



parks · recreation · cultural services

**YOUTH & ADULT SPORTS**

## BASIC RENTAL GUIDELINES

### TOURNAMENTS

- 1 Contact Person per Organization/Group
- A \$500 deposit, the signed contract and copy of insurance are due **15 business days** after approval
- Field maintenance request can be made no later than **10 business days** prior to first date of tournament
- Cancellation of fields must be done no later than **72 business hours (9 business days)** prior to first date of use to get deposit back
- Permit will be issued once balance on account paid in full. Permit will need to be signed by all parties.

### ATHLETIC FIELDS

- 1 Contact Person per Organization/Group
- A \$250 deposit and signed contract are due **10 business days** after approval for multiple dates
- Reservation must be made **4 business days** before rental date
- Field maintenance request needs to be made at time of booking
- Cancellation of fields must be done no later than **3 business days** prior to first date of use to get deposit back
- Cancellation due to weather must be done within 48-hours by email or phone to receive credit or refund
- Permit will be issued and balance on account must be paid in full prior to the/first rental date(s)

### RENTAL FEES

BALL FIELD	MULTI-USE FIELD <i>(soccer, football, ultimate frisbee)</i>	ADDITIONAL REQUESTS
Skyview: \$40/hour/field	\$35/hour from <u>April-October</u>	\$47/Line and Drag/Field
4- Diamond, Gossage, Leon Young, Memorial, Rampart, Cottonwood, Ford Frick, Village Green, and Monument Valley South: \$32/hour per ball field	\$45/hour from <u>November-March</u>	\$25/Drag/Field
<i>Any other ball field NOT listed above:</i> \$23/hour/ball field	Coleman (Sandcreek Soccer Field): • April-October: \$50/hour • November-March: \$60/hour	\$22/Line/Field
	Venezia: \$100/hour/section (3 available)	\$30/Field Lights/Field/Hour
		Field Installation including goals: \$180/field Field Installation no goals: \$130/field Adding Goals to Existing Field: \$160/field

### CHECK AVAILABILITY (NOT RESERVATION)

For your convenience, field availability can now be checked in real time by going to our [reservation site](#).

### RESERVATIONS AND CONTACT

Phone: (719) 385-6531 (*messages only*)  
 Fax: (719) 385-6013  
 Email: [fieldreservations@springsgov.com](mailto:fieldreservations@springsgov.com)

### SPORTS OFFICE

1315 East Pikes Peak Avenue  
 Colorado Springs, CO 80909  
*(northwest corner of Memorial Park)*

### BUSINESS HOURS

Mondays-Friday; 8 am-2 pm  
*(Closed all City Holidays)*



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