



AGENDA
Food Policy Advisory Board
Thursday, October 4th, 2018, 8:30AM – 10:30 AM
Sustainacenter -
704 E Boulder St, Colorado Springs
CO, 80903

8:30AM: Call to Order

8:35AM: Public Comment/Board Member Comment

8:45AM: Current Issues –

1. Review Previous Meeting Decisions about Policy Briefs
2. Create list of Policy Briefs to address
3. Current working brief – Parks and Recs

Policy Brief: Purpose - A policy brief presents a concise summary of information that can help readers understand, and likely make decisions about, government policies. Policy briefs may give objective summaries of relevant research, suggest possible policy options, or go even further and argue for particular courses of action.

Policy Brief: Format –

- **Title:** A good title quickly communicates the contents of the brief in a memorable way.
- **Executive Summary:** This section is often one to two paragraphs long; it includes an overview of the problem and the proposed policy action.
- **Context or Scope of Problem:** This section communicates the importance of the problem and aims to convince the reader of the necessity of policy action.
- **Policy Alternatives:** This section discusses the current policy approach and explains proposed options. It should be fair and accurate while convincing the reader why the policy action proposed in the brief is the most desirable.
- **Policy Recommendations:** This section contains the most detailed explanation of the concrete steps to be taken to address the policy issue.
- **Appendices:** If some readers might need further support in order to accept your argument but doing so in the brief itself might derail the conversation for other readers, you might include the extra information in an appendix.
- **Consulted or Recommended Sources:** These should be reliable sources that you have used throughout your brief to guide your policy discussion and recommendations.

10:00AM: Action items and details for November meeting

10:10AM: Administration: Board Chair position

10:20AM: Final Public Comment/Board Member Comments
Action Items assigned/reviewed

10:30AM: Adjournment – Next Meeting: Thursday, November 1st, 2018 (8:30AM)

“In accordance with the Americans with Disabilities Act of 1990 (“ADA”), the City of Colorado Springs will not discriminate against qualified individuals with disabilities. Anyone requiring an auxiliary aid or reasonable accommodation to participate in this program should make the request as soon as possible but no later than 48 hours before the scheduled event”.

WORKING GROUPS:

Urban Agriculture (Backyard Farming and Land Use:

DEFINE: The urban farm and homesteading group will focus on defending and expanding the rights of homesteaders in this city through policy identification and policy change.

-Subcommittee will work with Media group to connect/communicate with urban farmers and homesteaders to receive feedback/suggestions for policy change

-Develop urban homesteading/farming comprehensive plan for 2019

Food Literacy:

DEFINE: The literacy group focuses mainly on education. They promote nutrition, local food, and cooking skills through celebratory event and educational campaigns.

-Develop city literacy comprehensive plan for 2019

Rural Policy:

DEFINE: The rural policy group is the main advocate for rural farmers and bridges the physical distance between rural and urban in order to promote the benefits of rural production in our city.

-Identifies the benefits of rural farming to our city, bridging the physical and communication barrier between rural farmers and urbanites.

-Connects with rural farmers to learn about policy challenges and barriers they are facing.

-Works with rural farmers to develop a comprehensive rural farming plan for 2019.

Community Retail/Economic Growth:

DEFINE: The community retail group focuses on promoting and enabling local procurement in our city.

-Identifies policy, bureaucratic, and educational barriers that inhibit retail of local foods from the perspective of restaurateurs, farmer's markets, local grocery stores, etc.

-Researches procurement in other cities to develop a guiding model for our city.

-Develops a comprehensive community retail plan for 2019.

Communication/Media:

DEFINE: The communication/media group works with all other subcommittees to help keep FPAB and the initiatives in city and county radar.

-Keeps up steady communication with other subcommittees about the current projects and work that is being done.