

**Public Safety Sales Tax Oversight Committee Meeting
April 14, 2021**

Committee members in attendance via Webex meeting:

S. Day, L. Gonzalez, S. Holloway, D. Hulin, G. Lovin, D. Stober, R. Tanner, M. Volcheff, A. Woehle

Committee members absent:

N. Carroll

Others present:

F. Stein (City Attorney's Office), Chief R. Royal (CSFD), Chief V. Niski (CSPD), Deputy Chief J. McConnellogue (CSFD), Deputy Chief S. Dubay (CSFD), Deputy Chief P. Rigdon (CSPD), Deputy Chief A. Vasquez (CSPD), C. Pappas (CSFD), K. Rankin (CSFD), K. Snow (CSFD), N. McCauley (CSPD), C. McKenzie (CSFD)

Call to Order: Chairperson Gonzalez called the meeting to order at 4:31 pm.

New Appointments: Chairperson Gonzalez introduced two new committee members:

- Dianne Stober representing District 5
- Don Hulin representing District 6

Each took a minute to tell the committee a little bit about themselves.

Citizen Comment:

No citizen comment.

Administrative:

1. Approval of Minutes:
MOTION: M. Volcheff made a motion to approve the January 13, 2021 meeting minutes as written. S. Day seconded the motion. Motion passed unanimously with D. Stober and D. Hulin abstaining.
2. Election:
It was determined that, although elected as Chairperson at the January 13, 2011 meeting, L. Gonzalez is term-limited as of May 14, 2021. Therefore, a new Chairperson needed to be elected to serve for the rest of 2021. M. Volcheff made a motion to elect R. Tanner as committee chairperson. G. Lovin seconded the motion. Motion passed 9 – 0.
Vice Chairperson – A. Woehle will continue to serve as Vice Chair for the remainder of 2021.

Business:

1. Introductions:
Chairperson Gonzalez congratulated R. Royal for his new appointment to the Fire Chief position.

Chief R. Royal introduced Jayme McConnellogue, Fire Deputy Chief, to the committee.

2. CSPD and CSFD Updates.
 - a. Budget/Sales Tax Revenue: The following documents were distributed to Committee members:
 - Sales and Use Tax Revenue Report for revenues submitted to the City in March 2021. The report reflects sales tax collected in March for February business activity.
 - Department Listing of Obligations vs Budget – March 2021
 - Project-Grant Listing of Obligations vs Budget – March 2021
 - b. Police Department:

Deputy Chief P. Rigdon provided a brief historical summary and current update of CSPD's firing range project. An intergovernmental agreement between the City and the State has been drafted and is being reviewed by both parties. CSPD will then sign a contract with an architectural firm. Construction/improvements will occur in multiple phases and should take place in 2021 – 2022. Work will include combining two of the four ranges into one range creating total of 3 ranges; adding space to the existing classroom specifically for CSPD use; and, addressing erosion issues. Converting the 100-yard range into a 200-yard range is still being considered.
 - c. Fire Department: C Pappas advised:
 - CSFD's 2020 year-end spending and 2021 year-to-date spending is tracking nicely to stay on budget.
 - CSFD has an academy class of 24 recruits in session that began in March. These recruits will graduate in June. A second academy class of 20 recruits will begin in July.
 - CSFD has participated in a significant amount of COVID-related community outreach to include multiple COVID vaccination sessions.
 - The drawings for Fire Station 23 are complete and an RFP for general contractor is under way. CSFD plans to break-ground in June.
3. Term limits effective May 14, 2021
 - Both L. Gonzalez and N. Carroll are term-limited with terms expiring May 14, 2021. Each has agreed to continue to serve for the allowable 90 days or whenever their positions are filled.
 - Chief R. Royal, Chief V. Niski, and K. Snow all expressed their gratitude for L. Gonzalez and N. Carroll's willingness to serve the community and support of public safety.
4. Annual ethics training – F. Stein led the Committee through its annual City Code of Ethics Training as required by City Code Chapter 1, Article 3.

New Business:

No new business was brought forward by committee members.

Future Meeting Dates:

- K. Snow provided dates for the remaining 2021 meeting dates.
July 14, 2021 – 3rd quarter regular meeting
TBD – Annual presentation to City Council review
October 13, 2021 – 4th quarter regular meeting

K. Snow also reminded committee members about open meeting rules. She specifically mentioned not using the “reply all” feature when responding to email communication.

Adjournment:

MOTION: L. Gonzalez made a motion to adjourn the meeting. A. Woehle seconded the motion. The motion unanimously passed. The meeting was adjourned at 5:28 p.m.

Notes: The minutes of the meeting were taken by N. McCauley. Any omissions or corrections should be brought to the Chairperson’s attention at the next PSSTOC meeting.