

**ADMINISTRATIVE REGULATION 2023-11**  
**Mayor Blessing Mobolade**

**DATE:** December 15, 2023

**TOPIC:** Right-of-Way Permit Fees

**LEGAL AUTHORITY:** City Charter §§ 3-10(b) and 15-30  
City Code §§ 1.2.314  
Administrative Regulation 2020-03

**1.0 Purpose and Scope:** This Administrative Regulation sets the fees for right-of-way permits for activities within the public right-of-way.

**2.0 Terms Defined:** "Right-of-way permit fee" – is the fee charged for permits issued to perform work within the public right-of-way in accordance with Chapter 3 of the Code of the City of Colorado Springs 2001, as amended ("City Code"). The permit fee is intended to recover a portion of the cost associated with issuing the permit, conducting inspections and accepting the work upon completion of the construction activity within the public right-of-way.

**3.0 Procedures:**

**3.1 In General:** Pursuant to § 3-10(b) of the Charter of the City of Colorado Springs, the Mayor shall perform all executive and administrative functions of the City, including promulgation of administrative regulations. Fees and charges set by the Mayor shall be implemented by administrative regulation as set forth in City Code § 1.2.314. The recovery of costs related to public right-of-way permits is an administrative function of City government.

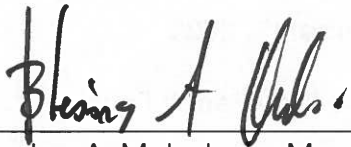
**3.2 Permits:** The City Engineer must issue permits for work performed within the public right-of-way in accord with Chapter 3 of the City Code for concrete, excavation, and traffic control activities.

**3.3 Establishment of Fees and Charges:** This Administrative Regulation sets the public right-of-way permit fees shown in the attached table. This Administrative Regulation updates and increases fees for excavation and traffic control permits only. The fees are set in accord with Administrative Regulation 2020-03 and based on partial recovery of 2023 actual costs incurred to perform related permitting, inspection and acceptance of work performed under public right-of-way permits required by Chapter 3 of the City Code.

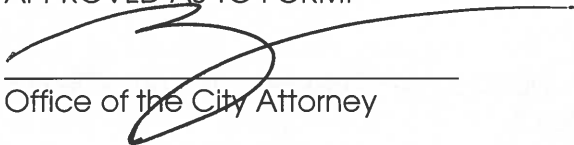
**4.0 Miscellaneous**

**4.1** This Administrative Regulation shall be effective as of **January 1, 2024**, and shall remain in effect until amended or rescinded.

**4.2** This Administrative Regulation shall be filed with the City Attorney and made available for public inspection on the City's website.

  
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Blessing A. Mobolade, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Office of the City Attorney

## 2024 ENGINEERING FEE SCHEDULE

effective January 1, 2024

<b>Excavation Permit Fees</b>	
Type of Permit:	Fees
<b>Trenching Excavation Permit:</b>	
<i>Non-Telecommunication Provider / Non-cable Operator</i>	
Excavations less than 100 ft long (no intersections)	\$195.00
Excavations 100 ft - 500 ft long (no intersections)	\$265.00
Excavation over 500 ft	\$490.00
Excavation involving any intersection	\$490.00
<i>Telecommunication Provider / Cable Operator</i>	
Excavations less than 100 ft long (no intersections)	\$195.00
Excavations 100 ft - 500 ft long (no intersections)	\$265.00
Excavation over 500 ft	\$490.00
Excavation involving any intersection	\$490.00
<b>Boring Permit:</b>	
<i>Non-Telecommunication Provider / Non-cable Operator</i>	
Less than 200 ft.	\$195.00
200 ft. to 550 ft.	\$490.00
550 ft. to 1,000 ft.	\$490.00
Involving intersection	\$490.00
Core/soil samples	\$195.00
<i>Telecommunication Provider / Cable Operator</i>	
Less than 200 ft.	\$195.00
200 ft. to 550 ft.	\$490.00
550 ft. to 1,000 ft.	\$490.00
Involving intersection	\$490.00
Core/soil samples	\$195.00
<b>Pavement Degradation Fees</b>	
Type of Permit:	
<i>Non-Telecommunication Provider / Non-cable Operator</i>	
Arterial/Collector Pavement Age 0-5 years (Sq. Ft.)	\$3.87
Arterial/Collector Pavement Age 6-20 years (Sq. Ft.)	\$2.76
Residential Pavement Age 0-5 years (Sq. Ft.)	\$3.32
Residential Pavement Age 6-20 years	\$2.76
<i>Telecommunication Provider / Cable Operator</i>	
Arterial/Collector Pavement Age 0-5 years (Sq. Ft.)	\$3.76
Arterial/Collector Pavement Age 6-20 years (Sq. Ft.)	\$2.65
Residential Pavement Age 0-5 years (Sq. Ft.)	\$3.21
Residential Pavement Age 6-20 years (Sq. Ft.)	\$2.65
<b>Other Applicable Fees:</b>	
Inspection Overtime Fee (per hour)	\$56.41
Re-inspection (re-do)	\$35.12
No permit for the job	2x permit
Second no permit for the job	3x permit
<b>Traffic Control Permit Fees</b>	
Type of Permit:	
<i>Non-Telecommunication Provider/Non-Cable Operator:</i>	
>5000 Average Daily Traffic on Affected Street Per Permit/Setup	\$205.00
<5000 Average Daily Traffic on Affected Street Per Permit/Setup	\$105.00
<i>Telecommunication Provider/Cable Operator:</i>	
>5000 Average Daily Traffic on Affected Street Per Permit/Setup	\$205.00
<5000 Average Daily Traffic on Affected Street Per Permit/Setup	\$105.00
<b>Other Applicable Fees:</b>	
No Permit For the Job: >5000 Average Daily Traffic	2x permit
No Permit For the Job: <5000 Average Daily Traffic	2x permit
Second No Permit For the Job: >5000 Average Daily Traffic	3x permit
Second No Permit For the Job: <5000 Average Daily Traffic	3x permit

