



**COLORADO SPRINGS
AIRPORT**

Colorado Springs Airport Escort Procedures

UNESCORTED ACCESS: Authority granted to individuals who have been issued a COS airport ID badge and are authorized access in to controlled areas of the Airport without an escort.

ESCORTED ACCESS: Requires individuals without Airport Approved ID to have an airport approved escort at all times when in controlled areas of the Airport.

An Airport Approved escort is indicated on the COS Airport issued ID Badge by an “E” in the top-right corner of the badge. The exception is the Blue “AOA Only” badge that automatically allows for escort privileges within the AOA.

Individuals who have been issued a COS ID badge may not be escorted under any circumstances.

Only those with an operational need shall be granted escort privileges in the SIDA.

Individuals who are **working** in the Sterile Area or the AOA may not be escorted.

- The exception to this is an applicant who has applied for a badge, and is awaiting results.
 - o Applicants who are awaiting results may be escorted until results are received (no longer than 30 days)
 - o If results are negative, they may no longer be escorted (until results are adjudicated – if possible)

Individuals who are escorting must have positive control of and visual contact with each person being escorted at all times. No more than 5 persons should be escorted by one individual at any time.

If an escort loses control of an individual being escorted, the escort should alert one or all of the following immediately:

- The Airport Police (550-1918 or 1919 or pick up a paging phone)
- Airport Operations (550-1918 or 1919 or pick up a paging phone)
- Their supervisor

As an authorized escort at COS, I have read the escorting guidelines and understand and agree to follow all escort rules, regulations, and procedures at all times:

Signature: _____ Date: _____

Print Name _____

Signature Authority Use Only

I authorize the above named individual to have escort privileges at the Colorado Springs Airport for the following reason(s): _____

Signature: _____ Date: _____

Print Name _____ Company/Entity: _____