



## Private Financial Assurances Request Checklist/Form

**PROJECT INFORMATION:** (Please fill out the section below)

Contact Name/ Company:			
Contact Number :		Email :	
Project Name :			
Property Address/ TSN :			
Subdivision Name :			
DP File #		RBD Permit #	
Landscape Architect of Record:		Final Irrigation Plan Final Landscape Plan	<input type="checkbox"/> YES <input type="checkbox"/> NO

An assurance submittal must include:  Line Item Cost Sheet  Exhibit of area included in cost estimate  Letter Agreement  
 Affidavits (Indicate improvements installed, prepared by Landscape Architect of Record)  
 Note: If no improvements are installed please note this to the planner and affidavits will be collected after installation is complete.

**FINANCIAL ASSURANCE INFORMATION:**

OFFICE USE ONLY	FA Date :		FA Expiration Date (if applicable) :	
	FA Amount (type) :		FA #	
	LUR Receipt #		LUR Receipt Date :	
	Finance Receipt #		Finance Receipt Date :	
	Financial Assurance Received From :			
	Financial Assurance Returned To :			
	Comments:			

**FINANCIAL ASSURANCE RELEASE**

OFFICE USE ONLY	FA Amount Released (fully completed) :		Date :	
	Returned To :			
	<b>Partial Financial Release</b>			
	Amount Released :		Date :	
	Comments/ Site Improvements Completed :			