



**ADDENDUM #1
RFP NUMBER – R20-T80AM
January 5, 2021**

NAME OF PROJECT: CITY INTERSECTION AND ROADWAY SAFETY STUDY

PROPOSAL DUE DATE: CHANGED: January 15, 2021 - NO LATER THAN 2:00 PM

This document shall become as fully a part of the above named RFP and Contract Documents as if included and shall take full and complete precedence over anything stated or shown to the contrary in them.

Acknowledgment: Each Offeror shall indicate in the place provided acknowledgment of receipt of this Addendum.

Each and every Offeror, subcontractor, and material supplier shall be responsible for reading each and every item in this Addendum to ascertain the extent and manner it affects the work in which he is interested.

*****CHANGES TO THE PUBLICATION NOTICE*****

The following items and information are corrections and additions to the above referenced project.

- 1. **PROPOSAL DUE DATE CHANGED – NOW DUE JANUARY 15, 2021 BY 2PM MT.**
- 2. **Questions and Answers follow this page.**

Offeror shall acknowledge receipt of this addendum by signing below, and this addendum must be returned as part of the proposal.

Signature

Date

Firm



- Q1. Are all proposing consultants required to be a “licensed user” of the Vision Zero Suite prior to submitting on the project, or will that official training/licensing occur after award?
A1. Proposing consultants will be evaluated on their experience in using and applying the analyses of the Vision Zero Suite software.
- Q2. Based on the Colorado Springs license agreement for the Vision Zero Suite software, will the consultants have access to the software and data at their home offices or will they be required to use the software on site at the Colorado Springs offices.
A2. Proposing consultants who are not “licensed users” will have access to the software through the use of city computers at city offices.
- Q3. Will the developers/licensors of the Vision Zero Suite software be supporting the City through a separate contract?
A3. Each year the city enter into a contract with the developers for access to and support with Vision Zero Suite.
- Q4. Are they precluded from responding to this RFP, or will they be allowed to respond?
A4. The developer of Vision Zero Suite will be allowed to respond.
- Q5. Project Management Approach/In this area, the Offeror should provide a plan of operation, to include management of personnel, workload, schedule, and budget.
This is qualification based selection, we assume that the word budget here is just a typo (carry over from standard language) and should be removed, please confirm.
A5. No. Offeror’s plan of operation should include management of personnel, workload, schedule, and budget. While fee will be negotiated at award, Offeror should address these items in sufficient detail as to demonstrate Offeror’s ability to remain on schedule/on budget
- Q6. Evaluation Criteria/4. Does the offer address corrective actions?
We assumed that this refers to a strategy/plan to address a problem if something goes wrong in the project delivery, please confirm.
A6. That is correct.
- Q7. In Exhibit 1, page 23, Item 3 requests that a financial statement be included (if required). Is the financial statement required?
A7. Financial statements are not required for this project.
- Q8. Is this solicitation only open to firms who have an office in Colorado Springs? The Proposal Certification form suggests you are going to offer more points or preference to firms based in Colorado Springs?
A8. The evaluation criteria are laid out in Section 2 and Section 3, and a sample evaluation sheet is found at Exhibit 7. The proposal certification is not part of the proposal evaluation. Please note that no points are allocated to location. The Proposal Certification in Exhibit 1 is a self-certification by the Offeror that, among other items, states the Offeror is authorized to do business in the State of Colorado, that the Offeror is able to obtain and maintain the required insurance, certifies that the information provided is true and correct, and that they will comply with City regulations, process and procedures throughout the life of the contract, if awarded.
- Q9. Does this solicitation require a current firm balance sheet (Proposal Certification Section 3)? Are their certain thresholds that must show up in the balance sheet to be certified? Why is this



information required? Does this introduce bias into the selection process for firms with smaller balance sheets?

- A9. Please note that this proposal does not require a copy of current financial statements, nor is this information included in the evaluation criteria.
- Q10. Do you only want proposal from “traffic engineering” firms? The federal and state guidelines and recommended practices for reducing crashes on roadways involve more than engineering. There is an entire profession of transportation planners that have been working on crash analysis and mitigation for decades. Are you sure you want to disqualify transportation planning firms from submitting on this RFP?
- A10. The City requests Time and Materials proposals from all interested and qualified firms. As identified in the Statement of Work, the “City of Colorado Springs (“City”) is seeking a qualified traffic engineering firm or team (“Consultant”) to conduct a citywide safety study intended to identify opportunities for cost-effective safety improvements in Colorado Springs.” The composition of the team or the industries represented within the team is at the discretion of the Offeror; the key discriminatory factor for the City is that the firm be qualified to address the items in the solicitation. The term “traffic engineering firm or team” was meant broadly and was not meant to eliminate any qualified and interested Offeror from participating in this solicitation. We welcome proposals from any entity qualified to conduct a Citywide safety study as described in the solicitation.
- Q11. Over the last decade I’ve witnessed very few transportation planning and engineering projects in Colorado Springs awarded to firms or teams that are led by M/WDBE certified companies. Why does the scoring criteria in your RFPs not include additional points for new firms that have not worked with you before or M/WDBE firms that are trying to work with you? Does it seem like this RFP scoring system is biased toward Colorado Springs based firms that have a long history of doing work in your community with solid balance sheets?
- A11. The scoring for this solicitation is outlined in Section 2 and Section 3, and does not include any points allocated to location, business composition or balance sheet. I recommend review of the City Procurement Regulations, available online at: <https://coloradosprings.gov/procurement-services/page/procurement-regulations-and-documents?mlid=10046>. Section 2-303.1 addresses disadvantaged and local business participation. City of Colorado Springs Procurement personnel strongly encourage all Offerors to schedule a debrief following award; we welcome the opportunity to discuss solicitation-specific evaluation processes, review proposal strengths and weaknesses and discuss areas of improvement. Additionally, we encourage any member of the business community to reach out to Procurement at any time to discuss the City’s solicitation process in general. Finally, training opportunities provided by City Procurement are advertised on BidNetDirect.com and are free to any and all attendees.