



TEMPORARY SMALL SIGN REVOCABLE PERMIT APPLICATION
for signs to be located in City rights-of-way

Small temporary signs can include any sign six square feet or less that are placed within the public right-of-way with permission of the adjacent property owner.

Applicant: _____ Contact Name: _____

Telephone: _____ Fax: _____ Email: _____

Mailing Address: _____
Street City State Zip

Candidate, ballot issue or business to be promoted on sign: _____

Fees:

An application review fee will be required to accompany this application (checks payable to City of Colorado Springs).

The fee schedule is as follows:

Temporary Sign Revocable Permit Application	\$40.00 per application	Sign Quantity: _____
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Any temporary sign to be placed within the right-of-way must have an approved revocable permit prior to placement of the sign. If the temporary sign is not approved prior to placement, it may be removed without notice.

Application Authorization:

I (we) understand that if this Revocable Permit is granted by the Mayor or their designee, I (we) will be required to comply with all provisions in accord with the Use and Occupancy of Public Property in the Code of the City of Colorado Springs, 2001 as amended. I (we) agree to be responsible for any and all damages to property or injury to persons arising out of the exercise of the permit or the construction, installation or maintenance of any device or structure. I (we) agree to indemnify and save harmless the City, its Enterprises and all its officers, agents and employees from all suits, action or claims of any type brought for or on account of any injuries or damages received or sustained by any person or property related to the exercise of the permit, any act or omission of the permittee, the permittee's agents, or employees, or the failure of the permittee to maintain the structure or device or to provide necessary safety devices. I (we) agree to defend against any suit, action or claim and pay any judgment with costs, which may be obtained against the City, its Enterprises, its officers, employees or agents growing out of injury or damage. I (we) agree to maintain the permitted facilities throughout their operation and to provide location information of the permitted facilities as may be needed for future improvements.

I (we) understand and agree to abide by the temporary sign regulations as included with this Revocable Permit application.

Applicant Signature

Print Name

Date

APPLICATION REQUIREMENTS:

The Applicant is required to submit the application and the information set forth below:

Applicant

Planner

_____	1. Size and quantity of each proposed sign/s	_____
_____	2. Plan image or graphic depiction of the proposed sign/s	_____
_____	3. Consent from the adjacent property owner where the sign will be located	_____

REVOCABLE PERMIT REVIEW CRITERIA:

Applications for a Revocable Permit must meet all of the criteria listed in the City code before an application can be approved by Land Use Review.

Land Use Review:		
Representative: _____		
Approval	Denial	Date: _____
Conditions/Reasons: _____		

SIGNS MAY BE PLACED UP TO (90) DAYS PRIOR TO ELECTION AND MUST BE REMOVED NO LATER THAN (14) DAYS AFTER ELECTION DAY.