

Minutes  
**Transit Passenger Advisory Committee**

Monday, April 16, 2018 10:00 a.m.  
Transit Services Administration Building  
1015 Transit Drive, Large Conference Room

**Call to Order, Quorum, Introductions**

- A quorum was established; the meeting was called to order at 10:07 a.m.
- As Acting Committee Chairperson, Susanne Whited requested introductions from all present.

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**Members Present**

Susanne Whited	2019	Fixed-Route Rider Advocate, <b>Vice Chairperson</b>
Rebecca Shields	2018	Metro Mobility Rider Advocate
Liz Robertson	2018	Division of Vocational Rehabilitation
Larry Schaefer	2018	Fixed-Route Rider Advocate
Rick Orthwein	2019	Fixed-Route Rider Advocate
Ron Anderson	2019	Fixed-Route Rider Advocate, Senior Ambassador
Pam Burgoa	2018	for Courtney Stone, The Independence Center

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**Members Absent**

<i>Dick Hyde</i>	<i>2018</i>	<i>Community Intersections</i>
<i>Allison Burns</i>	<i>2018</i>	<i>Discover Goodwill, <b>Chairperson</b></i>

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**Service Providers – (Not Present)**

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**City Staff**

Maggie Chapman	TPAC Liaison	Mountain Metropolitan Transit
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**Guest:** Carrissa McDonald

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**Review Agenda**

- A motion to approve the agenda was made, seconded, and approved.

**Approval of Minutes from Previous Meeting**

- A motion to approve the previous Meeting Minutes was made, seconded, and approved.

**Public Comment**

The committee requested to hear comments from the citizen present at the meeting:

- Carrissa McDonald is here to observe and see what TPAC is about.

**TPAC Membership Re-Elections:**

- Terms of membership expired this year for the following TPAC members: Rebecca Shields, Allison Burns for Discover Goodwill, Liz Robertson for the Division of Rehabilitation, Dick Hyde for Community Intersections, Larry Schaefer, and Courtney Stone for the Independence Center
  - Dick Hyde has been absent for several meetings; the Committee, according to the Bylaws, removed Community Intersections from the Committee roster.

- Maggie to email notice to Dick, including the point that Community Intersections is welcome to re-apply for membership at any time
- **A secret-ballot election was held for each of the remaining members and all were reelected for the 2018-2019 term**

#### **TPAC Officer Elections**

- Open discussions resulted in the nomination of Allison Burns for chairperson of the committee.
  - **A secret ballot was held and Allison Burns was elected Chairperson of the Committee**
- Open discussion resulted in the nomination of Susanne Whited for vice-chairperson of the committee.
  - **A secret ballot was held and Susanne Whited was elected Vice Chairperson of the committee.**

Congratulations!!

#### **Review Current Makeup of the Committee:**

- There are three organizations and five individuals
  - Orgs: Goodwill, The Independence Center, and Division of Vocational Rehabilitation
  - Four Fixed-Route reps and one Metro Mobility representative
- We should reach out to relevant organizations...
  - Susanne will contact someone at The Resource Center
  - Rebecca checking with the National Assoc. of Mental Illness, also the Springs Mission
- Maybe we should individually send out a few emails here and there?
- What about having an open house?
  - Participate more at the “Ask Transit” events, at least...
- More fliers!
  - Post fliers at agencies that work with people who use fixed-route
- Put an article in the Independent?

#### **Accomplishments:**

- We provided input for which additional service to add – but the budget allowed both options!
- Adding Discussion of Accomplishments on the May Meeting Agenda.
- There are a lot of issues coming up – such as the fare changes (especially for the disabled)

#### **Update Roster:**

- Member Roster will be sent to members for review; please contact Maggie with any updates.

#### **Review Bylaws:**

The Committee is free to discuss any points in the Bylaws:

- There were no points that seemed out of line in the Bylaws at this time.

#### **Administrative Procedures and Documents:**

- Review Handbook – Maggie to send the latest edition via email.
  - Need a copy in Braille
- Maggie to mail hard copy of minutes, etc. to Larry

#### **Member announcements and information sharing:**

- Rebecca – Will have a talk about how to get to many places
  - Senior Center at 1514 Hancock, May 24 at 9:00 am

**Public Comments**

- Carrissa McDonald expressed her thanks in appreciation of exposure to the committee

**Agenda for next meeting:**

- Update requested: Downtown Station Relocation (if there's anything new)
- Discussion item: Accomplishments of last year and then also since January
- Discussion item: Recruitment efforts thus far

**ADJOURNED**