



CITY OF COLORADO SPRINGS
 FIRE BOARD OF APPEALS MEETING **MINUTES**
 PIKES PEAK REGIONAL BUILDING DEPARTMENT
 2880 INTERNATIONAL CIRCLE
 March 13, 2020 – 8:30 A.M. TO 10:00 A.M.

Present Fire Board of Appeals Board Members (7):	Industry Represented:
David Helmer	Large Business
Ron Honn	Citizen At-Large
John Putnam, Incoming Vice Chair	Insurance
Christine Riggs,	Architecture
Roger Wallace, Outgoing Chairperson	Fire Suppression
Not Present (0):	Industry Represented
Vince Colarelli	Construction
David Hewett, Outgoing Vice Chair / Incoming Chair	Small Business
Present Fire Board of Appeals Acting Secretary	Representing:
Brett Lacey, Fire Marshal	Colorado Springs Fire Department
Additional Attendee(s):	Representing:
Katha Snow, Compliance Coordinator	Colorado Springs Fire Department
Jennifer McWilliams, Senior Office Specialist	Colorado Springs Fire Department
Frederick Stein, Attorney	City of Colorado Springs

CALL TO ORDER

1. Chairperson Wallace called the meeting to order and conducted a roll call at 8:30 A.M.

ADMINISTRATIVE

1. Election of Chair

Fire Marshal (FM) Lacey explained January 10th's election of a chairperson living outside of Colorado Springs' city limits did not comply with the concessions City Council granted. Therefore, the election of a new chair and vice chair residing in Colorado Springs is necessary.

Board Member Riggs motioned to appoint David Hewett as chairperson. Board Member Putnam seconded the motion.
 Motion passed with a vote of 5-0-0-2.

Aye: 5 – Helmer, Honn, Riggs, Putnam, Wallace
 Nay: 0 –
 Abstain: 0 –
 Not present: 2 – Colarelli, Hewett

2. Election of Vice Chair

Board Member Riggs motioned to appoint John Putnam as vice chair. Board Member Helmer seconded the motion.

Motion passed with a vote of 5-0-0-2.

Aye: 5 – Helmer, Honn, Riggs, Putnam, Wallace
Nay: 0 –
Abstain: 0 –
Not present: 2 – Colarelli, Hewett

3. Review February 8, 2020’s Fire Board of Appeals Meeting Minutes

Board Member Helmer motioned to approve the meeting minutes. Vice Chair Putnam seconded the motion.

Motion passed with a vote of 5-0-0-2.

Aye: 5 – Helmer, Honn, Riggs, Putnam, Wallace
Nay: 0 –
Abstain: 0 –
Not present: 2 – Colarelli, Hewett

4. Contractor Licensing

A. Fire Suppression Contractor A

- i. Business Name: Continental Fire Sprinkler Company**
- Principal Officer: Joseph R. Lempka, President**
- Jason M. Brown, Senior Vice President**
- Licensee: Sean E. Saunders**
- RME: Sean E. Saunders**

FM Lacey reported the applicant meets Pikes Peak Regional Building Code’s licensing requirements. FM Lacey recommended approval.

Vice Chair Putnam motioned to approve the application. Board Member Wallace seconded the motion.

Motion passed with a vote of 5-0-0-2.

Aye: 5 – Helmer, Honn, Riggs, Putnam, Wallace
Nay: 0 –
Abstain: 0 –
Not present: 2 – Colarelli, Hewett

BUSINESS

1. Status Updates on City Code 8.3 Fire Board of Appeals, and Rules and Procedures of Fire Board of Appeals

Presented by: Brett Lacey, Fire Marshal

FM Lacey provided a status update on the processes of rewriting the Fire Board of Appeals code language and the board's rules and procedures, stating Attorney Stein is reviewing drafts of both documents. Once approved, they will be presented to and voted on by Fire Board of Appeals with City Council maintaining a final vote. Attorney Stein believes the City Council agenda will list both documents as consent items. Fire Marshal Lacey requests Chairperson Hewett and Vice Chair Putnam to attend the City Council meeting and welcomes all other members to join them.

NEW BUSINESS

1. Fire Marshal Lacey provided: Victory Fire Protection litigation is underway, and there continues to be a large amount of construction happening everywhere.
2. Board Member Helmer asked if people with an average knowledge of fire code are appropriate candidates for the soon-to-be-vacant large business representative? Fire Marshal Lacey encourages any associated with a large business to apply. All applicants will be considered.
3. Vice Chair Putnam thanked the outgoing board members for their expertise and dedication. FM Lacey and the remaining board members echoed Vice Chair Putnam's sentiments.

ADJOURN

Vice Chair Putnam motioned for the meeting to adjourn. Board Member Helber seconded the motion.

Motion passed with a vote of 5-0-0-2.

Aye: 5 – Helmer, Honn, Riggs, Putnam, Wallace
Nay: 0 –
Abstain: 0 –
Not present: 2 – Colarelli, Hewett

Meeting adjourned at 8:42 A.M.

Respectfully submitted by,

Brett T. Lacey
Fire Marshal

BTL/ks