



Emergency Use of Motor Vehicles Under Temporary Structures

2012

Scope: This applies to the use of motor vehicles under temporary structures during emergency situations approved by the Fire Marshal.

Purpose: The adopted fire code requires specific provisions regarding the display of motor vehicles below a tent or canopy. The Colorado Springs Fire Department understands that there may be times in which motor vehicles must be located under temporary structures in a manner non-compliant with fire code provisions due to constant vehicle movement. This document outlines alternative guidelines for motor vehicle use under temporary structures that will provide a reasonable degree of safety to the users and general public.

Alternative Provisions

1. The situation to allow the use of these guidelines must be approved by the Fire Marshal.
2. A free-of-charge [permit](#) is required for all structures 2400 sq ft or less used for these purposes.
3. Submit completed permit to the Division of the Fire Marshal.
4. An inspection shall be performed prior to the issuance of the permit.
5. The temporary structure must consist of a canopy with no more than 2 walls installed along the short sides of the canopy.
6. Vehicles awaiting inspection must be located at least 20 feet away from the canopy and turned and remained off until ready to move under the canopy.
7. A ratio of one vehicle per 600 square foot of floor space shall be maintained. (I.e. a 2400sq ft canopy allows a total of four vehicles positioned under the canopy at any time).
8. The floor of the canopy must remain the same as under normal conditions when the canopy is not there. (I.e., if pavement normally, keep as pavement, rugs, mats ,etc are not permitted)
9. While under the canopy, vehicles being inspected for damage must remain off.
10. Any vehicle exhibiting excessive fuel leaking while awaiting inspection is not permitted under the canopy. Inspections for these vehicles must be done out from under the canopy.
11. All vehicles shall be brought under the canopy such that the vehicles are parallel to each other and the short side of the canopy.
12. No more than two vehicles are permitted to be in line with each other at any time while under the canopy.
13. 2A:10BC fire extinguishers shall be provided as per the table below.

Size of Tent (Sq. Ft.)	Minimum required number of fire extinguishers
1 - 200	1
201 - 500	2
501 - 1000	3
1001 - 3000	4
3001 - 5000	5
5001 - 7000	6
7001 - 9000	7
9001 - 11000	8
Add 1 additional 2A:10BC extinguisher for each additional 2000 sq. ft or fraction thereof.	

14. Insurance claim operations must transpire during daylight hours only.
15. Generators must be located a minimum of 20 feet from the canopy.
16. No smoking shall be permitted within the canopy or within 20 feet of the canopy.
17. Cooking or any flame producing devices are not permitted under or within 20 feet of the canopy.
18. Occupant loads shall consist of the number of agents needed to process a claim for each vehicle permitted plus vehicle owners.
19. Canopies must not be located within any posted fire lane but must be within 150-ft of a posted fire lane.



Colorado Springs Fire Department TENTS & CANOPIES PERMIT APPLICATION



USER INFORMATION

Business Name	Daytime Phone
Business Address	After Hours Phone
City, State, Zip	Fax
Email Address	

INSTALLER INFORMATION

Business Name	Daytime Phone
Business Address	After Hours Phone
City, State, Zip	Fax
Email Address	

TENT OR CANOPY INSTALLATION LOCATION INFORMATION

Business Name
Business Address
City, State, Zip
Location on Property

Is this tent/canopy application part of a City of Colorado Springs, Special Events Application? YES NO

If yes, what is the event name and event date?

What are the daily hours of operation for the tent?		AM / PM	to		AM / PM
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INSTALLATION/USE/REMOVAL DATES	START	END
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Dates planned for Tent/Canopy INSTALLATION :		and
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Dates planned for Tent/Canopy USE :		and
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Dates planned for Tent/Canopy REMOVAL :		and
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Responsible Party (Please Print)	Title
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OFFICE USE ONLY	Date
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Permit


Permit Fee

Reception No.:

Locations, separations and clearances. Temporary structures shall not be located within 20 feet of property lines, buildings, other tents, parked vehicles, or other internal combustion engines. Support ropes and guy wires are considered to be part of the structure when determining required separations. Multiple structures may be connected or adjacent to each other provided the entire tent assembly is provided with sufficient exits to meet both the individual tent requirements and as a single large tent.

Three feet minimum clearances shall be maintained between the fabric of the structure and all contents located within the structure.

Site Plan

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	1
2																2
3																3
4																4
5																5
6																6
7																7
8																8
9																9
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14																14
15																15
16																16
17	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	17
Business Name											Date					
Address																
Telephone						Fax						Page <input type="text"/> of <input type="text"/>				
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