



Open Burning Procedures

October 2012

PURPOSE To establish requirements for open burning within the city limits.

SCOPE This policy applies to all fires within the city limits of Colorado Springs that are not contained in a recognized barbecue grill or other fireplace. Requests for a variance from the following procedures shall be in writing and submitted with the application form, if necessary, a minimum of two days prior to the planned burn.

DEFINITIONS

Open Burning - The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames, recreational fires or use of portable outdoor fireplaces. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open.

Recreational Fire - An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbecue grill or barbecue pit and has a total fuel area of 3 feet or less in diameter and 2 feet or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purpose.

POLICIES

The application (second page) for an Open Burning Permit shall be completed and submitted to the Division of the Fire Marshal. A processing and inspection fee will be assessed and collected at that time.

When the application process is completed, an appointment with the fire inspector will be scheduled for the day of the fire. The following shall be in place prior to the inspector's arrival. If not, the permit will not be issued.

1. Fuel for the fire must be in place within the planned burn area and not exceed an area of eight (8) feet in diameter and six (6) feet high. Telephone poles, railroad ties, treated woods, or heavy timbers exceeding twelve (12) inches in diameter are not to be used. Fuel may not be accumulated at the site until the day of the fire.
2. Open burning shall not be conducted within 50 feet of any structure or combustible material. Conditions which could cause the fire to spread to within 50 feet of a structure shall be eliminated prior to the inspector's arrival.
3. For bonfires, a method of keeping spectators at a safe distance must be in place.
4. The person responsible for the burn must demonstrate two (2) methods to extinguish the fire. Said methods shall be capable of reaching all areas of the planned burn area and shall include a shovel and an extinguisher. An example is a garden hose with a spray nozzle and adequate pressure. This equipment must be on-site and IMMEDIATELY available (not within a structure or vehicle). NOTE: The Fire Department is **not** to be relied upon for extinguishment of the fire EXCEPT in the event of an emergency (as reported to 9-1-1).
5. Once the inspector is satisfied that the burn area is safe, the permit will be issued. Said permit shall be on-site and available during the burn.
6. Bonfire site must be supervised by a competent adult, with cell phone, from the time of the inspection until ½ hour after the fire is extinguished.
7. Applicant shall notify the Police/Fire Dispatch Office at 444-7000 prior to ignition and upon extinguishment of the fire.
8. In the event that prevailing winds are dangerously high or burn restrictions and bans are in place, the Fire Department has the authority to prohibit all open burning and revoke all permits. In these situations, a refund of the fees may be requested. It is the responsibility of the applicant to contact the Fire Department prior to the scheduled inspection in order to determine whether it is a permissive burn day.
9. If the event is cancelled and the CSFD is not notified prior to the scheduled inspection, a refund will not be issued.



**Colorado Springs Fire Department
Non Hazardous Materials Permit Application**



Please return this application to the following address:

*Office of the Fire Marshal, 375 Printers Parkway,
Colorado Springs CO, 80910*

Name of Firm, Corporation, or Individual (Mailing/Billing Address)			Date
Street Address	City	Zip	Phone
Location of activity OR additional sites			Fax
Start Date	End Date		

This application is for a Non Hazardous Materials Permit for the activities indicated below as required by the 2009 International Fire Code, Chapter 1, as adopted by the City of Colorado Springs. Contact the Colorado Springs Office of the Fire Marshal at 719-385-5978 for specific requirements.

OP = Operational CP = Construction

<input type="checkbox"/> OP01 - Amusement buildings / temporary haunted houses <input type="checkbox"/> OP02 - Carnivals / Special events and fairs <input type="checkbox"/> OP04 - Combustible Dust Producing Operations <input type="checkbox"/> OP05 - Combustible Fibers <input type="checkbox"/> OP06 - Covered Mall Buildings <input type="checkbox"/> OP07 - Exhibits and trade shows <input type="checkbox"/> OP08 - Fire Hydrants & Valves <input type="checkbox"/> OP09 - High-Piled Storage <input type="checkbox"/> OP10 - Miscellaneous Combustible Storage <input type="checkbox"/> OP11 - Open burning <input type="checkbox"/> OP12 - Prescribed burning / Open Flames, Torches and Candles / Flame Effects	<input type="checkbox"/> OP14 - Places of assembly <input type="checkbox"/> OP15 - Private Fire Hydrants <input type="checkbox"/> OP17 - Rooftop Heliports <input type="checkbox"/> OP18 - Storage of Scrap Tires & By products <input type="checkbox"/> OP19 - Temporary membrane structures, tents and canopies <input type="checkbox"/> OP20 - Tire-Rebuilding Plants <input type="checkbox"/> OP21 - Waste Handling <input type="checkbox"/> OP22 - Wood Products <input type="checkbox"/> OP -OTHER - Other Operational permits not listed <input type="checkbox"/> CP08 - Work at Risk <input type="checkbox"/> CP - Other
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Responsible Party (Please Print)	Title
Local Contact (Please Print)	Local Contact Phone

OFFICE USE ONLY

Date of Inspection	Inspector	Permit #
Date Issued/Expiration Date	Amount	Receipt #