



**MINUTES
Airport Advisory Commission
Wednesday, January 22, 2020
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: John Maier – Chairman
Bill Nichols – Vice Chairman
Hal Ellis – Commissioner
Michelle Ruehl – Commissioner
Chic Myers – Commissioner
Aaron Wood – Commissioner

COMMISSIONER ABSENT: David L Couch – Commissioner

**NON-VOTING
MEMBERS PRESENT:** Mark Volcheff – Alternate Commissioner (conference call)
Councilor Andy Pico – City Council Representative (arrived later)
County Commissioner Stan VanderWerf – Liaison Commissioner (arrived later)

**NON-VOTING
MEMBERS ABSENT:** Bill Murray – City Council Representative
County Commissioner Mark Waller – Liaison Commissioner
Dave Elliott – Meadow Lake Airport Liaison

CITY STAFF PRESENT: Greg Phillips – Director
Michael Gendill – Legal Advisor
Ivette Rentas – Customer Relations Coordinator
Kevin Keith – Aviation Planner
Steven Gaeta – Design & Construction Manager
Brett Miller – Assistant Director of Aviation (arrived later)
Dana Schield – Communications Specialist II
Nick Condon – Airports Operations Manager

GUESTS PRESENT:

Greg Dyer – Jviation
Travis Vallin – Jviation
Ann Werner – Pikes Peak Area Council of Governments (PPACG) (arrived later)
Brian Potts – PPACG (JLUS)
Amy Kelley – US Air Force Academy
Michael Shafer – Peterson Air Force Base
Jonathan Wasche – Peterson Air Force Base
Dan Reimer – DSR LLC, Jviation
Nick Johnson – Jviation
Wayne Heilman – The Gazette
Morgan Einspahr – Jviation
Hilary Fletcher – Jviation
Tony Davis – Jviation
Robert Sedlacek – Paradies
Patsy Buchwald – Paradies
Alex McKean – RS&H
Ted Wilson – Fort Carson, Air Traffic Control (ATC)
Kurt Jennings – Federal Aviation Administration (FAA)
Craig Dossey – Executive Director, El Paso County
Mark Gebhart – Deputy Director, El Paso County
Lonna Thelen – Principal Planner, City of Colorado Springs
Peter Wysocki – Director Planning & Development, City of Colorado Springs
(arrived later)
Kristy Martinez – Planning Supervisor, City of Fountain

I. **MEETING CALLED TO ORDER at 3:00PM January 22, 2020 by CHAIRMAN MAIER**

II. **APPROVAL OF THE DECEMBER 18, 2019 MEETING MINUTES**

Chairman Maier requested that verbiage be added (item VI, section C, second bullet point) to read: A reception for the American Airlines inaugural flight to Phoenix is being held after today's meeting.

Kevin Keith requested the verbiage Peak Innovation Park (item VI, section B, third bullet point) be amended to read: West Side Development.

Vice Chairman Nichols made a motion to approve the December 18, 2019 meeting minutes as amended. Commissioner Myers seconded.

Discussion: None

Vote: **APPROVED (Unanimous)**.

III. **INTRODUCTION OF GUESTS**

IV. **COMMUNICATIONS**

- Chairman added one (1) change to the agenda;
 - Airport Land Use Compatibility Briefing, Aviation (item VII) was moved on the agenda and will follow the completion of the Land Use Items (item VI, section A).

V. **PUBLIC COMMENT**

- None

VI. **NEW BUSINESS AND REPORT ITEMS**

A. Land Use Review – Kevin Keith

Kevin Keith discussed eleven (11) Land Use Items.

Land Use Items #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, and #11: Briefed

Commissioner Myers made a motion to approve Land Use Items #1, #2, #3, #4, #5, #6, #7, #8, #9, and #10 as recommended by airport staff. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous)**.

Chairman Maier moved to table Land Use Item #11 until the February 26, 2020 meeting pending additional information. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous)**.

Airport Land Use Compatibility Briefing – Aviation [Airport Planner on Call]

- Aviation provided an in-depth presentation to the members and guests in attendance at the meeting. A robust interactive discussion including both members and guest culminated the Aviation's presentation.

Craig Dossey, Executive Director, El Paso County Planning and Development, suggested that members of the development community should be integrated into ongoing discussions with the Commission, and be provided an opportunity to share their land development prospective.

Chairman Maier mentioned there is a current vacancy on the Airport Advisory Commission, and membership from the development community was being solicited.

B. Director's Airport Business Report

- Project Status Report – Steven Gaeta
 - Sunlight Solar engineer has determined a resolution to the carport's structural deficiency. Construction completion is now anticipated by March 2020.
 - Replacement of escalators #1, #2, and #4 will begin in February 2020.
 - First Floor Rehabilitation construction of the west side is anticipated to be completed by the end of January and the last phase of construction will transition to the east side.
 - The airport's south main elevator is currently awaiting parts for repair and is expected to be out of commission until March 2020. The north elevator received a full inspection from Schindler Elevator and passed.
 - Alex McKean, RS&H, briefed the Commission on the planned rehabilitation of the west side runway 17R/35L scheduled for 2021. Construction is anticipated to take approximately 90 days once construction begins.
 - The West Side Operators Group is scheduled to meet on January 29, 2020. An invitation has been sent to all the west side tenants.

- Traffic Trend Report – Greg Phillips
 - Twelve (12) month year-end report ending in December 2019 shows that overall enplanements were down 2%, seats down 0.9%, and load factors down 0.9%.
 - Airport consultant Mike Boyd is projecting 885,000 enplanements for 2020 which would be the highest number since 2009.
 - Greg Phillips and Mike Boyd are attending the Routes America Conference in February 2020.
 - Greg Phillips and Mike Boyd have a scheduled meeting with Spirit Airlines in February 2020 to discuss future probabilities.

- COS Financial Report – Greg Phillips
 - Airport revenues and expenses are running on forecast.

- Airport Business Development Report – Greg Phillips
 - The Air Service Development Management position remains vacant. The airport has hired a recruiting firm to execute a full search.
 - The airport is hosting "Leaders at Lunch" where business leaders will have the opportunity to discuss/share input regarding Peak Innovation Park and additional development throughout airport property.
 - On January 14 City Council approved the sale of land for the development of the Hotel in the Peak Innovation Park.
 - The Purchase of Sale Agreement for project Rodeo has been signed and closing is near completion.
 - The airport is waiting on the US Forest Regional Tanker Base to sign the lease agreement to reach completion.
 - A new Olympic City USA sign will be installed on Milton E Proby heading west towards Powers Blvd.

C. Chairman's Report

- City Council voted 9 to 0 approval for recommendation of the Hotel construction project.
- The Commission's annual Ethics Training will occur at the February 26, 2020 AAC meeting.

VII. **OTHER BUSINESS**

- Jviation Airport Land Use Compatibility Briefing (moved to item VI).
- Commissioner Myers shared that The State Aeronautics Board, division of Aeronautics for CDOT released the resolution and advocacy positions that will be used by the Director, Board, Legislators, and Government around the state.
 - After nineteen (19) years, approval of a statement that reads; “We are in favor of an enhancement of the Passenger Facility Charge (PFC)” is expected at the next Colorado Aeronautics Board (CAB) meeting.
 - Representative for the State of Colorado has gone to Congress with a proposal for a law that will allow local airports to set restrictions on time, noise, and other factors that would affect daily operations. The proposal would be in conflict with the National Airspace System.
 - The No Privatization of Air Traffic Control should remain as a government entity.
- Commission 2019-2020 Goals and Objectives – Commissioner Ruehl
 - The Commissioners unanimously agreed that the AAC objectives will be deferred until the February 26, 2020 meeting.

VIII. **COMMISSION MEMBERS’ COMMENTS**

- Commissioner Ellis requested a summary and/or updates of relevant discussions that take place in meetings between the Chair/Vice Chair and other related entities be provided to the Commissioners prior to scheduled AAC meetings.
- Commissioner Wood asked to be informed of any meetings that may be relevant to his area of expertise.
- County Commissioner VanderWerf shared positive thoughts on the Jviation presentation.

IX. **CHAIRMAN’S COMMENTS**

- None

X. **ADJOURNMENT**

The meeting was adjourned at 5:05PM.

The next meeting date is **Wednesday, February 26, 2020**