



MINUTES
Airport Advisory Commission
Wednesday, June 26, 2019
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B

COMMISSIONERS PRESENT: John Maier – Chairman
Bill Nichols – Vice Chairman
Andi Biancur – Commissioner
Hal Ellis – Commissioner
Aaron Wood – Commissioner
Chic Myers – Commissioner

COMMISSIONER ABSENT: David L. Couch – Commissioner

NON-VOTING MEMBERS PRESENT: Michelle Ruehl – Alternate Commissioner
Mark Volcheff – Alternate Commissioner
Councilor Andy Pico – City Council Representative
County Commissioner Stan VanderWerf – Liaison Commissioner

NON-VOTING MEMBERS ABSENT: Tamara Hunziker – Alternate Commissioner
Bill Murray – City Council Representative
County Commissioner Mark Waller – Liaison Commissioner
Dave Elliott – Meadow Lake Airport Liaison

CITY STAFF PRESENT: Greg Phillips – Director
Michael Gendill – Legal Advisor
Ivette Rentas – Customer Relations Coordinator
Kevin Keith – Aviation Planner
Tom Roisum – Accounting Manager
Josh Stone – Air Service Development Manager
Steven Gaeta – Design & Construction Manager
Brett Miller – Assistant Director of Aviation
Troy Stover – Assistant Director of Aviation
Aidan Ryan – Marketing & Communications Manager
Bud Geng – Construction Projects Manager

GUESTS PRESENT: John Suthers – Mayor of Colorado Springs
Tom Strand – City Council
Dave Ulane – Colorado Division of Aeronautics
Jeff Bohn – Peterson AFB
Erica Picariello – Peterson AFB
William Hybl – El Pomar Foundation
Krista Heinecke – Broadmoor
Tony Gioia – Citizen Transportation Advisory Board (CTAB)

I. **MEETING CALLED TO ORDER at 3:05PM JUNE 26, 2019 by CHAIRMAN MAIER**

II. **COLORADO DIVISION OF AERONAUTICS PRESENTATION TO COLORADO SPRINGS AIRPORT**

Director Dave Ulane, presented the 2019 Colorado Airport of the Year, by the Colorado Department of Transportation (CDOT) Division of Aeronautics award to Greg Phillips on behalf of the Colorado Aeronautical Board.

Mayor John Suthers extended compliments to the Airport Advisory Commission, the Aviation Task Force, and the Colorado Springs Airport staff.

III. **APPROVAL OF THE MAY 22, 2019 MINUTES**

Commissioner Ellis moved to approve the May 22, 2019 meeting minutes. Commissioner Biancur seconded.

Discussion: Commissioner Myers requested additional verbiage be added (item VIII, first bullet point) to read The Olympic City Airport at Colorado Springs.

Commissioner Myers made a motion to amend the May 22, 2019 meeting minutes by adding additional verbiage.

Commissioner Myers made a motion to approve the May 22, 2019 meeting minutes as amended. Vice Chairman Nichols seconded.

VOTE: **APPROVED (Unanimous).**

APPROVAL OF THE JUNE 5, 2019 SPECIAL MEETING MINUTES

Vice Chairman Nichols made a motion to approve the June 5, 2019 special meeting minutes. Commissioner Myers seconded.

VOTE: **APPROVED (Unanimous).**

IV. **INTRODUCTION OF GUESTS**

Steven Gaeta introduced Bud Geng as the new Airport Construction Projects Manager.

V. **COMMUNICATIONS**

- None

VI. **PUBLIC COMMENT**

- None

VII. **NEW BUSINESS AND REPORT ITEMS**

A. Land Use Review – Kevin Keith

Airport staff presented and discussed seven (7) Land Use Items. Three (3) items in the City and four (4) in the County.

Land Use Items #1, #2, #3, #4, #5, and #6: Briefed.

Vice Chairman Nichols motioned to recommend approval of land use items #1, #2, #3, #4, #5, and #6 as recommended by airport staff. Commissioner Biancur seconded.

Discussion: None

VOTE: APPROVED (Unanimous)

Land Use Item #7:

Discussion: Alternate Commissioner Volcheff requested clarification of the process to ensure that the three (3) new panel antennas being placed on the existing monopole tower will not cause interference with aircraft transmission. Kevin Keith stated this is part of the 7460-1 (Notice of Proposed Construction or Alteration) process, the FAA (Federal Aviation Administration) look into height requirements and frequencies to ensure that there is no interference present.

Chairman Maier motioned to recommend approval of Land Use Item #7. Vice Chairman Nichols Seconded.

VOTE: APPROVED (Unanimous)

B. Director's Airport Business Report

- Project Status Report – Steven Gaeta
 - Jviation and airport staff continue working on finalizing a formal agreement as the Airports Planning Consultant of Record. A contract is projected to be finalized in July 2019.
 - The airport staff extended an invitation to Chairman Maier and Vice Chairman Nichols to attend a meeting with Jviation to discuss scoping.
 - On the week of June 17, 2019 Greg Phillips met Jviation at the American Association of Airport Executives (AAAE) Conference and discussed future partnership goals.
- Traffic Trend Report – Josh Stone
 - Frontier Airlines published their schedule through March 2020.
 - Frontier's seasonal routes have been confirmed through November 11, 2019. Discontinued seasonal routes include Atlanta, San Antonio, Dallas, and Minneapolis. Also in November Las Vegas and Phoenix will be increased to ten (10) times per week and Orlando will continue three (3) times per week.
 - Greg Phillips and Josh Stone attended Jump Start in early June 2019 and met with seven (7) different airlines regarding possible future partnership.
 - There has been exploratory discussions between Airport staff, Airline representatives, and Customs Border Protection (CBP) regarding routes and facilities.
- COS Financial Report – Tom Rosium
 - Airport revenues and expenses are running on forecast.
 - \$2M on non-operating revenue were for the Amazon property sale. The airport received a \$1.1M net profit from that sale.
- Marketing Updates – Aidan Ryan
 - Aidan Ryan briefed the Commission and provided a Marketing update.
 - Recent current data shows the Premier Lounge is currently running \$80 thousand a year profit margin.

- Josh Stone is collecting data to show the airports marketing return on investment (ROI).
 - Colorado Springs Airport requested an increase of LART funding in 2020 to put toward marketing efforts.
 - In 2021 the National Association of State Aviation Officials annual conference will be held in Colorado Springs. The airport will host the Industrial and Military Operations conference for the American Association of Airport Executives (AAE) in March 2020, and an invitation has been made to the Colorado Airport Operators Association (CAOA) to bring their spring conference to Colorado Springs.
- Airport Business Development Report – Greg Phillips/Troy Stover
 - Infrastructure in the business park continues to grow.
 - A preliminary estimate of \$18M to complete Phase I and Phase II infrastructure.
 - The continued work on project Rodeo and Hotel is moving forward, additional information is forthcoming.
 - The airport is working on a ground lease for a gas station that is estimated to produce substantial revenue for the airport in the future.
 - The WWII Museum and Sierra Nevada hangar are close to completion.
 - Discussions continue for the construction of additional hangars on the west side.
 - The Fed Ex facility construction is close to completion.
 - Troy Stover and Dave Ulane met with the US Forest Service the morning of June 26, to discuss the PFC Plan of Finance. The PFC presentation was presented at the City Council Work Session on Monday, June 24, 2019.
 - US Forest Service is working on having a contractual agreement with congress completed by the end of July 2019.
 - The Airstrip Attack was a successful event and statistics will be available in three (3) weeks.
 - The airport will begin working with City Council and AAC on the sale of airport property and the inclusion of the Metro District.
 - As of September 1, 2019, short term and long term parking will be raised by \$1.00. An estimated annual impact to revenue of \$645 thousand is anticipated. Solar valet parking for premier members will cost an additional \$5.00 and non-members \$19.00 daily.
 - The 50% holiday promotional parking will run from November 15th – December 31, 2019.
 - The airport is exploring modifying rate changes on ground transportation.

VIII. **OTHER BUSINESS**

- The report of the Aviation meeting held on June 10, 2019 regarding Land use/Noise Study Project scoping was submitted in the June 26, 2019 AAC meeting packet for review.

IX. **COMMISSION MEMBERS' COMMENTS**

- Commissioner Myers suggested an updated marketing presentation be presented to the AAC a few times a year.
- Commissioner Myers requested the topic of rebranding the airport be put on the agenda for next month's meeting. He subsequently withdrew the request for this item to be put on the agenda.
- The Commission followed with a discussion of the process of rebranding, cost, and reason.
- Liaison Commissioner Elliott will present an update on discussions with El Paso County regarding land use encroachment at the Meadow Lake Airport at the next AAC meeting.
- County Commissioner VanderWerf was asked to provide an update on the land use encroachment regarding Meadow Lake. County Commissioner responded that the County Executive Director for Planning and Community Development is active and in an engagement process with Liaison Commissioner Elliott.
- County Commissioner VanderWerf briefed the Commission on a proposal being shared with the Department of labor and the Internal Revenue Service to robust the activity imbedded in an opportunity zone.
- Councilor Andy Pico announced that City Council selected Alternate Commissioner Michelle Ruehl to fill the upcoming regular member vacancy on the Commission. Her term will begin on August 24, 2019.
- Commissioner Ellis expressed his appreciation for the kindness, professionalism, and prompt attention displayed in the badging office.

X. **CHAIRMAN'S COMMENTS**

- The AAC objectives presented by Alternate Commissioner Ruehl were deferred until the July 24, 2019 meeting.
- The Chair hopes to see an increase of presence from Peterson Air Force Base Ops at the AAC meetings in the future.
- On July 8, 2019 the Commission Rules & Procedures will be presented to the City Council. Two (2) or four (4) weeks after it will go for its 1st reading and then another two (2) to four (4) weeks later a 1st and 2nd reading.
- The Chairman Conveyed his appreciation to Dave Ulane for attending the AAC meeting.
- Chairman Maier expressed his appreciation to Commissioner Biancur for his eight (8) years of service to the Commission. The Chair also announced that Commissioner Biancur 's final meeting will be on July 24, 2019.

XI. **ADJOURNMENT**

The meeting was adjourned at 5:22PM.

The next meeting date is Wednesday, June 26, 2019