



COLORADO SPRINGS PLANNING

Land Use Review

Non-Owner Occupied Short-Term Rental Annual Affidavit

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All rental properties located within the City of Colorado Springs must have a valid short term rental license issued by the City of Colorado Springs and must abide by the city’s rental licensing requirements prior to leasing any rental property, or room(s) within a property, to another person or persons (City Code Section 7.5.1704).

According to Ordinance 19-101, short-term rentals that are non-owner occupied are precluded in single-family zoning districts and any new non-owner occupied permits are subject to a 500’ buffer to another non-owner occupied permit. An owner occupied permit is defined as the primary place of residency of the owner for not less than 185 days per year.

By signing below, I, _____ (Printed Name), swear under penalty of perjury that I am the owner or beneficiary of the property and **this is not my primary residence** as defined above:

_____ (address of STR). I understand that my short term rental license may be revoked at any time if I am found to not be in compliance with City Code Section 7.5.1706.

I acknowledge that this Affidavit is a “public record” and if I make a false entry or representation in this Affidavit, then I will commit a violation of City Code Section 9.3.104. I have carefully considered the contents of this Affidavit before signing. I affirm that the contents are true to the best of my knowledge.

Signature of Owner

Date

Printed Name of Owner

Notary Certificate

State of Colorado

County of El Paso

The foregoing certification was acknowledged before me this ___ day of _____, 20___, by _____.

Witness my hand and official seal.

My Commission Expires: _____

Notary Public