



**COLORADO SPRINGS  
AIRPORT**

**MINUTES  
Airport Advisory Commission  
Wednesday, January 24, 2018  
3:00PM – 5:00PM  
Colorado Springs Airport, Conference Room B**

**COMMISSIONERS PRESENT:** Andi Biancur – Chairman  
John Maier – Vice Chairman  
Hal Ellis  
Bill Nichols  
David L. Couch  
Aaron Wood

**COMMISSIONERS ABSENT:** Jason Harris

**NON-VOTING MEMBERS PRESENT:** Chic Myers – Alternate Commissioner  
Tamara Hunziker – Alternate Commissioner  
Councilor Yolanda Avila – City Council Representative  
Councilor Andy Pico – City Council Representative  
County Commissioner Peggy Littleton – Liaison Commissioner  
County Commissioner Stan VanderWerf – Liaison Commissioner

**NON-VOTING MEMBERS ABSENT:** None

**CITY STAFF PRESENT:** Greg Phillips – Director of Aviation  
Michael Gendill – Legal Advisor  
Jennifer Harwig – Corporate Outreach Specialist

**GUESTS PRESENT:** Patsy Buchwald – Paradies  
Chris Touch – Construction Manager, COS  
Bob Sedlacek – Paradies  
Tom Roisum – Accounting Manager, COS  
Kevin Keith – Aviation Planner, COS  
Aidan Ryan – Marketing & Communications Manager, COS  
Kristine Andrews – Environmental Health & Project Specialist, COS  
John Schulz – Air Service Development Manager, COS  
Stephen Hughes – Analyst, COS  
Brett Miller – Assistant Director of Aviation, COS  
Sydney Kozel – Public Communications Specialist, COS  
Kevin Weaver – Peterson Air Force Base  
Dana Jackson – Properties Administrator, COS  
Alyssa Mize – Airport Intern, COS  
June Waller – CTAB (arrived later)

**The next meeting date is Wednesday, February 28, 2018**

## **I. APPROVAL OF THE DECEMBER 20, 2017 MINUTES**

Commissioner Ellis made a motion to accept minutes from the December 20, 2017 meeting and Commissioner Nichols seconded. Unanimous vote.

## **II. INTRODUCTION OF GUESTS**

## **III. PUBLIC COMMENT**

- None.

## **IV. NEW BUSINESS**

### **A. Land Use Review – Kristine Andrews**

Airport staff reviewed and discussed thirteen (13) new land use items in January 2018: nine (9) items in the City and four (3) in the County.

The Commissioners discussed their concerns on City Land Use Item #09 and with it being so close to the runway approach and the potential for noise issues. Item #9 includes a proposed residential development for an apartment complex and single-family residential located near Powers Boulevard and Platte Avenue. A zone change for this site was reviewed by the AAC in July 2017. The property is not within any APZ or ADNL noise subzones but is near the approach to Rwy 17R and Rwy 13. Airport staff recommended a meeting with the applicant to discuss a noise lease notice for tenants as was previously done for an apartment complex development proposed at Powers Boulevard and Galley Road.

The Commissioners had further concerns regarding County Land Use Item #12 for the Springs at Waterview Sketch Plan Amendment to include residential and commercial development off Bradley Road and Powers Boulevard. This was the third review for this item as it was previously reviewed in July, 2017 and November, 2017. This item was also briefly discussed during the December meeting as Airport staff had met with the applicant in early December to discuss the future runway lighting system. The concerns are about the applicant's response and commitment regarding mitigation measures to be incorporated to reduce the impact of the lighting system. The Commissioners did not necessarily agree with the applicant comments on berms/landscaping or the existing terrain as being effective to mitigate the intense light coming from the lighting system.

Commissioner Ellis made a motion to accept Airport staff's no objection recommendation on items #1-8, #10-11 and #13. The motion was seconded by Commissioner Wood. Unanimous vote.

Vice Chairman Maier made a motion to table item #9 until the February 28 AAC meeting and discuss in Executive Session. The motion was seconded by Commissioner Nichols. Unanimous vote.

Chairman Biancur made a motion to table item #12 until the February 28 AAC meeting and discuss in Executive Session. The motion was seconded by Vice Chairman Maier. Unanimous vote.

The FedEx land sale closing was January 18<sup>th</sup> and not only brings FedEx Cargo to COS but benefits the airport CIP projects with a profit of \$1.4M in revenue.

## **V. STAFF REPORTS**

### **A. Design and Construction – Chris Touch**

- Rehabilitate Taxiways G & Terminal Connectors Phase 2 (Design) – 90% design review complete and is scheduled to complete in February, 2018. Anticipate invitation for bid 2Q, 2018.
- Wind Damage | Terminal Roof Replacement – Construction is 25-30% complete. On schedule to complete April, 2018.
- West Side Lav – Bids are due January 23, 2018. Construction is anticipated to begin March, 2018 and complete May, 2018.
- Chiller #1 Replacement – Bids are due February 6, 2018. Construction is anticipated to begin March, 2018 and complete May, 2018.

- Reconstruct Twy N & P & rehab Twy H – In winter shutdown. Construction is anticipated to resume April 2018 on Taxiway P.

## **B. Finance and Administration**

### **Traffic Report(s): October, November and December 2017 – John Schulz**

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://www.flycos.com/monthly-traffic-reports>.

### **Finance Report(s): December 2017 and January 2018 – Tom Roisum**

Due to year-end adjustments, summaries of Total Revenues and Expenses for the months of December and January will be provided and reviewed for questions at the February, 2018 meeting.

## **C. Director's Report & Operations/Maintenance Report – Greg Phillips**

Greg Phillips, John Schulz and Mike Boyd of the Boyd Group will meet with United in Chicago on January 26<sup>th</sup>.

- Operations/Maintenance – Brett Miller
  - Upcoming inspections in February include TSA Regulatory Inspection and the annual FAA Cert Inspection.
- Marketing – Aidan Ryan
  - Exciting media coverage due to an increase in passengers and a decrease in prices.
  - Early morning Olympic send off for the USOC team members today. Olympic Downtown Celebration is February 9<sup>th</sup> beginning at 5:00pm.
  - Spring Break Campaign photo shoot this week for a March rollout.
  - The Therapy Dog Program is up and running with 6 therapy dogs signed up.
- Director's Updates – Greg Phillips
  - The 2017 Parking Promotion of charging \$3.00 vs. \$1.00 brought in an additional \$156,000 in revenue.
  - Thank you to Mayor Suthers and City Council for pay increases for staff in 2018.
  - The 2018 Winter CAO Meeting & Legislative Reception was held January 22<sup>nd</sup> and 23<sup>rd</sup> in Denver. Discussions included modernizing the \$4.50 PFC and increasing the Airport Improvement Funding Program which is shared with multiple airports.
  - Income from the FedEx sale is intended to fund the lighting project on Runway 35R.

## **VI. OTHER BUSINESS**

- None.

## **VII. COMMISSIONERS' COMMENTS**

- Alternate Commissioner Myers shared that the Colorado Aviation license plates are now available.
- Spartan College (formerly Redstone) and the National Museum of WWII Aviation are meeting soon along with COS staff, Skywest and SNC to continue discussions about a possible Airframe & Powerplant (A&P) school.
- County Commissioner VanderWerf recommended COS talk with CDOT to enhance the access roadways to the airport.
- Councilor Avila shared her concerns with the new requirements by airlines such as Delta for flying with service dogs.

## **VIII. CHAIRMAN'S COMMENTS**

- Chairman Biancur excused guests if they didn't wish to stay for the City Code of Ethics Training by Michael Gendill, Senior Attorney.

## **IX. ADJOURNMENT**

Commissioner Ellis made a motion to adjourn and was seconded by Vice Chairman Maier. Unanimous vote. The meeting was adjourned at 5:27pm.