

Westside Community Center Proposed 2023 Fees and Charges

Parks, Recreation and Cultural Services
Advisory Board
March 9, 2023



Kim King,
Recreation and Administration Manager

City User Fee Policy



- Provides general guidelines for establishing a fee structure for all departments of the City
- Establishes review process for fee policy
- Cost recovery levels identified to provide guidance for all departments of the City
- Fee related items must be placed on City Council Budget Committee agenda
 - Legislative: moves to City Council for resolution
 - Administrative: moves to Mayor for consideration

Fees and Charges Process



To bring site rental fees in line with the other three community centers, spaces were evaluated across the centers to determine proposed rates.



Fees and Charges Comparison



Rentals - Commercial Organizations For Profit (per hour)									
	Kitchen	Room	Gymnasium (non-sporting events) includes setup/staffing /tear down	Gymnasium (Sporting Event)	Use of scoreboard during rental - one time cost	Multi- purpose	Entire Facility not to include gymnasium	Entire Facility	Entire Facility plus outdoor area
Hillside	\$ 150.00	\$ 100.00	\$ 370.00	\$ 120.00	\$ 10.00	\$ 150.00	\$ 280.00	--	--
Deerfield Hills	--	\$ 75.00	--	--	--	--	--	--	--
Meadows Park	\$ 50.00	\$ 100.00	\$ 115.00	--	--	--	--	\$ 300.00	--
Westside CC*	--	\$ 100.00	\$ 120.00	\$ 120.00	--	\$ 115.00	--	\$ 280.00	\$ 300.00
						Farmhouse		includes gym	includes gym

Fees and Charges Comparison



	Rentals - Private Citizen or Not for Profit Organizations (per hour)								
	Kitchen	Room	Gymnasium (non-sporting events) includes setup/staffing /tear down	Gymnasium (Sporting Event)	Use of scoreboard during rental - on time cost	Multi- purpose	Entire Facility not to include gymnasium	Entire Facility	Entire Facility plus outdoor area
Hillside	\$ 80.00	\$ 50.00	\$ 200.00	\$ 80.00	\$ 10.00	\$ 85.00	\$ 150.00	--	--
Deerfield Hills	--	\$ 60.00	--	--	--	--	--	--	--
Meadows Park	\$ 50.00	\$ 50.00	\$ 60.00	--	--	--	--	\$ 125.00	--
Westside CC*	--	\$ 50.00	\$ 80.00	\$ 80.00	--	\$ 75.00	--	\$ 150.00	\$ 170.00
						Farmhouse		includes gym	includes gym
See "WCC Rooms" sheet for more information on anticipated 2023 fees and spaces									

Proposed Fees



Proposed Fees



Exhibit A – Westside Community Center Rental Rates for 2023

Room Name	Type	amount listed is hourly rate	
		Rate For Profit	Rate Ind. Citizen or Not for Profit
Main Building Community Center			
Hughes Hall (Gymnasium)	Gymnasium	\$ 120.00	\$ 80.00
Hughes Hall plus use of Stage (such as performance/speech)	Gymnasium and Stage	\$ 145.00	\$ 105.00
add room setup/takedown such as facility tables/chairs	setup/takedown	Add \$50/hr	Add \$50/hr
Stage Only (for practices/rehearsal/no use of Hughes Hall)		\$ 50.00	\$ 50.00
Upper Classroom	Classroom	\$ 100.00	\$ 50.00
Café	Classroom	\$ 100.00	\$ 50.00
Middle Classroom	Classroom	\$ 100.00	\$ 50.00
Farmhouse Room	Classroom with restroom/playground access	\$ 115.00	\$ 75.00

Proposed Fees (continued)



Exhibit A – Westside Community Center

Rental Rates for 2023

Room Name	Type	amount listed is hourly rate	
		Rate For Profit	Rate Ind. Citizen or Not for Profit
Whole Building indoor including gymnasium	Whole building	\$ 280.00	\$ 150.00
Whole Building indoor including gymnasium plus outdoor space	Whole building	\$ 300.00	\$ 170.00
East Cottages			
East classroom (bathrooms in room, direct access to playground)	Classroom	\$ 125.00	\$ 75.00
West/Middle Classroom (rented as one)	Classroom	\$ 125.00	\$ 75.00
Whole East Cottages building (all rooms)	Whole building	\$ 250.00	\$ 150.00
Whole East Cottages building (all rooms) plus outdoor space	Whole building	\$ 270.00	\$ 170.00
Main Building and East Cottages			
Main Building and East Cottages - whole buildings	Whole buildings	\$ 530.00	\$ 300.00
Main Building and East Cottages - whole buildings plus outdoor space	Whole buildings plus outdoor	\$ 550.00	\$ 320.00

Fees and Charges Process



Proposed fees and charges will be presented at the City Council Budget Committee Review meeting on March 14, 2023

- a) Public input conducted through presentation at Parks Board
- b) Final version will move forward through the Administrative Approval process
- c) Anticipated effective date is May 1, 2023



Questions?

