

PROCESS FOR LETAC LISTENING & LEARNING, Quarter 1+, 2021

Adopted 1/4/2021

During its 1/4/2021 meeting, LETAC approved a two-pronged approach to Listening and Learning during the first part of 2021:

- **Two town halls** for citizen input on matters of policing and public safety. Citizens may speak on any aspect of policing/public safety. The first town hall will be in January, the second in February.
- A **“dual session” structure** for regularly scheduled LETAC meetings for topics formally approved by the Commission, as outlined below.

Dual session structure (See detailed structure on p. 2.)

Tuesday, January 19, 2021: LETAC Listening & Learning Session (first topic)

Topic: Communication (Refer to separate document, “TOPICS FOR LETAC LEARNING AND LISTENING, Quarter 1+, 2021” for details and specific questions.)

- Colorado Springs Police Department Presentation (first half)
- Citizen’s Comments (second half)

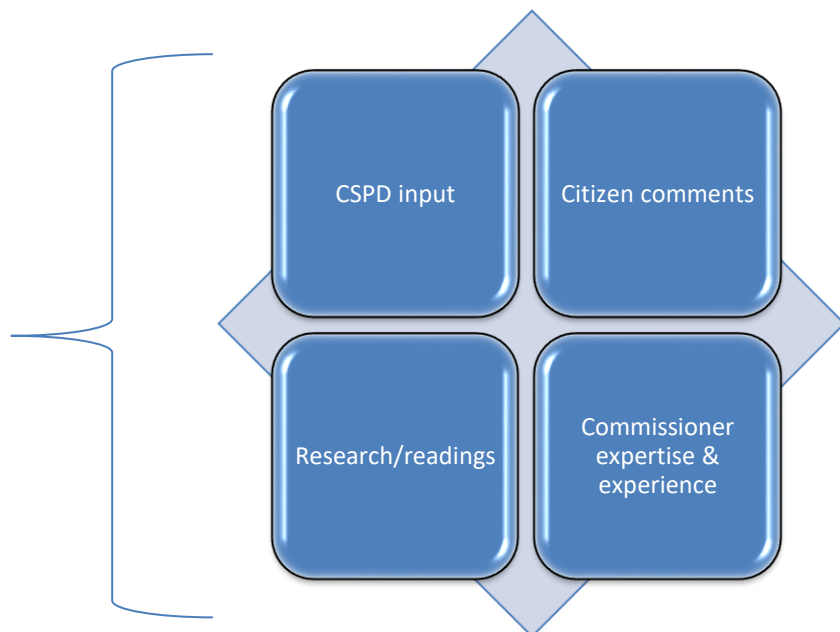
Monday, February 4, 2021: LETAC Discussion Session (first topic)

Topic: Communication (feedback/follow-up from January 19 meeting)

- LETAC Internal Discussion (take-aways, further questions)
- LETAC determines Next Steps for the topic (final 30 minutes)

- LETAC members are encouraged to direct fellow Commission members to credible research or readings that will inform and contextualize our understanding of the topic.
- LETAC members with professional expertise and/or personal experience are invited to share their knowledge in the form of brief presentations during the LETAC discussion session (i.e., the second session on the given topic).

Sources of LETAC listening & learning



Detailed Structure for Dual Sessions

Commission members generally listen and learn in the 1st session. During the 2nd session, Commission members discuss the topic and determine next steps.

1st SESSION:

- **FIRST HALF:** CSPD presents on the specified topic. Commission members ask brief follow-up questions for clarification, if desired.
- **SECOND HALF:** Citizen's Comments. We listen, we learn, but we do not get involved in back-and-forth discussion. We are ready, however, if some of the comments take the form of concerns that should have specific follow-up through established communication channels (e.g., via City Council administrative staff for possible referral). We invite any citizens who want to comment but did not have a chance to, due to time, to use existing communication channels.

2nd SESSION:

- De-brief process of Session 1: What worked? What did not? What should we change for future topics? **(15 minutes)**
- LETAC members with relevant professional expertise/personal experience give brief presentations on the topic. **(30 minutes)**
- LETAC engages in a discussion of take-aways, key learnings, and further questions. The discussion includes reflections on CSPD input, citizen comments, and, if applicable, any Commissioner presentations and related readings/research. **(45-60 minutes)**
- LETAC determines next steps **(15-20 minutes)**
Steps might include the following, for example:
 - Further research with additional sources and timelines identified
 - Follow-up with CSPD or other city departments (e.g., Fire Dept.) or Commissions
 - Consultation with City Council (i.e., liaisons or Council as a whole)
 - Generate other Commission activities (additional listening sessions or outreach, public events, etc.)
 - Begin the process to make recommendations to City Council
 - Table the topic for further consideration later this year
 - Dismiss the topic (i.e., we are satisfied there is nothing more to do as it relates to this topic)