



City of Colorado Springs

**ADDENDUM #2**

**R23-091CA**

**August 22, 2023**

**NAME OF PROJECT: "On-Call Engineering Services for Colorado Springs Airport"**

**PROPOSAL DUE DATE: REMAINS:** Wednesday, September 6, 2023 - NO LATER THAN 3:00 PM

This document shall become as fully a part of the above named solicitation and Contract Documents as if included and shall take full and complete precedence over anything stated or shown to the contrary in them.

Acknowledgment: Each Offeror shall indicate in the place provided acknowledgment of receipt of this Addendum.

**Each and every Offeror, subcontractor, and material supplier shall be responsible for reading each and every item in this Addendum to ascertain the extent and manner it affects the work in which he is interested.**

**\*\*\*CHANGES TO THE PUBLICATION NOTICE\*\*\***

The following items and information are corrections and additions to the above referenced project.

**1. Questions & Answers Published**

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Offeror shall acknowledge receipt of this addendum by signing below, and this addendum must be returned as part of the proposal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm

R23-091CA ON-CALL ENGINEERING SERVICES FOR THE COLORADO SPRINGS AIRPORT  
ADDENDUM 2 – Q &A

- 1) Does the City have a preference for a firm that brings an all-inclusive team (vs those that pick/choose which specialty services they can provide in-house)?

**Answer: The City does not have a preference, however, it is the City's expectation that the successful firm will be able to meet the needs of the Airport as identified in the RFP for the 5-year term. If a firm anticipates having to partner with other entities to meet those needs, it is expected that those partnerships will be made apparent during the submittal/selection process, thus identifying the entire "team" the Airport can expect to work with over the 5-year term.**

- 2) How many contracts does the City anticipate awarding?

**Answer: One on-call engineering contract will be awarded.**

- 3) Is this a new contract for the City? If not, can the City share who the incumbents are?

**Answer: This is not a new contract for the City/Airport. The current Airport On-Call Engineering Contract is held by Reynolds, Smith, and Hills (RS&H, Inc).**

- 4) On page 19 of the RFP, under the heading 3. DISADVANTAGED BUSINESS ENTERPRISE there is a list of six items the Bidder or Offeror must submit with its proposal "on the forms provided herein." There does not appear to be forms provided for this purpose in the RFP. Are specific forms required, or can we include this information in our proposal in our own format.

**ANSWER: SECTION IV of the RFP consists of Special Contract Terms and Conditions/Special Solicitation Provisions/Federal Contract Terms and Conditions. The winning firm will be expected to accept these terms and conditions. For submittal purposes, firms should identify any DBE firms that will participate and a description of the work each DBE will perform. A percent or dollar amount is not needed at this time; however, the Colorado Springs Airport has published their DBE goal and methodology online, which can be found here:**  
<https://coloradosprings.gov/flycos/doing-business-cos-airport> **under Disadvantaged Business Enterprise. Firms are encouraged to seek DBE participation and should highlight past performance with DBE participation in their submittal.**

- 5) On page 19 of the RFP, Section 3. DISADVANTAGED BUSINESS ENTERPRISE, Item 3, requests the dollar amount of the participation of each DBE firm listed. The exact scope of work will be determined by each individual task order, as such the dollar amount is not known at this time. Would listing an approximate percentage be acceptable?

**ANSWER: See response to Question 4.**

- 6) At the top of page 20 of the RFP, Item 5 is "Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment." There does not appear to be a place on any forms where such as statement from a DBE firm would be included. If a written statement from each DBE firm on our team is required, please advise where to include it in our proposal.

**ANSWER: See response to Question 4.**

- 7) Can we include the signed form for Addendum 1, and forms for any subsequent addenda, in an Appendix? If not, where would you like those forms to appear in the proposal?

**ANSWER: Yes, to include the addenda in an Appendix is fine.**

- 8) There does not appear to be an advertised DBE goal for this contract listed in the RFP. Is there one?

**ANSWER: See response to Question 4.**

- 9) The pre-proposal meeting PowerPoint slides indicate "tabs and dividers should not contain proposal information." Are photos on divider tabs considered "proposal information?"

**ANSWER: Photos on Divider tabs is ok**