



**Present Fire Board of Appeals Board Members (7):**

- Vince Colarelli
- David Helmer
- David Hewett, Chair
- Ron Honn
- John Putnam, Vice Chair
- Christine Riggs
- Roger Wallace

**Industry Represented:**

- Building
- Large Business
- Small Business
- Citizen At-Large
- Insurance
- Architecture
- Fire Suppression

**Not Present (0):**

-

**Industry Represented:**

-

**Present Fire Board of Appeals Acting Secretary:**

Brett Lacey, Fire Marshal (FM)

**Representing:**

Colorado Springs Fire Department

**Additional Attendee(s):**

- Kris Cooper, Deputy Fire Marshal
- Katha Snow, Compliance Coordinator
- Frederick Stein, Attorney

**Representing:**

- Colorado Springs Fire Department
- Colorado Springs Fire Department
- City of Colorado Springs

**CALL TO ORDER**

1. Chairperson Hewett called the meeting to order and conducted a roll call at 8:33 A.M.

**ADMINISTRATIVE**

**1. Approval of Minutes**

**Board Member Wallace motioned to approve the meeting minutes. Board Member Putnam seconded the motion.**

**Motion passed with a vote of 7-0-0-0.**

- Aye: 5 – Colarelli, Helmer, Hewett, Honn, Putnam, Riggs, Wallace
- Nay: 0
- Abstain: 0
- Not present: 0

**2. Contractor Licensing**

**A. Fire Suppress Contractor B**

- i. **Business Name: Marmic Fire & Safety Co,**

Principal Officers: Michael Teeter, CEO  
Joe Herndon, CFO  
Robert C. Dunn, Vice President  
Licensee: Jason D. Mattice  
RME: Jason D. Mattice

Fire Marshal (FM) Lacey reported the applicant meets the Pikes Peak Regional Building Code licensing requirements and recommended approval.

**Board Member Putnam motioned to approve the application. Board Member Colarelli seconded the motion. Motion passed with a vote of 7-0-0-0.**

Aye: 5 – Colarelli, Helmer, Hewett, Honn, Putnam, Riggs, Wallace  
Nay: 0  
Abstain: 0  
Not present: 0

## **BUSINESS**

1. Article 3 (Fire Board of Appeals) of Chapter 8 (Public Safety) Proposal to City Council Update  
Presenter: Fire Marshal Brett Lacey

The Article 3 (Fire Board of Appeals) of Chapter 8 (Public Safety) draft proposal is ready for presentation to City Council. Dates will be provided once listed on an agenda.

2. Final Draft of Rules and Procedures of Fire Board of Appeals Update  
Presenter: Fire Marshal Brett Lacey

The Final Draft of Rules and Procedures of Fire Board of Appeals is ready for presentation to City Council. Dates will be provided once listed on an agenda.

3. Fire Board of Appeals Member Recruitment Discussion  
Presenter: Chairperson David Hewett

Board Member Riggs reported an architect is available who submitted application for the soon-to-be vacant Architect position.

Board members Helmer and Colarelli reported they have potential candidates for their soon-to-be-vacant positions (Large Business representative and Building Contractor representative). Both board members intend to engage these potential candidates and encourage them to apply.

4. COVID-19 and Colorado Springs Fire Department Update  
Presenter: Fire Marshal Brett Lacey

FM Lacey explained Colorado Springs Fire Department is proud to report zero CSFD employees, sworn or civilian, have come down with Coronavirus. Due to an anticipated reduction in tax revenue, the City continues to tightly monitor its budget.

Spending is limited to required expenses only. Mayor Suthers is doing his best to avoid personnel cuts or furloughs.

**ADJOURN**

**Board Member Putnam motioned for the meeting to adjourn. Board Member Helmer seconded the motion.**

Aye: 5 – Colarelli, Helmer, Hewett, Honn, Putnam, Riggs, Wallace

Nay: 0

Abstain: 0

Not present: 0

**Meeting adjourned at 9:23 A.M.**

Respectfully submitted by,

Brett T. Lacey  
Fire Marshal

BTL/ks