

AGENDA
Colorado Springs Utilities Board
Governance Process and Governance Structure Review
March 23, 2016, 8:00 a.m. – 12:00 p.m.
Blue River Board Room – Plaza of the Rockies 5th Floor

Welcome

Chair: Andy Pico

Focus of the meeting

Board decision on whether to move forward with
a separate Utilities Board

1. Ad hoc Governance Committee update on Board responsibilities

A. Ad hoc Governance Committee – Committee Chair Don Knight

2. Review Quantitative Survey Results

A. Phil Lane and William Mutch (Colorado Springs Forward)

3. Citizen-Owner Input on Survey Results

**4. Board discussion and decision on whether to move forward
with a separate Utilities Board**

Decision

A. Decision item with Board vote

5. Board discussion on narrowing potential alternative structures

6. Citizen-owner input on narrowing potential alternative structures

7. Board direction on narrowing potential alternative structures

8. Update on Excellence in Governance process model

A. Strategic Planning Committee Chair – Jill Gaebler

Remaining Excellence in Governance process deliverables

1. Board Annual Evaluation
2. Board Monitored Results
3. Authorities Delegated to the CEO (Currently defined in City Code)
4. Conversion of Executive Limitations to Board Instructions to the CEO

9. Public Education, Outreach and Dialogue

A. Update on public outreach – Outreach Calendar
Evening meetings – City Hall & Library 21C

Town halls, Speaking Engagements
Forum(s) to dialogue and receive ideas from the public and a workshop to determine preliminary recommendation

- B. Public education on current structure and potential alternatives (March – April) – Sample communications

10. Quantitative Survey Plan

- A. Purpose of future surveys (if needed)
 - 1. Use quantitative surveys to complete the public process (potentially two more surveys)
 - a. Citizen-owner preference on narrowed alternative structures
 - b. Board structure details (Number of members, compensation, terms, qualifications if appointed, etc.)
 - 2. Use quantitative surveys to test preliminary and final Board recommendations with citizen-owners (potentially two more surveys)
 - 3. Develop implementation plan for Governance Structure Charter change (if needed)
- B. Community Stakeholder survey team will continue to develop surveys jointly
- C. Surveys will be reviewed by the Board prior to fielding

11. April 27 Board Governance Meeting

- A. Update from ad hoc Governance Committee (if needed)
- B. Review quantitative survey results
- C. Citizen-owner input on preliminary governance structure decision
- D. Board determines preliminary governance structure based on criteria, research and public comment
- E. Review draft Excellence in Governance Process policies

12. May 25 Board Governance Meeting

- A. Review quantitative survey results (if needed)
- B. Citizen-owner input on final governance structure decision
- C. Board decision on final governance structure based on criteria, research and public comment
- D. Approve final Excellence in Governance Process policies

13. June 29 Board Governance Meeting

- A. Review quantitative survey results on final governance structure
- B. Citizen-owner input on final governance structure decision
- C. Board determines final recommendation for governance structure based on criteria, research and public comment
- D. Develop implementation plan for Governance Structure Charter changes (if needed) and Governance Process changes

14. Scheduled Meetings:

Board Governance Meetings

Wednesday, April 27, 2016 – 8:00 a.m. to 12:00 p.m. Blue River Board Room

Wednesday, May 25, 2016 – 8:00 a.m. to 12:00 p.m. Blue River Board Room

Wednesday, June 29, 2016 – 8:00 a.m. to 12:00 p.m. Blue River Board Room

Ad hoc Governance Committee Meetings

Friday, April 8, 2016 – 7:00 a.m. to 9:00 a.m. Pikes Peak Room, City Hall

Friday, April 22, 2016 – 7:00 a.m. to 9:00 a.m. Pikes Peak Room, City Hall

Attachments: Survey questionnaire and survey results

Infographic on alternative structures

Excellence in Governance Process Model

Draft Board Annual Evaluation (TBD)

Outreach calendar

Sample communication (screen shots of website, stakeholder enews, customer newsletters, articles for stakeholder newsletters, print ads for public outreach meetings)