CONSTRUCTION
USE TAX RETURN

- This form is only to be used when contractor's rules apply to a lump sum improvement to real property contract as defined by the City of Colorado Springs. The contractor is the end user of their materials and does not have a current tax license or use tax only account with this office.
- Contractors' rules do not apply for repairs, maintenance or remove/replacement jobs.
- Do not use this form in place of an ST-16, ST-17 or ST-18 Contractor Summary Sheet.
- Additional sheets other than this form may be attached if needed.
- City sales and/or use tax must be paid on all construction materials, tools, supplies, rentals etc.
- Checks payable to the City of Colorado Springs.

Contractors U# (if applicable):
Contractor Entity Name:
Contractor DBA (doing business as):
Mailing Address (include city, state, zip):

General Contractor:
Project Address:
Project/Phase:
Permit Number:

Project Completion Date: ____ / ____ / 20___

Invoice Number	Invoice Date	Vendor Name (Supplier)	Type of material / taxable services (must be specific)	Cost of materials / taxable services only	City of Colorado Springs sales tax paid to supplier	**Column A** materials / taxable services on which use tax is due
~~*Ex. OU2985*~~	~~*10/2/2015*~~	~~*Manitou Leasing*~~	~~*Bob Cat Rental*~~	~~*$3389.00*~~	~~*$105.74*~~	~~*$0.00*~~
~~*Ex. 128547*~~	~~*10/3/2015*~~	~~*Rio Grande Paving*~~	~~*Concrete*~~	~~*$12,000.00*~~	~~*$0.00*~~	~~*$12000.00*~~

lines 1-2 above are examples only

Total of purchase price, the sum of column A:	$
Total multiplied by	X 3.12%
Total due and payable =	$

COLORADO SPRINGS

Sales Tax
PO Box 1575, Mail Code 225
Colorado Springs, CO 80901-1575
Tel: 719-385-5903, Fax: 719-385-5291
Email: salestax@coloradosprings.gov
Website: coloradosprings.gov, search "Sales Tax"

I hereby certify, under penalty or perjury, that the statements made herein are to be the best of my knowledge true and correct.

Signature: _____
Printed Name: _____
Title: _____
Email: _____
Phone: _____ Date: _____