



City of Colorado Springs Mountain Metro Bicycle Valet Reservation and Release of Liability Agreement

Name of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Location(s) of Event: \_\_\_\_\_

Name of Event Planner: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Bike Valet Manager: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Is this a City Sponsored Event?    Yes     No

**IF YES:** Prior to the start of your event, bicycle racks will be delivered, set-up, and secured by the Independent Contractor. At the end of your event, bicycle valet racks will be disassembled and returned to the transit storage facility by the Independent Contractor.

Independent Contractor will provide event Bike Valet Manager with colored tyvek wristbands to identify bicyclists who have utilized and locked bikes to the bicycle valet racks.

**IF NO:** For non-City Sponsored events, a \$50.00 refundable deposit is required at the time the bicycle racks are either delivered or picked up for the event. The deposit will be refunded when all equipment is returned and determined to be in good working condition.

The Event Planner or Bike Valet Manager may make arrangements to pick-up and return the bicycle racks for an event, at no cost, by emailing this form to [dspinato@springsgov.com](mailto:dspinato@springsgov.com).

If the Event Planner or Bike Valet Manager can not make arrangements to pick-up and return the bicycle racks, the racks can be delivered, set-up, and secured by the Independent Contractor for a \$50.00 fee. The fee includes disassembling the racks and returning to the transit storage facility by the Independent Contractor.

I agree to the following: I release Mountain Metropolitan Transit Metro Rides and the City of Colorado Springs for theft of, or damage to bicycles, or articles left on bikes, while using the Bicycle Valet Racks. It is the sole responsibility of the event manager and the Bike Valet Manager to monitor and police the bicycle parking area, and to monitor and limit access to the bicycle parking area, to prevent theft of or damage to bicycles parked on the Bicycle Valet Racks.

PRINT NAME	SIGNATURE	DATE
_____	_____	_____