



Job Title	Community Health Emergency Medical Technician	FLSA Status	Non-Exempt
Band	PAR	Probationary Period	12 Months
Zone	2	Job Code	12724

Class Specification – Community Health Emergency Medical Technician

Summary Statement:	
<p>The purpose of this position is to provide medical and administrative assistance to support Colorado Springs Fire Department Community and Public Health initiatives. The Community Health EMT will perform the following: primary care and assist with advanced life support, including medical evaluation, treatment and stabilization of the critically ill and injured with the goal of reducing morbidity; -Support existing health services; provides integrated health services in partnership with other health and mental health professionals; extend access to health services delivery in underserved and general populations, including primary care, public health, disease management, prevention and wellness, mental health, and dental health; and performs other duties as required.</p>	
Essential Functions	Note: Regular and predictable attendance is an essential function in the performance of this job.
Time % (All below must add to 100%)	Note: Time spent on each essential function will vary based on operational needs and is only intended to be an approximation over the course of a full year.
40%	Community Medicine Emergency Medical Technician-Basic; duties to include: examine, screen, treat and coordinate health services for patients; conduct post-hospital release follow-up care including, but not limited to, monitoring medication, dressing changes, and checking vital signs; observe, record, and report to physician, patient's conditions and reactions to drugs, treatments, and significant incidents; provide community resource education; conduct patient education; including, but not limited to, diabetes prevention/treatment, hypertension, Congestive Heart Failure (CHF), Chronic Obstructive Pulmonary Disease (COPD), falls assessment, injury evaluation, geriatric frailty visits, and nutrition; assist with ultra sound/wound care/Point of Care testing/assist with ventilator care/obtain blood chemistries; administer patient care consistent with department protocols and physician orders; coordinate appointments and follow-ups with physicians and hospitals; and develop/complete appropriate reports/template.
50%	Tiered and Alternate Response; duties to include: provide patient emergent/non-emergent care; examine/screen/treat and coordinate health services for patients; promptly/efficiently respond to various types of medical emergencies; drive/operate



Job Title	Community Health Emergency Medical Technician	FLSA Status	Non-Exempt
Band	PAR	Probationary Period	12 Months
Zone	2	Job Code	12724

	emergency medical vehicles in emergency/non-emergency situations; assist with transport determination of patients to appropriate receiving facility; and perform applicable guidelines listed for an Emergency Medical Technician-Basic as outlined in the City of Colorado Springs prehospital practice guidelines.
10%	Complete maintain and submit reports/logs pertaining to shift/response activities. Responsible for inspections, tests, and cleanliness of vehicles and equipment on a daily, weekly, monthly basis.

Competencies Required:	
Human Collaboration Skills:	Work may require providing advice to others outside direct reporting relationships on specific problems or general policies. Contacts may require the consideration of different points of view to reach agreement. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas.
Reading:	Intermediate - Ability to read papers, periodicals, journals, manuals, dictionaries, thesauruses, and encyclopedias. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.
Math:	Intermediate - Ability to deal with a system of real numbers; and practical application of fractions, percentages, ratios/proportions and measurement. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.
Writing:	Intermediate - Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.

Technical Skills Required:	
Skilled in a Technical Field:	Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization.



Job Title	Community Health Emergency Medical Technician	FLSA Status	Non-Exempt
Band	PAR	Probationary Period	12 Months
Zone	2	Job Code	12724

Relevant Background and Formal Education: Demonstrated skills, competencies, and knowledge required for this job are most often acquired through the following practical experience and level of academic education and training as suggested below.

Education: Equivalent to completion of the twelfth grade (high school diploma or GED).

Experience: One year of full-time State of Colorado Emergency Medical Technician Basic (EMT-B) experience.

Education and Experience Equivalency:

One (1) year of the appropriate type and level of experience may be substituted for each required year of post-high school education.

Additional appropriate education may be substituted for the minimum experience requirements.

Certifications and Licenses: Must possess or be able to acquire the following certifications and/or licenses.

State of Colorado OR National Registry EMT-P certification	Upon hire
--	-----------

CPR (Cardiopulmonary Resuscitation) certification	Upon hire
---	-----------

Certifications required in accordance with standards established by departmental policy.	
--	--

Supervision Exercised:

Position has no responsibility for the direction or supervision of others.

Supervision Received:

Receives Directions: The employee normally performs the duty assignments after receiving general instructions as to methods, procedures, and desired end results. There is some opportunity for discretion when making selections among a few, easily identifiable choices. The assignment is usually reviewed upon completion.

Fiscal Responsibility:

This position has no budgetary/ fiscal responsibility.



Job Title	Community Health Emergency Medical Technician	FLSA Status	Non-Exempt
Band	PAR	Probationary Period	12 Months
Zone	2	Job Code	12724

Physical Demands:
Exerting 20-50 lbs. occasionally; 10-25 lbs. frequently; or up to 10 lbs. constantly.

Environmental Conditions	Frequency
Primary Work Environment	Field
Extreme Temperature	Seasonally
Wetness and Humidity	Seasonally
Respiratory Hazards	Never
Noise and Vibrations	Never
Physical Hazards	Several Times per Month
Mechanical and/or Electrical Hazards	Rarely
Exposure to Communicable Diseases	Frequently

Machines, Tools, Equipment, and Work Aids: Computer, printer, copier, telephone, standard office equipment, EKG, autoclave, thermometer, scale, glucometer, spirometer, audiometer, I-Stat (mobile lab), and ultrasound.

Specialized Computer Equipment and Software: Microsoft Office and Electronic Health Records software.

The description above is intended to represent only the key areas of responsibilities; specific job assignments, duties, and environmental conditions will vary depending on the business need of the department and the particular assignment.

Original Date: July 2017