



**COLORADO SPRINGS  
AIRPORT**

**MINUTES  
Airport Advisory Commission  
Wednesday, July 24, 2019  
3:00PM – 5:00PM  
Colorado Springs Airport, Conference Room B**

**COMMISSIONERS PRESENT:** John Maier – Chairman  
Bill Nichols – Vice Chairman  
Andi Biancur – Commissioner  
Aaron Wood – Commissioner  
Chic Myers – Commissioner  
David L. Couch – Commissioner

**COMMISSIONER ABSENT:** Hal Ellis – Commissioner

**NON-VOTING  
MEMBERS PRESENT:** Michelle Ruehl – Alternate Commissioner  
Mark Volcheff – Alternate Commissioner  
Councilor Andy Pico – City Council Representative  
County Commissioner Stan VanderWerf – Liaison Commissioner  
County Commissioner Mark Waller – Liaison Commissioner  
Dave Elliott – Meadow Lake Airport Liaison

**NON-VOTING  
MEMBERS ABSENT:** Bill Murray – City Council Representative

**CITY STAFF PRESENT:** Greg Phillips – Director  
Michael Gendill – Legal Advisor  
Jane Acosta – Administrative Technician  
Kevin Keith – Aviation Planner  
Tom Roisum – Accounting Manager  
Josh Stone – Air Service Development Manager  
Steven Gaeta – Design & Construction Manager  
Brett Miller – Assistant Director of Aviation  
Aidan Ryan – Marketing & Communications Manager

**GUESTS PRESENT:** Wayne Heilman – Colorado Springs Gazette  
Tony Gioia – Citizen Transportation Advisory Board (CTAB)  
Courtney Davis – Peterson AFB

- **MEETING CALLED TO ORDER at 3:01PM JULY 24, 2019 by CHAIRMAN MAIER**

- **APPROVAL OF THE JUNE 26, 2019 MINUTES**

Commissioner Couch moved to approve the June 26, 2019 meeting minutes. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous).**

- **INTRODUCTION OF GUESTS**

- **COMMUNICATIONS**

- Alternate Commissioner Tamara Hunziker has tenured her resignation. Her resignation has been accepted.
- Agenda Changes - The Chairman's Comments will move before the farewell celebration for Commissioner Biancur in the agenda.

- **PUBLIC COMMENT**

- None

- **NEW BUSINESS AND REPORT ITEMS**

**A. Land Use Review – Kevin Keith**

- Kevin Keith presented and discussed seven (7) Land Use Items. Land Use Items #1, #2, #3, #4, #5, #6 and #7: Briefed.

Commissioner Biancur motioned to recommend approval of land use items #1, #2, #3, #4, #5, #6 and #7 as recommended by airport staff. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous)**

**B. Director's Airport Business Report**

- Project Status Report – Steven Gaeta
  - First floor RFP on the market. COS did a walk through on July 24 with prospective proposers and expect to get proposals by August 12.
    - Working on work schedule with least impact to the tenants.
  - The Solar Covered Parking project is moving forward with physical construction.
  - Rehab of Runway 17R/35L is a fairly large design project; a task order has been prepared.
  - The Planner on call contract is closer to agreement. A contract is projected to be finalized in July 2019.
  - Discussion Items regarding updates on the runway work and keeping timely communication with tenants and surrounding airports.

- Discussion regarding the first floor work. Greg spoke about doing the work in a way that causes the least amount of impact to the first floor tenants which changed the schedule for the work.
- Traffic Trend Report – Josh Stone
  - There are encouraging increases with Delta and United.
  - American Airlines is down slightly and Frontier Airlines is down significantly compared to last year.
  - The Airport overall is down just 2.3 % compared to last year.
  - On July 23, American announced new service to Phoenix that will begin November 2019.
    - This service will open up the local Phoenix market and 53 additional destinations on American.
  - Greg Phillips and Josh Stone visited the United Airlines headquarters in Chicago to discuss new potential routes.
- COS Financial Report – Tom Rosium
  - Airport revenues and expenses are down a bit.
- Airport Business Development Report – Greg Phillips
  - The FedEx site is complete and scheduled to take occupancy on August 15.
  - The WWII Museum hangar is nearly complete. The foam test with the fire department is scheduled July 30.
  - Sierra Nevada Corporation (SNC) have taken occupancy. We are having conversations for future work.
  - The forest service is moving forward with 90% design. Construction is planned for next year.
  - The PFC presentation to Council was approved on July 9. The State Infrastructure Band (SIB) Loan is complete and submitted.
  - Aerospace has an 80,000 sq. ft. and additional out building planned for late 2020 and 2021 construction.
  - The infrastructure to the Amazon site is complete. They are on schedule for mid-September for both completion and operations.
  - The hotel Purchase and Sale Agreement (PSA) is 60 to 65% complete.
    - A Special Meeting/Executive Session will be held August 2 at 10:00 am.
  - Greg has been invited to a Noise Forum by the FAA on August 22.

- **OTHER BUSINESS**

- None.

- **COMMISSION MEMBERS' COMMENTS**

- Dave Elliott updated the Meadow Lake construction, which started July 15. They are on schedule weather permitting.
- Michelle Ruehl Presented on the topic of Objectives and Outcomes for the Airport. This introduces values and goals and how they could line up with the Mayors Strategic Goals.

- **CHAIRMAN'S COMMENTS**

- Chairman Maier cited two comments contained in an American Association of Airport Executives document entitled, "Residential Development Around Airports". He commented that based upon what is happening in other locations around the country, it is vital the Commission must remain diligent in advocating for completion of a Colorado Springs Airport Compatible Land Use Plan.
- JLUS Study Policy Committee will meet July 25 at 2:00.
- A USAFA AICUZ briefing will take place on July 24 at 5:00 at the East Library.

- **ADJOURNMENT**

The meeting was adjourned at 4:49 PM.

The next meeting date is Wednesday, August 28, 2019