



MEETING MINUTES

Law Enforcement Transparency and Advisory Commission (LETAC)

Monday, November 4, 2024, 5:00 to 6:30 p.m.

1. Call to Order

- The meeting was called to order at 5 p.m.
- **Present Commissioners:** Andrew Hoskins, Christopher Burns, David Noblitt, Deborah Walker, Sherryl Dillon, Rachael Flick, Johnathan Williams (Online), Jim Mason, Johnny Taylor and Nathan Whittington.
- **Excused Absence:** Janice Frazier
- **Councilmember Liaisons:** Yolanda Avila and Randy Helms were in attendance.

2. Approval of October 14, 2024, Meeting Minutes

- **Motion:** Commissioner Walker moved to approve the minutes, seconded by Commissioner Hoskins. The motion passed unanimously.

3. Citizen Comment

- No citizen comments were received.

4. Ice Breaker

- Commission Chair Flick facilitated an activity focused on Cognitive Bias.

5. Vote on LETAC Rules and Procedures

- **Motion:** Commissioner Hoskins moved to approve the LETAC Rules and Procedures with amendments with Commissioner Mason, seconded by Commissioner Mason. The motion passed unanimously.
- Notes on amendments:
 - Incorporation of suggestions by Commissioner Dillon (pending)
- Clarification on Rule 3-12(A)(3) (addressed to the City Attorney's Office, CAO):
 - A motion to suspend the rules may be used to address a specific item of business outside of the usual agenda order or to set aside a procedural rule temporarily. Examples include



- Taking up an item on the agenda out of order.
- Proceeding directly to debate without a motion and second.
- Extending the meeting time.
- Allowing a non-Commissioner member to comment during a debate.
- Suspensions apply only to the current meeting and do not carry forward.
- While rarely used in formal City meetings, including this provision in LETAC rules may provide useful for exceptional circumstances.

6. Discuss the Structure for Review and Recommendations on PERF Report

- **Timeline:** Amanda Terrel-Or, CSPD Strategic Initiatives Manager indicated that updates on the PERF report are not expected until January 2025.
- **Tasks:**
 - **Engagement with CSPD:** Commissioner Burns will contact CSPD to formally request engagement in the Police Academy and ride-along programs.
 - **PERF Report Review:** Commissioners divided the contents of the PERF Report for review:
 - **First Half:** To be discussed at the December 2024 meeting.
 - **Second Half:** To be discussed at the January 2025 meeting.

7. Discuss the Presentation of LETAC Work Product at the City Council Work Session (10/21)

- Commissioner Dillon presented LETAC's work product to the City Council.
- Confusion arose regarding one of the recommendations related to City Ordinances on public protests.
- Commissioner Chair Flick, will contact Councilmembers via email to provide clarification on the recommendation.

8. Discuss Avenues for Improving Community Engagement

- Tabled to the next meeting on December 2, 2024.

9. Subcommittee Updates

- No Subcommittee updates.



10. LETAC Vacant Seat Updates

- Applicants are under review and interviews will be conducted in December.

11. Adjournment

- The meeting was adjourned at 6:30 p.m.