored, they are back to a high speed arterial. The City needs kid friendly infrastructure.
- Adam Jeffrey stated he's on the board of directors for Southern Colorado Velo, and would like to echo following the process. He commended the City for taking such a forward thinking step. Hopes the City continued to look to the future no matter how this project pans out. Want a more walkable, more livable city for all modes of transportation.
- Tom Kennedy advised that under Colorado law cyclists have the same rights as motorists. Need to recognize roads are not only designed for automobiles but for cyclists as well. If there were a shoulder on Research where cyclists could ride safely that would be fine, but on a roadway where people are driving an average of 55 mph, it's dangerous, and sidewalks are not an

alternative provided by Colorado law. If there's no shoulder, you are entitled to use the right traffic lane.

- Jennifer Valentine the PPACG has just acquired safety analysis software and they started analyzing all the intersections of Colorado Springs. It was noted that Colorado Springs has an exceptionally high accident rate, especially injury and fatality accidents. One of the main reasons is the local roadways are over built. It's important for the City to continue to collect the data whether right sizing the roads can help with the safety issue.

Board Member Comments

- Tony Gioia asked if, after hearing both sides of this, would it be appropriate for CTAB to put on a future meeting to recommend looking at acceleration lanes, or the lack of.
- Tim Roberts advised the data will be looked at in January, and may be a topic of conversation in February, however this is a safety project and the design elements are really traffic engineering. When you add acceleration lanes, speeds may go up. Traffic Engineering is monitoring the roadway.
- Brian Risley stated his personal opinion is to let the process play out, and not short circuit things.
- Scott Barnhart stated it sounds like everyone wants the same thing; as safe a road as possible. He advised he works in the area and the speeds there were crazy. He's not sure it has slowed down as much as wanted yet, but it has definitely slowed down a little bit. He would like to see at least three months to see how it plays out. Six lanes for traffic volumes that barely justifies four lanes is a recipe for really high speeds.
- June Waller asked about speeds in residential areas.

III. APPROVAL OF MINUTES:

- The October report from PPRTA was given by Scott Barnhart and Tony Gioia, not Kyle Blakely and Tony Gioia.
- The comment from Rick Hoover in Staff and Board Member Communications was stricken, as this was from the previous meeting.
- **Mr. Gioia motions to approve the minutes as revised, Mr. Murray seconds; motion passes unanimously.**

IV. CONSENT ITEMS

A. Public Works Dashboard

B. Transit Report

- Mr. Risley advised Mountain Metro has been working to identify a new site for a Downtown Station. They are down to three possible sites, and are looking for a CTAB member to be on a steering committee.
- Brian Vitulli advised the steering committee will be appointed by the Mayor. A list of CTAB members interested will be sent to him for vetting.
- Tony Gioia, Steve Murray, and Scott Barnhart volunteered.

C. PPRTA CAC Monthly Report (Verbal Report)

- The minutes from the CAC meeting were given as the Monthly Report.

D. ATAC Report

- There were no comments.

E. Airport Advisory Commission Report (No Report)

V. NEW BUSINESS

A. Election of Officers

Chair

- There was discussion regarding Mr. Risley's term expiration and who would serve as Chair if he were not reappointed by City Council.
- There was discussion regarding City Council interviewing finalists for CTAB.
- **Mr. Murray nominates Brian Risley as Chair. Mr. Blakely seconds; motion passes unanimously**

Vice Chair

- **Ms. Waller nominates Tony Gioia as Vice chair. Mr. Barnhart seconds; motion passes unanimously**

2nd Vice Chair

- **Mr. Barnhart nominates Steve Murray as Second Vice Chair. Mr. Gioia seconds; motion passes unanimously**

B. Ethics Provisos

- Marc Smith from the City Attorney's Office gave a brief presentation to the Board regarding an overview on the code of ethics.

C. Consent Item Reporting

- Tim Roberts advised a CTAB member is needed to report on the Airport Advisory Committee.
- June Waller stated she is interested but will need to know when the meetings are to see if she would be available.
- PPRTA CAC report will consist of the CAC meeting minutes. Scott Barnhart will forward the minutes to Tim Roberts or have Rick Sonnenberg send them.
- ATAC – Kyle Blakely stated he has been unable to attend ATAC meetings, and would like to see one of the new CTAB members participate in his place.

D. Shooks Run Master Plan

- Aaron Egbert and Dan Krueger presented a Shooks Run Master Plan update.
- They described some of the challenges.
- The community has been very involved and the neighborhood wants a connection with the water.
- The plan is split into five sections because each one has some character.
- There has been a lot of discussion regarding the privately owned property along the channel and it has not been decided yet whether the City would purchase the property or some other options for maintenance.
- A lot of different funding sources have been identified.
- City staff has reviewed the document.
- This will go to City Council in January.
- There was discussion regarding how development along the channel would be regulated.
- Discussion also ensued regarding how to keep replaced infrastructure from becoming obsolete before completion, and how fast the plan can be completed.
- There were questions regarding how much of the plan would be government projects.

VI. OLD BUSINESS

- **None**

VII. STAFF AND BOARD MEMBERS COMMUNICATIONS:

- June Waller remarked on the condition of the buses on Route 1.
- June Waller also mentioned it would be nice to have some type of shuttle for bus routes with a high concentration of senior citizens.
- Tim Roberts mentioned El Paso County is wrapping up their major thoroughfare corridor plan so he will send everyone a link to it.

VIII. NEXT MEETING SCHEDULE AND TOPICS

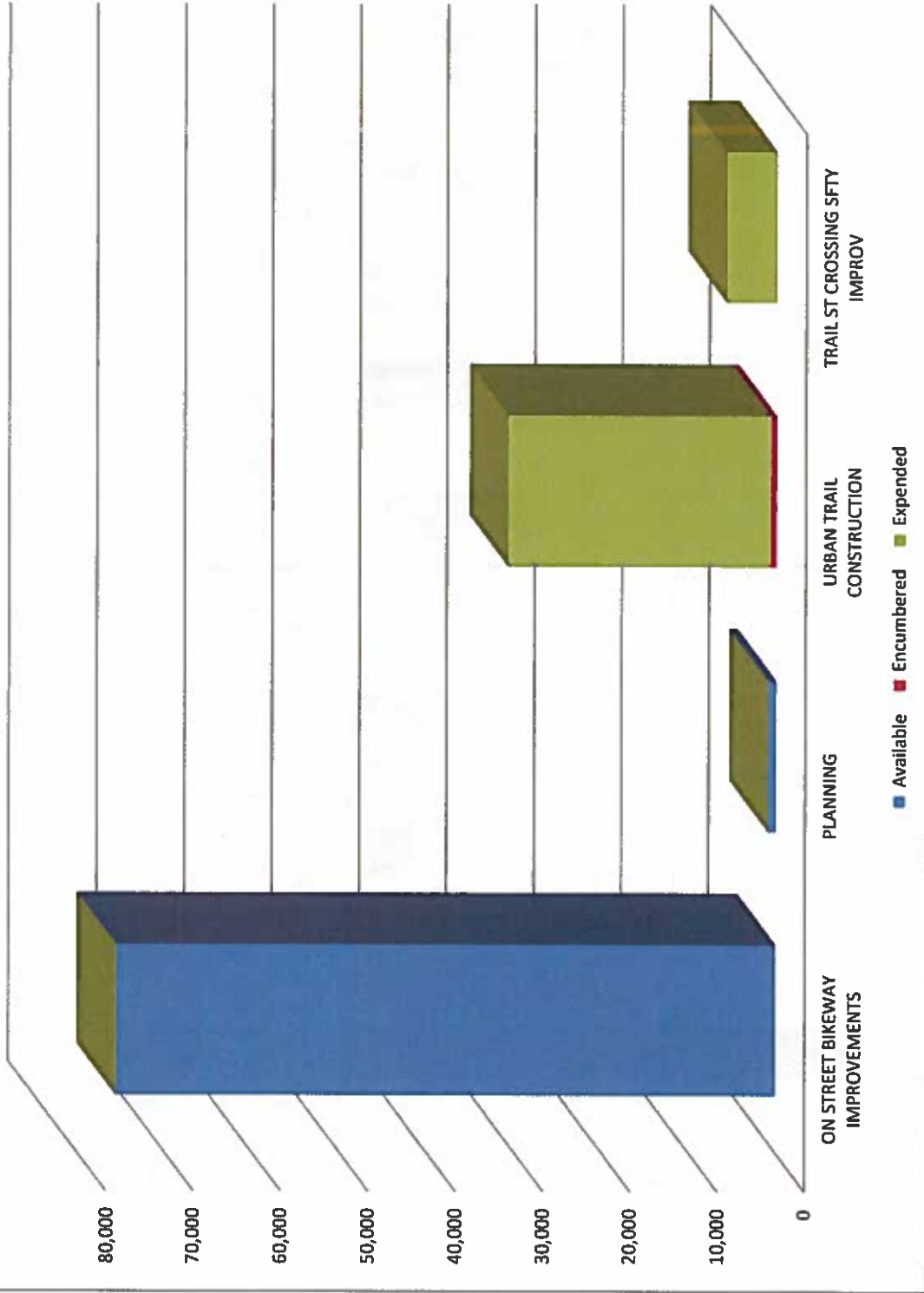
- Shooks Run recommendation.

IX. ADJOURNMENT

- Meeting was adjourned at 4:25 p.m.

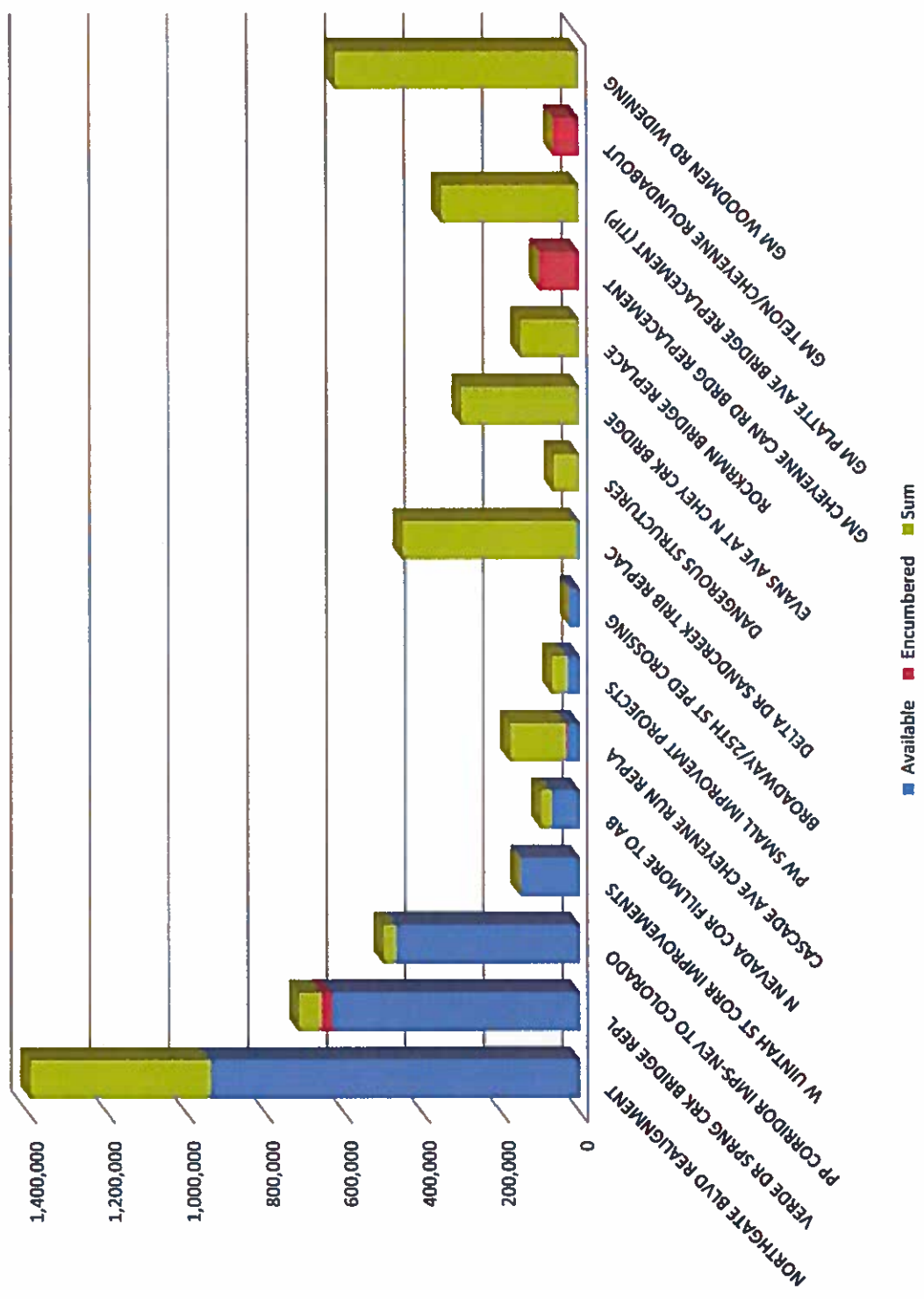
CONSENT ITEMS

Bike Tax Projects as of October 31, 2016



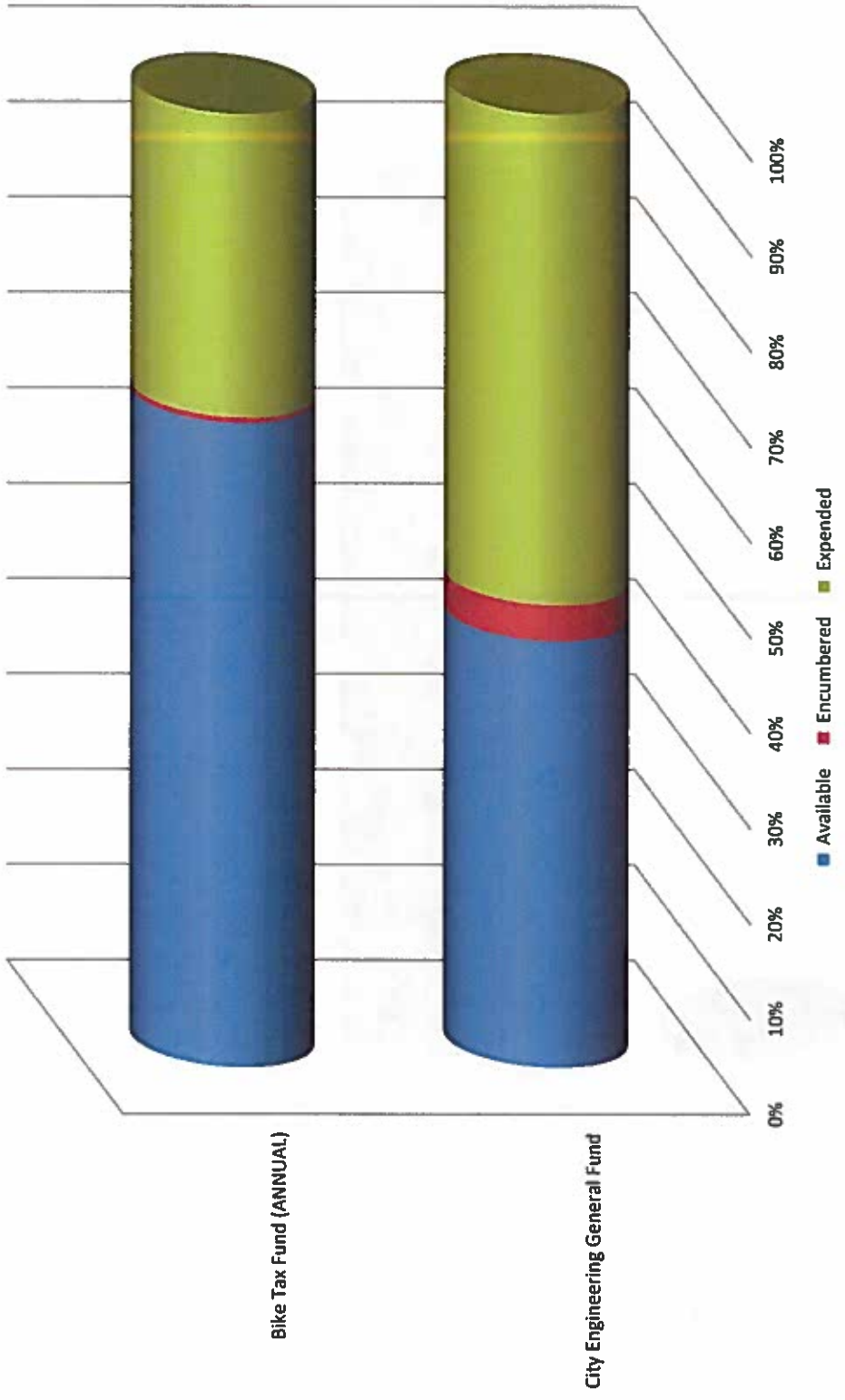
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.

City Engineering Projects as of October 31, 2016



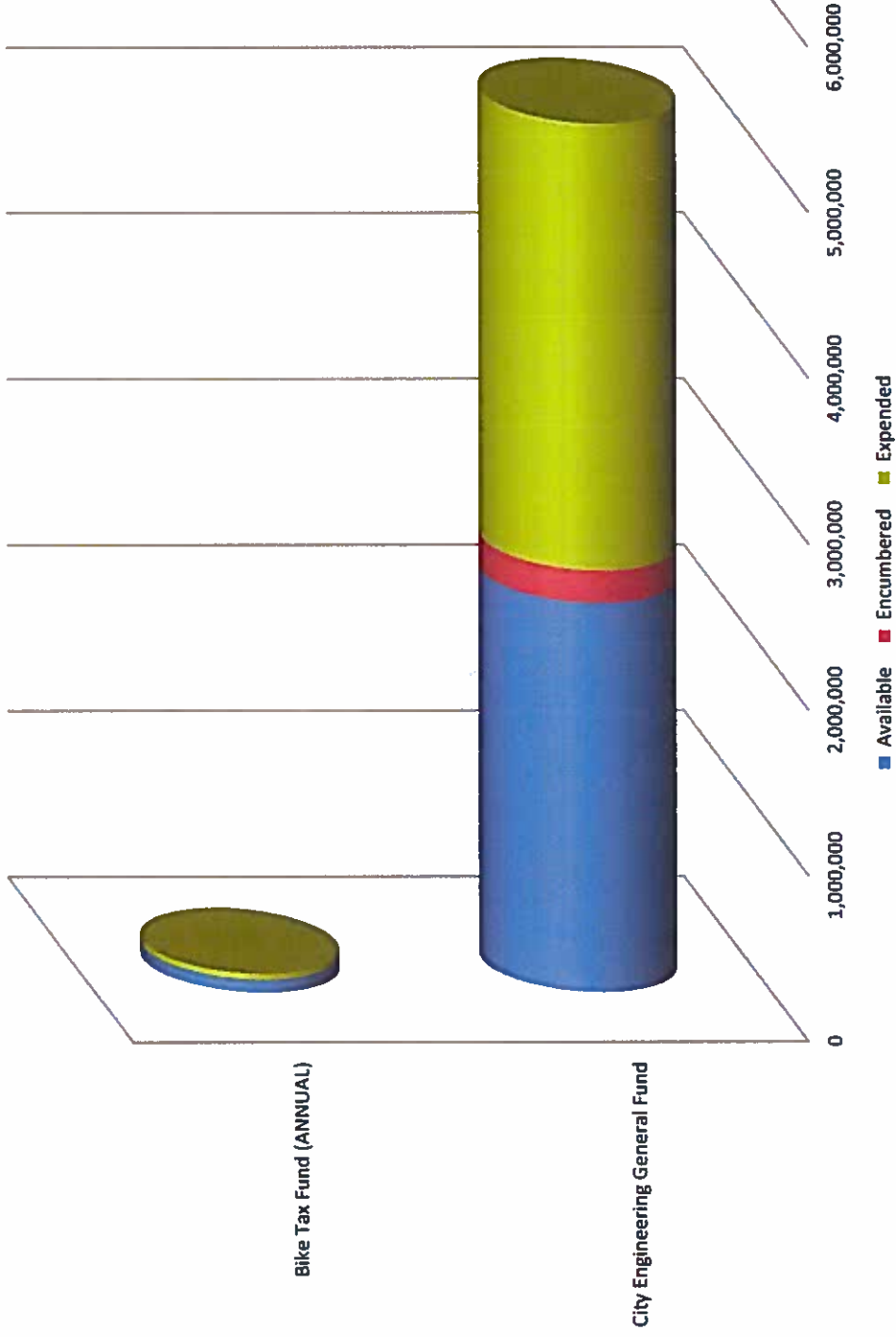
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.

Fund Status by Percent as of October 31, 2016



*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
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Fund Status as of October 31, 2016



*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.



DATE: November 29, 2016

TO: City of Colorado Springs Citizens' Transportation Advisory Board
 Pikes Peak Rural Transportation Authority Citizens' Advisory Committee
 Pikes Peak Rural Transportation Authority Board
 City of Colorado Springs Transit Passenger Advisory Committee

FROM: Brian Vitulli, Transit Planning Supervisor

SUBJECT: Monthly Mountain Metropolitan Transit (MMT) Update

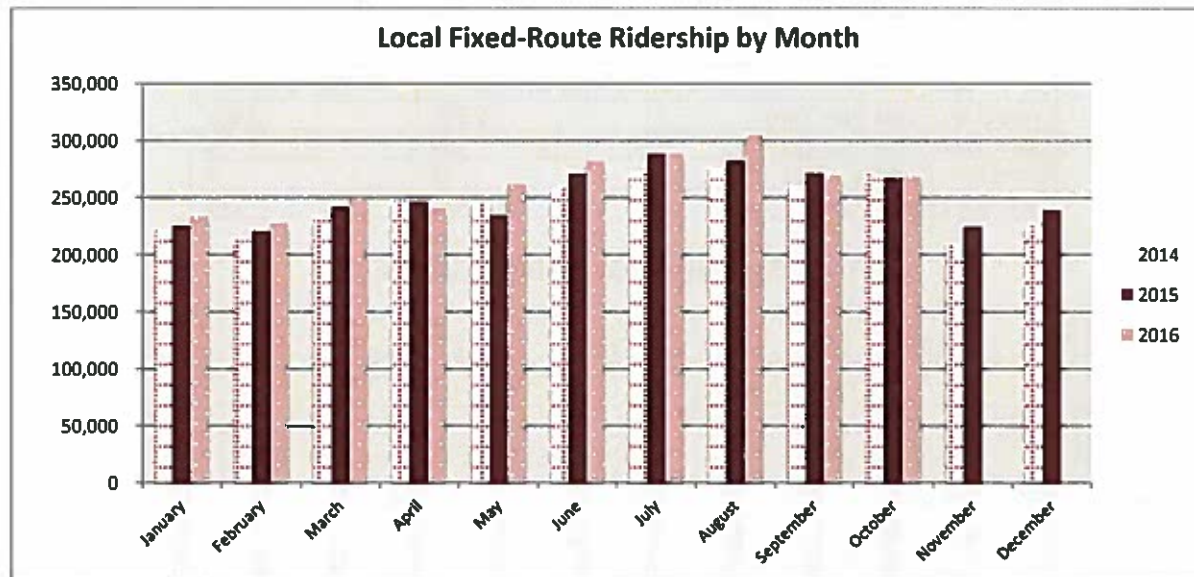
Ridership figures have not been FTA audited.

I. SERVICES

Local Routes

Mountain Metropolitan Transit (MMT) local routes provided 268,238 one-way trips during October of 2016. Service ran 31 out of the 31 days in October (21 weekdays, 5 Saturdays, and 5 Sundays). Ridership in 2016 shows an increase of 0.56% compared to the same month in 2015, which had 1 additional weekday and 1 less Sunday. Total ridership for October, 2015 was 266,753. The boardings-per-revenue-service-hour rate for October, 2016 is lower than in 2015 due to the increase in revenue service hours.

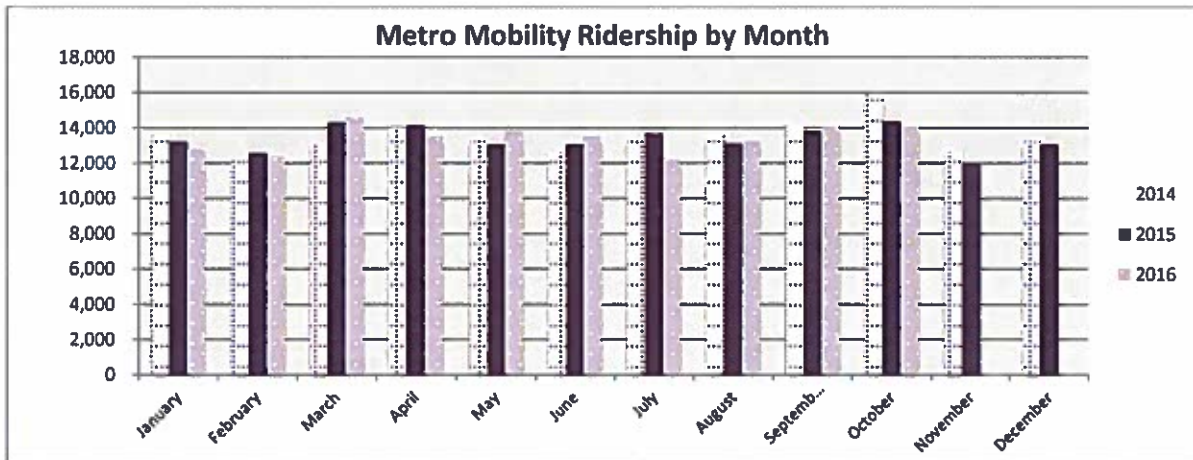
| | October, 2015 | October, 2016 |
|------------------------------------|---------------|---------------|
| Weekday Service – Ridership | 237,407 | 232,430 |
| Saturday Service – Ridership | 22,312 | 25,243 |
| Sunday Service – Ridership | 7,034 | 10,565 |
| Revenue Service Hours | 11,398 | 13,139 |
| Boardings per Revenue Service Hour | 23.4 | 20.4 |



ADA Service

14056 MMT's "Metro Mobility" (A.D.A.) service transported 14,056 passengers in October, 2016 which was a 0.86% decrease compared to ridership from the same month in 2015. As with fixed-route, there were 31 service days (21 weekdays, 5 Saturdays, and 5 Sundays) in the month. It is MMT's policy to limit ADA-required service due to its high per-trip cost, but to do so in compliance with ADA and FTA regulations.

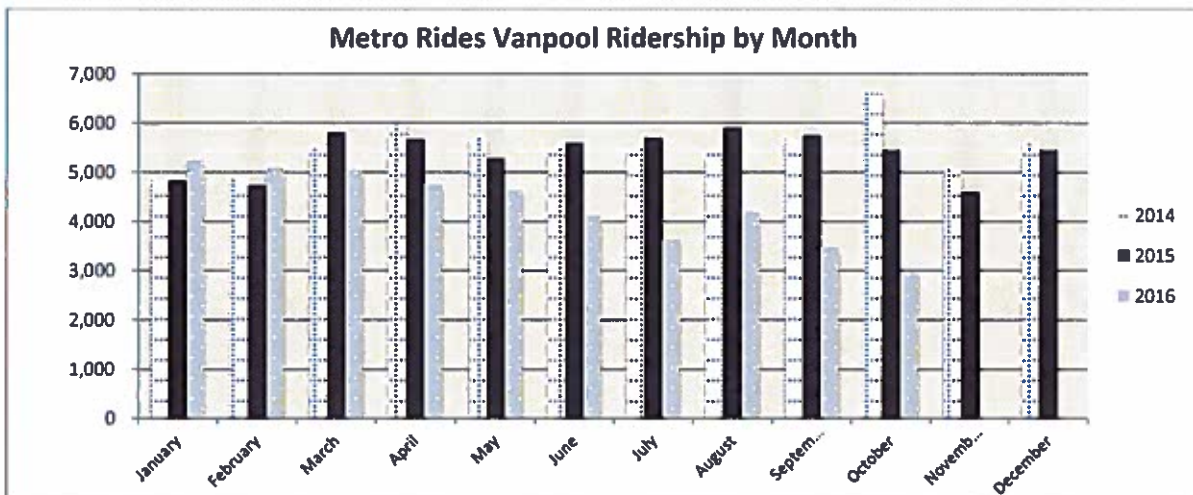
| | October, 2015 | October, 2016 |
|------------------------------------|---------------|---------------|
| Weekday Service – Ridership | 13,670 | 13,235 |
| Saturday Service – Ridership | 555 | 625 |
| Sunday Service – Ridership | 133 | 196 |
| Revenue Service Hours | 6,717 | 6,321 |
| Boardings per Revenue Service Hour | 2.1 | 2.2 |



Vanpools

The Metro Rides Vanpool program had 22 vanpool vans operating during October and 142 total invoiced participants. There were 2,981 one-way trips reported, which was a 45.31% from the ridership in October, 2015.

| | October, 2015 | October, 2016 |
|---------------------------|---------------|---------------|
| Weekdays – One-Way Trips | 5,268 | 2,981 |
| Saturdays – One-Way Trips | 90 | 0 |
| Sundays – One-Way Trips | 93 | 0 |
| Revenue Service Hours | 1,466 | 881 |



II. PROJECTS

Downtown Transit Station Relocation Study:

The Downtown Transit Station Relocation Study is progressing toward completion. The final Technical Advisory Group (TAG) and the Stakeholder Working Advisory Group (SWAG) meetings were held on October 13; and the final public open house meeting occurred on October 19. Updated details and project information can be found on the project website: www.coloradosprings.gov/MetroStation.

The draft report is currently being reviewed. A Steering Committee is being created to review the final three (3) feasible sites identified in the Study and to make a formal recommendation on one (1) site to move toward construction.



TRAFFIC ENGINEERING

Date: 2 December, 2016
To: Citizens Transportation Advisory Board
From: Kate Brady, Senior Bicycle Planner
Subject: 11/15/2016 Active Transportation Advisory Committee Meeting Report

Mr. Dan Krueger and Aaron Egbert updated the committee on the Envision Shooks Run Facilities Master Plan, which seeks to redefine Shooks Run as an amenity for the whole community.. The committee asked questions about funding opportunities, bicycle and pedestrian connections, negative comments, why it was done as a Master Plan, and how the development sector was involved. The plan will be going to City Council in January. The committee voted unanimously to approve the Envision Shooks Run Facilities Master Plan.

Ms. Kate Brady requested that the League of American Bicyclists Bicycle Friendly Communities Application Tasks agenda item be postponed to December's meeting; this was agreed to.

Ms. Brady updated the committee on progress on the Bike Master Plan. Ms. Brady promised to share any changes to the scope that would result from the meeting with the consultants.

Ms. Brady updated the committee on the East Pikes Peak process. The striping plan (which was not presented to ATAC) is in process, and has met with Ms. Kathleen Krager's approval with revisions. The timeline was discussed, and how this project fits into the stormwater project and the Downtown Master Plan process.

Under the "Staff and ATAC Communications" agenda items, the Committee discussed Research Parkway and the relationship between CTAB, ATAC, and City Council. No conclusions were drawn. The Committee suggested adding further discussion of Research Parkway to the December ATAC agenda.



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, October 26, 2016
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: Andi Biancur – Chairman
Randy Courduff – Vice Chairman
Hal Ellis
Tom Hayden
Steve Janitell
John Maier

COMMISSIONERS ABSENT: None

NON-VOTING MEMBERS PRESENT: Steve Ducoff – Alternate Commissioner
Bill Nichols – Alternate Commissioner
County Commissioner Sallie Clark – Liaison Commissioner
County Commissioner Peggy Littleton – Liaison Commissioner

NON-VOTING MEMBERS ABSENT: Jason Harris – Alternate Commissioner
Rob MacDonald – Liaison Commissioner

CITY STAFF PRESENT: Brett Miller – Interim Assistant Aviation Director
Kristine Andrews – Environmental Health & Project Specialist
Jennifer Harwig – Corporate Outreach Specialist
John Schulz – Senior Financial Analyst

GUESTS PRESENT: Patsy Buchwald – The Paradies Shops
Robert Sedlarek – The Paradies Shops
Kenny Maenpa – Jacobs Engineering
Chelsea Meade – Financial Analyst, COS
Wayne Heilman – Gazette
Meghan Schmeiser – Customer Service Coordinator, COS
Chris Touch – Construction Project Manager, COS
Nicholas Condon – Operations Supervisor, COS

The next meeting date is Wednesday, November 16, 2016

I. APPROVAL OF THE SEPTEMBER 28, 2016 MINUTES

Vice Chairman Courduff made a motion to accept minutes from the September 28, 2016 meeting and Commissioner Hayden seconded followed by all ayes.

II. INTRODUCTION OF GUESTS

Patsy Buchwald – The Paradies Shops

Robert Sedlarek – The Paradies Shops

Kenny Maenpa – Jacobs Engineering

Chelsea Meade – Financial Analyst, COS

Wayne Hellman – Gazette

Meghan Schmeiser – Customer Service Coordinator, COS

Chris Touch – Construction Project Manager, COS

Nicholas Condon – Operations Supervisor, COS

III. PUBLIC COMMENT

- Patsy Buchwald encouraged everyone to check out the Broncos gear in the gift shops.
- Alternate Commissioner Ducoff stated Bob Hoover, a legend in aviation, passed away at 94 years old.

IV. NEW BUSINESS

A. Land Use Review – Kristine Andrews

Airport staff reviewed and discussed eight (8) new land use items in October 2016: five (5) items in the City and three (3) items in the County.

Vice Chairman Courduff made a motion to accept Airport staff's no objection recommendation on all items except County item #6. The motion was seconded by Commissioner Hayden followed by all ayes.

Commissioner Ellis made a motion to accept County item #6 on the condition that the pertinent noise mitigation requirements of the code are included in the plat or other county building permits. The motion was seconded by Vice Chairman Courduff followed by all ayes.

V. STAFF REPORTS

A. Planning and Development – Brett Miller for Troy Stover

Design and Planning Phase Projects Briefing:

- Terminal Apron completed August 5th.
- Cooling Tower – Contract will be issued next week with a completion date of April 2017.
- Taxiway Charlie – On schedule and on budget with an anticipated completion date in December 2016.
- Family Restrooms – Bids received were too high and will be reissued in December.

B. Finance and Administration – John Schulz

Traffic Report: August 2016

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://www.flycos.com/monthly-traffic-reports>.

Finance Report: August 2016

Summaries of Total Revenues and Expenses for the month of August were provided and reviewed for questions.

- Chelsea Meade was introduced as the new Financial Analyst.
- City budget for 2017 is complete.

C. Operations and Maintenance – Brett Miller

- Nicholas Condon was introduced as the new Airport Operations Supervisor.
- Brett attended an Operations Workshop at DIA where COS staff was complimented.
- Preventative maintenance on runways in progress and before the snow season.
- Snow team is ready to go.

D. Director's Report – Brett Miller for Troy Stover

- Director position is posted and closes November 6th.
- New Accounting Manager, Tom Roisum will start November 14th.
- Marketing Manager position will be reposted for hire by the new Director.
- Frontier held a job fair Oct 3rd here at the Airport and was pleased with the turnout.
- Upcoming Airport events include:
 - Sunday, October 30th, 4p Frontier Inaugural flight to Orlando
 - Saturday, October 29th Pilot Safety Briefing at jetCenter.
- Parking promotion is \$1 for long term parking the months of November and December.

VI. OTHER BUSINESS

- Commissioner Ellis made a motion to accept the 2017 calendar and Commissioner Janitell seconded followed by all ayes.

VII. COMMISSIONERS' COMMENTS

- November 15th is the Westside Operators Meeting.
- A UAV panel discussion will be held November 28th at the Crowne Plaza.

VIII. CHAIRMAN'S COMMENTS

- None.

IX. ADJOURNMENT

Vice Chairman Courduff made a motion to adjourn and was seconded by Chairman Biancur. The meeting was adjourned at 4:05pm.

