

		<h2 style="margin: 0;">Parks, Recreation and Cultural Services Policies and Procedures</h2>	
Responsible Staff or Body:		Effective Date:	06/2020
Community Recreation Manager		Review Frequency:	As Needed
External Review Conducted:		Date of Last Revision:	10/2024
City Attorney		Date of Next Review:	
Approval Signature:			
PRCS Director: <i>Britt I. Haley</i>		Date: 11/12/2024	

# CODE OF CONDUCT POLICY: RS-01

## I. Purpose

The purpose of this policy is to outline and identify a Code of Conduct in Colorado Springs Parks, Recreation and Cultural Services (PRCS) facilities and programs. The Department cultivates an atmosphere of acceptance, courtesy, and respect. The Code of Conduct identifies supportive behaviors and outlines prohibited behaviors. This allows PRCS to protect the wellbeing and safety of visitors, users, guests, spectators, employees, and volunteers. No action, behavior, or conduct should interfere with another’s use and enjoyment or job or function in a PRCS facility or program, nor damage or destroy Department equipment, facilities, or property.

## II. Definitions and References

**Department Facilities and Spaces:** shall include, but are not limited to, City community centers and spray grounds, ice skating centers and rinks, Department offices and buildings, and sporting fields and facilities.

**Programs:** shall be defined as any gathering for an organized or intended purpose, that is led, facilitated, or otherwise hosted by the Department or its designee, contractor, or volunteer. Programs may be activities, classes, events, gatherings, socials, special events, or similar-type activities sponsored by the City.

Per **City Code §4.2.101: Authority to Promulgate**, PRCS Department Managers have the authority to establish administrative rules.

Documents where policy is referenced:

- Patron Code of Conduct posters/signage in facilities
- Sports League Behavioral Policies
- Youth and Adult Sports Policy and Procedure Manual
- Therapeutic Recreation program and staff policies
- Sertich Ice Center program and facility policies

- Acacia Ice Rink program and facility policies
- Summer camp policies and procedures
- Community Center facilities, programs, and staff handbooks
- And other facility guidelines

## II. **Policy**

Patrons, participants, and visitors agree to abide by this Code of Conduct upon access to Department facilities, spaces, and while on the premises of any Department facility and/or while participating in Department programs:

- a. Demonstrate respect, regardless of individual opinion, for ethnicity, gender, race, sexuality, age, disability, national origin, religion, or military status.
- b. Always treat staff, other users, and visitors with respect and courtesy, even when conveying a complaint or disagreement.
- c. Express and practice civility that encourages discussion and exemplifies acceptance, consideration, and restraint.
- d. Exhibit care and concern for the safety and well-being of fellow citizens and exhibit a sense of community goodwill and citizenship.
- e. Cooperate with law enforcement or Department staff to protect targets of offensive or inappropriate behavior.

The following inappropriate behaviors may result in voluntary or involuntary loss of access to and/or use of Department facilities, spaces, or programs, temporarily or indefinitely. This Code of Conduct does not apply to traditional public forums such as public parks, streets, and sidewalks.

- a. Behavior that is or could be construed as abusive, aggressive, harassing, threatening, intimidating, dangerous, lewd, criminal, or violent.
- b. Language or gestures that are loud, abusive, intimidating, threatening, foul, or insulting.
- c. Engaging in any activity or behavior prohibited by law, City policy, or facility or program rule.
- d. Exhibiting disruptive or unsafe behavior, including any conduct that interferes with use or enjoyment of the facility or programs by other patrons, or with the functioning of staff or volunteers.
- e. Activities or behaviors (that are outside of the standard scope of a program or activity) that result in injury or harm to any patron, volunteer or staff, facilities, equipment, or property.
- f. Improper use or abuse of facility amenity or equipment. In addition to those activities prohibited by this standard, restrooms may not be used for personal bathing, as laundry facilities, loitering, or for sleeping purposes.
- g. Failure to wear clothing covering the upper body and genitalia or failure to wear shoes in a Department facility or program, except where specifically permitted.
- h. Having a smell or lack of hygiene that may interfere with general enjoyment of Department facilities, spaces, or programs by participants, guests, or other visitors.

- i. Soliciting the sale of any merchandise or services without prior consent of Department staff.
- j. Disruptive, defiant, or inappropriate activities including downloading and/or viewing of pornographic materials.
- k. Use and/or sale of drugs, drug paraphernalia, tobacco, tobacco products or alcohol (outside of permitted use) inside Department facilities.
- l. Bringing unauthorized animals into Department facilities marked *animals prohibited*, except those authorized as Americans with Disabilities Act (ADA) service animals.
- m. Riding skateboards, roller skates, bicycles, rollerblades, scooters, or other wheeled devices inside or on Department facilities, grounds, or equipment, except ADA assistive devices or as specifically authorized by the Department.

Persons charged with any type of criminal activity that has a “No Contact Order” or “No Trespass Order” or any individual with a “No Contact Order” or “No Trespass Order” are restricted from recreation and community facilities, spaces, and programs.

**IV. Procedure**

The PRCS Department reserves the following rights to remedy violations of the Code of Conduct:

- a. City, Department, and its staff, volunteers, or Public Safety personnel may deny access to any person or group of persons it reasonably believes is violating or at risk of violating this Code of Conduct.
- b. City and Department staff, volunteers, or Public Safety personnel may ask patrons exhibiting inappropriate behavior to modify their behavior or to voluntarily leave the facility/space immediately.
- c. Non-compliance with the Code of Conduct may result in any person or group of persons being required to involuntarily leave the facility, and may result in arrest and prosecution, and/or denial of access to facility, space, or programs for a prescribed period or indefinitely.
- d. Departure, removal, or expulsion from a facility and/or program may result in the forfeiture of program or facility fees. As well, additional fees and/or charges associated with violating this policy may be assessed.

Review and Revision History:	
Adopted	Date: 06/2020
Revision & updated format	Date: 10/2024