



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

MINUTES

Airport Advisory Commission

Wednesday, July 24, 2024

3:00 PM – 5:00 PM

Colorado Springs Airport Conference Room B

(Public Via Teleconference)

Teams Meeting

VOTING

COMMISSIONERS PRESENT:

John Buckley – Chairman
Danny Mientka – Commissioner
Mark Volcheff – Commissioner
John Eastman – Commissioner
Al Peterson – Commissioner
George Mentz – Commissioner (via TEAMS)

VOTING

COMMISSIONERS ABSENT:

Michelle Ruehl – Vice Chairman

NON-VOTING

MEMBERS PRESENT:

Dan Roehrs – Alternate Commissioner (via TEAMS)
Randy Helms – City Council Representative
County Commissioner Stan VanderWerf – Liaison
Commissioner (arrived late)
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)

NON-VOTING

MEMBERS ABSENT:

Brian Risley – City Council Representative
Dave Elliot – Meadow Lake Airport Liaison

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
Jennifer Cook – Executive Assistant
Chris Padilla – Senior Airport Planner
Dana Jackson – Properties Manager
Garrett Hintze – Air Service Development Analyst
Steve Hedden – Finance & Properties Manager
Jeremy Owings – Operations Manager
Ivette Rentas – Airport Customer Relations Coordinator
(via TEAMS)

GUESTS PRESENT:

Bob Sedlacek, Hudson
Kelly Frontczak, jetCenters of Colorado (via TEAMS)
Other attendees via phone were unknown

I. MEETING CALLED TO ORDER at 3:02 PM JULY 24, 2024, by CHAIRMAN BUCKLEY

II. APPROVAL OF THE JUNE 26, 2024 MEETING MINUTES

Commissioner Volcheff made a motion to approve the June 26, 2024 meeting minutes. Commissioner Eastman seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

III. COMMUNICATIONS

- None

IV. PUBLIC COMMENT

- None

V. NEW BUSINESS AND REPORT ITEMS

A. Land Use Review – Chris Padilla

Chris Padilla presented four (4) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #3, and #4 as presented by airport staff. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

B. Director’s Airport Business Report

- **Project Status Report**
 - Airport/Airfield construction report presented by Chris Padilla.
 - Milton E. Proby Parkway Rehabilitation - Additional coordination meetings for SWENT input, site walks being scheduled. Asphalt designs pending traffic count study. Identified full replacement slabs 7/18.
 - Federal Inspection (FIS)/User Fee Facility (UFF) - 100% Design with addendum submitted 7/18. Coordinated Design with TSA and CBP.
 - Oversize Baggage Handling System – TSA equipment installed; ongoing coordination for network and controls integration (“handshake”). Internal Testing 7/22-7/23. East side TSA final inspection 7/29. Westside belt continuing work.

- Concourse Modernization (construction) – Lounge Area Paneled off for new operator. Scheduling, procurement, and coordination ongoing. Started Gate 10 work.
 - Concourse Modernization Window Install (construction) - Still in shop drawing submittal phase. Long-lead time for self-tinting windows. Coordination for tenant spaces ongoing.
 - Taxiway Alpha Phase (A4-A7) - Notice of Award for Entitlement portion only. Remaining awards contingent upon FAA funding. Laydown yard work started 7/15. Pond work to start on 7/22.
 - Federal Inspection (FIS)/User Fee Facility (UFF) - Demo phase started 7/15. Working on Bid Package 3 for final construction cost.
- **Traffic Trend Report**
 - Airline data analysis presented by Garrett Hintze.
 - The Colorado Springs Airport (COS) welcomed 234,890 total passengers for the month of June. This represents a 10 percent increase in the total number of passengers from last June.
 - Enplanements were up by 8 percent year-over-year, with 116,417 travelers boarding a plane out of COS in June.
 - Seats available in the market were reported at 136,597, marking a 9.5 percent increase from June 2023. Of those available seats, the majority were filled with an average load factor of 85.2 percent.
 - **COS Financial Report**
 - COS financial report presented by Steve Hedden.
 - **Airport Business Development Report**
 - Airport business development report presented by Dana Jackson.

C. **General Business** – Director Greg Phillips

- Director Phillips shared his and the commissions' thanks and appreciation to Mary Beth Burichin, Marketing & Advertising Specialist, for her successful advertising program at COS.
- Jeremy Owings, Operations Manager, spoke to the Pikes Peak Regional Airshow (PPRAS), hosted at COS August 15 through 18, 2024.
- A global glitch caused by a corrupted software update from CrowdStrike affected airlines around the world. The glitch disabled 8.5 million Windows devices, including at airports, causing flight delays and cancellations.
- Director Phillips shared that Hudson, managed by Bob Sedlacek, has had some remarkable retail sales of late.
- Director Phillips announced the appointments of Jim Lovewell and Alex Kovacs as Assistant Directors. Both will be joining COS in the coming months.

D. **Chairman's Report** – Chairman Buckley

- None

VI. OTHER BUSINESS

- Chairman Buckley spoke to the Boards, Commissions, and Committees' Work Plan as requested by the Colorado Springs City Council.

VII. COMMISSION MEMBERS' COMMENTS

- None

VIII. CHAIRMAN'S COMMENTS

- None

IX. ADJOURNMENT

- Chairman Buckley adjourned the meeting at 5:23 PM.

The next meeting date is Wednesday, August 28, 2024