

## Mountain Metropolitan Transit Safety Committee Agenda

Thursday, October 17<sup>th</sup>, 2024

2:00 p.m.

Transit Administration Building, Large Conference Room

### I. Call to Order/Establish Voting Members

- Voting
  - Kevin Bruce, MMT, Voting
  - Matt Heafner, Transdev, Voting
  - Mike Sacchetta, Transdev, Voting
  - Jessica Abbas, Transdev, Voting
  - Sharon Clements, ATU, Voting
  - Petina Tamati, ATU, Voting
  - Margie Sullivant, ATU, Voting
  - Torrance Armstead, ATU, Voting
- Guests/Non-Voting
  - Laura Zapien, Transdev, Guest
  - Jon Castro, Transdev, Guest
  - Noah Harper, ATU, Guest
  - Lan Rao, MMT, Guest
  - Ben Lloyd, MMT, Guest
  - Chris Kaplan, MMT, Secretary of the Committee & Administrative Representative

### II. Approval of Agenda

*Action: Approve*

Ms. Abbas motioned to approve. Mr. Armstead seconded.

**The motion passed 8-0.**

### III. Approval of Minutes from September 12<sup>th</sup> and September 28<sup>th</sup> Meetings (Enclosures)

*Action: Approve*

Ms. Sullivant motioned to approve. Ms. Abbas seconded.

**The motion passed 8-0.**

### IV. Urgent Business (Discussion)

Ms. Sullivant requested carbon monoxide sensors be installed in K-buses. Mr. Bruce agreed to gather information on the issue and report back at a subsequent meeting.

V. Old Business

a. Update – Driver Barriers and Seats

Mr. Bruce provided updates on the status of fixed route coach driver barriers. Mr. Bruce provided updates on the status of test seats for fixed route coaches. Mr. Bruce gave an overview of various specifications of the test seats which were previously discussed with Ms. Sullivant.

VI. Reports

a. Monthly Safety Data (September and trends)

VII. New Business

a. Introduction to FTA General Directive 24-1

*Action: Discussion*

*Attachment: FTA General Directive 24-1*

Mr. Bruce gave a brief overview of FTA General Directive 24-1 and agreed to send information regarding definition and classification of transit worker assaults.

Ms. Sullivant motioned to make the General Directive the primary focus of the next Safety Committee meeting. Mr. Bruce seconded. **The motion passed 8-0.** Mr. Bruce emphasized the need to also begin working on the 2025 Safety Plan revisions.

b. K-Bus Alarm Wiring Concern – ESRP Report

*Action: Mitigation Status Report*

Mr. Bruce informed Committee that Fleet Maintenance is investigating the issue. Mr. Kaplan asked Mr. Heafner to ensure that he informs the reporting employee about follow-up efforts. Mr. Sacchetta agreed to follow-up on the matter.

c. Minivan Stickers – ESRP Report

*Action: Mitigation Status Report*

Mr. Bruce informed the Committee that Fleet Maintenance was working on applying the stickers.

d. Farebox Injury Risk – ESRP Report

*Action: Hazard Risk Assessment Discussion*

*Attachment: Hazard Risk Rating Review Worksheet*

The Committee discussed the risk. Potential mitigations proposed included adding foam to the corners or rotating the box. Mr. Sacchetta and Mr. Bruce agreed to follow up on the matter and report back.

VIII. Next Meeting Topics

IX. Adjourn

Ms. Abbas motioned to adjourn. Mr. Armstead seconded. **The motion passed 8-0.**